



# SAWSTON PARISH COUNCIL

## MINUTES of the FULL COUNCIL MEETING HELD ON 08 APRIL 2025 Held at Spicers Pavilion - Meeting commenced at 7.15 pm

### PRESENT:

Assistant Clerk: Jo Keeler

#### Councillors

Kevin Cuffley (Chair)

David Bard

Paul Allen

Patrick Thouroude

Anand Pillai

Neil Reid

Brian Milnes

Paul Smith

Kevin Deeming

Colin Groves

Ian Reeves

Kieran Cooper (7.21pm)

+ 2 members of public

### 356 APOLOGIES FOR ABSENCE

Deborah Alderwick

### 357 PUBLIC PARTICIPATION TIME (15 Minutes allowed) \*

Councillor Kevin Cuffley welcomed Peter Fane to the Parish Council meeting. Peter Fane introduced himself and explained he will be standing in the election in May at County Council and he wanted to come to the meeting to learn more about the Parish Council and current issues in the village.

### 358 DECLARATIONS OF INTEREST FOR THIS MEETING

None

### 359 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 11 MARCH 2025

The minutes of the Full Parish Council meeting held on 11 March 2025 were read, confirmed, and signed with the above amend.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Neil Reid to accept the minutes.

**VOTE: 11 FOR : 0 UNANIMOUS**

### 360 MATTERS ARISING – NEW INFORMATION ONLY

None

Councillor Kieran Cooper arrived 7.21pm

### 361 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

<a href="#">25/00661/HFUL</a>	Demolition of garage and shed and the construction of garden/guest room ancillary to the main dwelling 20 Evans Way.  <b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Paul Allen to <b>support</b> to this application.	<b>Support/No Objection</b>  <b>Vote: 12 For Unanimous</b>  <b>Comment:</b> Support with the condition it is not used as a separate dwelling.
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<a href="#">25/00505/HFUL</a>	<p>Conversion of garage into habitable space, provision of pitched roof over porch and converted garage, and application of grey horizontal cladding to front elevation at 1 Fairfields.</p> <p><b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Anand Pillai to <b>support</b> to this application.</p>	<p><b>Support/ No Objection</b></p> <p><b>Vote: 12 For Unanimous</b></p>
	<p>Land at Chapelfield Way, to the rear of 19 High Street.</p> <p><b>Proposed</b> by Councillor Kieran Cooper and <b>Seconded</b> by Councillor David Bard to <b>not comment</b> to this application.</p>	<p><b>No Comment</b></p>

Information only plans noted

### 362 TO DISCUSS SPORTS CLUB MATTERS

Councillor Ian Reeves explained to the Parish Council that the new cricket scoreboard has been put up at Spicers Pavilion.

He also wanted to ask the Parish Council their thoughts on the cricket club putting up a sail at Spicers Pavilion for shade, Councillor Kevin Cuffley explained this will be an agenda item for the next meeting.

### 363 TO SIGN S106 AGREEMENT FOR LAND SOUTH OF BABRAHAM ROAD

The Clerk explained that the 2<sup>nd</sup> instalment of the S106 money from the Redrow new development is ready to be transferred into the Parish Council bank account and the Parish Council needs to agree two councillors to sign the S106 agreement.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Anand Pillai for the chair and vice-chair to sign the S106 agreement on behalf of the Parish Council.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

### 364 TO REVIEW GRANT AND DONATION POLICY

The Parish Council Grant and Donation policy was reviewed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Ian Reeves not to make any changes to the current Grant and Donation policy.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

### 365 TO REVIEW ILLEGAL ENCAMPMENT POLICY

This item needs to be deferred as the clerk is waiting for more information from County Council.

### 366 TO REVIEW CO-OPTION POLICY

The Parish Council Co-Option policy was reviewed.

It was **proposed** by Councillor Paul Smith and **seconded** by Councillor Colin Groves not to make any changes to the current Co-Option policy.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**367 TO REVIEW SAFEGUARDING POLICY**

The Parish Council Safeguarding policy was reviewed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Kevin Deeming not to make any changes to the current Safeguarding policy.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**368 TO REVIEW INVESTMENT POLICY**

The Parish Council discussed the Investment policy and decided it needed amending, and it was best to add to the next Finance and General Purposes meeting agenda.

**369 TO DISCUSS BEACON FOR VE DAY**

The Assistant Clerk was asked to get quotes for a plain beacon so it can be used for other future events. The Assistant Clerk obtained 3 quotes.

- £1200 + vat
- £549 + vat
- £549 + vat

It was **proposed** by Brian Milnes and **seconded** by Kieran Cooper to use the beacon we have from the Queens Jubilee if it works.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**370 TO DISCUSS TURFING GRAVES AT THE CEMETERY**

The Assistant Clerk explained that a resident has re-turfed a grave at the cemetery, our ground staff level and returf the graves at the cemetery at no cost to the residents and in future all turfing to be completed by the ground staff.

It was **proposed** by Kevin Cuffley and **seconded** by Kieran Cooper to add to the cemetery rules all graves are relevelled, turfed or seeded by the ground staff.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**371 TO DISCUSS INSURANCE QUOTES**

Councillor Kieran Cooper explained that the council's insurance policy is due for renewal but due to the work at Mill Lane which is still under investigation it would be best to stay with our current insurance company.

It was **proposed** by Kevin Cuffley and **seconded** by Kieran Cooper to stay with the same insurance company for the price off £13,226.24 on a three-year contract.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**372 CORRESPONDENCE**

None

**373 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING**

Councillor Paul Smith suggested all councillors attend Illegal Encampment training. It was suggested for the clerk to look into a group training session for someone to come to the parish council.

Councillor Paul Allen explained he is still trying to complete the LHI application for the 20MPH on New Road, the closing date is Friday 28 March and the application isn't ready. It was suggested to apply next year when the council will have all the information and are able to do a public consultation. Councillor Paul Allen explained that 5 out of 8 villages have applied

for the whole village and suggested we do the same next year. Councillor Brian Milnes offered to help Councillor Paul Allen.

Councillor Paul Smith asked if the Parish Council could contact UKPN regarding the substation on New Road, Councillor Brian Milnes said he would contact them.

Councillor Patrick Thouroude asked if the Mill Lane claim is for the walls or just the floor, once the Assistant Clerk has checked she will let the council know.

**Meeting Closed 8.15 PM**