



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 10 DECEMBER 2024
Held at Spicers Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley (Chair)

David Bard

Paul Allen

Colin Groves

Deborah Alderwick

Kieran Cooper

Paul Smith

David Ellis

Neil Reid

+ 3 members of public

255 APOLOGIES FOR ABSENCE

David Ellis (Personal)

Anand Pillai (Work Commitments)

Ian Reeves (Personal)

Brian Milnes (Work Commitments)

256 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

None

257 DECLARATIONS OF INTEREST FOR THIS MEETING

None

258 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 26 NOVEMBER 2024

The minutes of the Full Parish Council meeting held on 26 November 2024 were read, confirmed, and signed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Neil Reid to accept the minutes.

VOTE: 9 FOR : 0 AGAINST

259 REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 03 DECEMBER 2024

The minutes of the Finance & General Purposes Committee meeting held on 03 December 2024 were read, confirmed, and signed.

It was **proposed** by Councillor Paul Smith and **seconded** by Councillor David Bard to accept the minutes.

VOTE: 9 FOR : 0 AGAINST

260 MATTERS ARISING – NEW INFORMATION ONLY

None

261 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

Information only plan - noted

262 ACCOUNTS FOR NOVEMBER 2024

The accounts for the month of November 2024 were presented.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Colin Groves to accept the accounts for November 2024.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

263 TO AGREE BUDGET SETTING FOR COMMITTEES AND PRECEPT FOR 2025 - 2026

Each committee has agreed a budget for 2025 – 2026 which was presented to the full council and discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley for the parish council to request a precept for 2025-2026 of £419,967. This equates to an increase of 1.94% on previous year.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

264 TO DISCUSS NOISE IMPACT ASSESSMENT FOR SKATE PARK

The Clerk obtained three quotes for this assessment on Lynton Way recreation ground in relation to the proposed skate park. The quotes were discussed.

- £1,250.00 + vat
- £1,800.00 + vat
- £3,120.00 + vat

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves for to accept the quote for £1800.00 as they gave a detailed quote.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

265 UPDATE FROM COUNTY COUNCILLORS

No update available.

266 UPDATE FROM DISTRICT COUNCILLORS

No update available.

267 CORRESPONDENCE

None

268 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING

Councillor Kieran Cooper highlighted that Sawston Village College has just been named national state 11-16 secondary of the year by The Sunday Times Parent Power Guide 2025. This is great news for the village and asked the parish council write to the college to congratulate them.

Councillor Kevin Cuffley let the council know that Councillor David Ellis has resigned as a parish councillor for personal reasons.

Councillor Kevin Cuffley thanked everyone for their hard work this year and wished everyone a Happy Christmas.

Meeting Closed 8.04PM

Sawston Parish Council			
Nov-24			
	Description	TO PAY	S137
ADT	Rec - Spicers alarm services (17/11/24 - 16/11/25)	£890.12	
David Richardson	Cemetery - Repair to damaged brickwork on war memorial	£100.00	
Hotel Chocolat	F&GP - Xmas gift for staff	£106.79	
Ressink Turfcare	Rec - Scraper wire	£107.94	
Honest Employment Law	Staff - HR Compliance	£114.00	
SCDC	Cemetery Rates	£135.00	
Cambs Lock & Safe	Rec - Salto Fobs (Spare fobs for pavilions)	£145.20	
Electrical Technik Ltd	Rec - Investigate and replace PIR in changing room 4 Spicers pavilion	£153.55	
SCDC	F&GP - Premises Licence for Mill Lane pavilion - annual fee	£180.00	
ADT	F&GP - Office Alarm	£259.45	
SSE	F&GP - Office gas (08/07/24 - 31/10/24)	£286.74	
Pestagon	Rec - Pest control Spicers & Ground Store	£312.00	
Grace Solutions	F&GP - Monthly contract	£315.40	
Cambridge Solar	Rec - Additional cost to replace damaged roof tiles (Cracked when inspected)	£345.80	
SSE	Rec - Spicers Gas (30/09/24 - 30/10/24)	£351.07	
SCDC	Rec - Spicers Rates	£399.00	
GMA	F&GP - Advert for Groundskeeper	£400.00	
Lanham & Co	F&GP - Accounts for month	£440.40	
SCDC	Rec -Mill Lane Rates	£454.00	
Think Publishing	F&GP - Advertising for Grounds Keeper & Village Assistant Roles on GMA	£480.00	
Thalia	Cemetery - Skips	£530.26	
Sovereign Design & Play Ltd	Rec - Repairs to wetpour surface at Deal Grove (25% deposit)	£542.74	
Edge IT Systems Ltd	Cemetery - Epitah subscription (initial setup/training & annual Fee (agreed FP 25 June)	£632.40	
SCDC	F&GP - Office Rates	£786.00	
Avocet Cleaning Services	F&GP - Cleaning Contract for month	£1,348.20	
Sovereign	Rec - Repairs to wetpour at Deal Grove - (75%) Agreed FP 8 Oct O/N 77	£1,628.21	
Reach Publishing	F&GP - Adverts in CEN/online	£1,716.00	
HCR Hewitsons	F&GP - Legal fees (SCDC) Land North of Babraham Road (Agreed FP)	£1,807.20	
Cambridge Solar	Install solar panels at Spicers Pavilion (Funding SCDC/ECB)	£25,647.73	