

SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB

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Dear All

FULL PARISH COUNCIL MEETING

You are summoned to the meeting of the Full Parish Council to be held **at Mill Lane Pavilion on Mill Lane Tuesday 10 June 2025 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)

Parish Clerk

05 June 2025

A G E N D A

- 42 Apologies for absence
 - 43 Public Participation Time (15 Minutes allowed) *
 - 44 Declarations of Interests for this meeting
 - 45 To confirm and sign the minutes of the Full Parish Council meeting held on 20 May 2025
 - 46 Matters arising – new information only
 - 47 Update from County Councillors
 - 48 Update from District Councillors
 - 49 Planning Applications and associated matters
 - [25/01766/FUL](#) Installation of 6 No. external louvers, 2 No. external extraction stacks, and an additional fire escape door on the existing unit to the rear and side elevations and the addition of concrete paving, air conditioning units, and a designated cylinder storage area at 4 Cambridge South, Unit 4 West Way.
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/01766/FUL>
 - [25/01901/HFUL](#) Two storey side extension at 31 Churchfield Avenue
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/01901/HFUL>
 - [25/01896/HFUL](#) Roof extension with front inverted dormer and 3 skylights to front elevation. at 2 Railway Close <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/01896/HFUL>
 - [25/02114/HFUL](#) Single storey rear/side extension and conversion of existing garage to habitable accommodation including associated internal alterations at 97 New Road
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02114/HFUL>
- Tree
[25/0497/TTCA](#) Lime x10 - Re-pollard down to previous pollard heads 6m high, reducing height and spread by 2.5-3m remove epicormic growths from base and main stem at 1

Information Only

[22/03363/CONDR](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03363/CONDR) Submission of details required by partial discharge of condition 4 (Remediation Strategy) of planning permission 22/03363/FUL at Dales Manor Business Park Grove Road <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03363/CONDR>

[25/02025/CLUED](https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02025/CLUED) Certificate of lawfulness under S191 for confirmation that the works have commenced in accordance with condition 1 planning permission 22/01816/FUL.

Site address: Land At The Back Of 41-49 Brookfield Road

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02025/CLUED>

- 50 Accounts for May 2025
- 51 To receive the internal audit report YE 2025
- 52 To approve section 1 of the AGAR YE 2025
- 53 To approve section 2 of the AGAR YE 2025
- 54 To note dates of the public rights and publication of unaudited Annual Governance & Accountability return YE 2025
- 55 To discuss tree quotes to remove dead tree in Paddock Way
- 56 To discuss internet for solar panels at Spicers Pavilion
- 57 To discuss having a stall at the Cityfest event
- 58 To discuss boiler at Lynton Way
- 59 To discuss Zero Carbon Communities Grant scheme/EV Charging
- 60 Correspondence: Thank you from East Anglia Air Ambulance
- 61 Councillors issues and Agenda items for next meeting

* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. *