



# SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 25 FEBRUARY 2025  
Held at Spicers Pavilion - Meeting commenced at 7.15 pm

## PRESENT:

Clerk: Jo Keeler

### Councillors

Kevin Cuffley (Chair)

David Bard

Paul Allen

Patrick Thouroude

Deborah Alderwick

Ian Reeves

Paul Smith

Kevin Deeming

Colin Groves

Kieran Cooper

+ 1 member of public

Anita Gilchrist – Age UK

Sarah Lees – Age UK

Alice Dewey – Cambridge City FC

## 327 APOLOGIES FOR ABSENCE

Anand Pillai – Personal

Neil Reid – Personal

Brian Milnes – Work Commitments

## 328 PUBLIC PARTICIPATION TIME (15 Minutes allowed) \*

None

## 329 DECLARATIONS OF INTEREST FOR THIS MEETING

Ian Reeves – Item 333/340 Cricket Non-Pecuniary

## 330 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 11 FEBRUARY 2025

The minutes of the Full Parish Council meeting held on 11 February 2025 were read, confirmed, and signed.

It was **proposed** by Councillor Paul Allen and **seconded** by Councillor Ian Reeves to accept the minutes.

**VOTE: 9 FOR : 1 ABS**

## 331 MATTERS ARISING – NEW INFORMATION ONLY

None

## 332 TO DISCUSS DONATION REQUEST FROM AGE UK

Age UK has requested a donation of £3,084.00 to cover the cost of the shortfall for the cost of visiting currently 12 residents in Sawston on the Warden Scheme. The funding will cover operational costs such as salaries, travel and critical support services which facilitate the running of the scheme. They currently charge £10 a week to the residents that use the warden scheme and South Cambs currently fund the scheme and although they have committed to it, they are going to be reducing the amount by 10% each year leaving a shortfall which the Parish Council are being asked to contribute. This was discussed at length. Councillor Keiran Cooper explained the challenge we have is that all Sawston residents are tax payers/contribute to the parish council precept and it is a large sum of

money for a small amount of people. We do fully support the Warden Scheme but they may need to investigate other funding/help.

Councillor Kevin Cuffley suggested they contact the local group Shout! and Huntingdon's Charity too.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor David Bard to support the Warden Scheme and donate £1,000 out of reserves for 2025/2026 and consider including funding when the council looks at the budgets for 2026/2027

**VOTE: 9 FOR : 1 ABS**

Councillor Kevin Cuffley thanked them for attending the meeting and they left.

**333 TO DISCUSS CITY FEST EVENT AT CAMBRIDGE CITY FC**

Alice Dewey, Cambridge City General Manager attended the meeting to discuss the CityFest event they are holding at the stadium on 18th-22nd June. She shared their initial ideas and asked for advice/help/support from the Parish Council with this event where possible. They propose a quiz night, outdoor cinema, live music/band and beer festival along with community stalls and a partner/sponsor football match.

Alice went on to explain that the Club wish to utilise the site in May and June as there is no football and want it to become a community hub for the village.

They also have a community garden project on the site where companies can donate trees, benches etc and get involved.

They are asking the Parish Council to help promote the event which was agreed. Councillor Kevin Cuffley asked if any Councillors wished to help/get involved to get in touch.

Councillor Kevin Cuffley thanked Alice for attending and she left the meeting.

**334 PLANNING APPLICATIONS AND ASSOCIATED MATTERS**

<a href="#">25/00476/HFUL</a>	<p>Replacement of existing conservatory with a single storey rear extension and a new rooflight on the south elevation at 28 High Street.</p> <p><b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Kieran Cooper to <b>support</b> to this application.</p>	<p><b>Support/No Objection</b></p> <p><b>Vote: 10 For Unanimous</b></p>
<a href="#">25/00477/LBC</a>	<p>Replacement of existing conservatory with a single storey rear extension and a new rooflight on the south elevation. Division of bathroom to form ensuite with main bedroom and separate shower room at 28 High Street.</p> <p><b>Proposed</b> by Councillor Kevin Cuffley and <b>Seconded</b> by Councillor Kieran Cooper to <b>support</b> to this application.</p>	<p><b>Support/ No Objection</b></p> <p><b>Vote: 10 For Unanimous</b></p>

Proposed TTRO 25-459 Church Lane

Proposed TTRO 25-460 Sawston footpath 21

**Comment:**

The Parish Council discussed these two applications at our meeting last night and has some concerns.

Both applications are in the same area and the same dates. There is concern how you are going to maintain access to the Church (St Marys) and disabled parking at the church during this period.

The pedestrian diversion is long and they feel will not take heed.  
The Parish Council are asking if this work can be brought forward a week as there are a lot of services at the church during the proposed dates. We look forward to hearing from you.

Proposed TTRO 25-464 Access Road To Spicers From A1301 - Noted

Information only - noted

**335 TO DISCUSS SPORTS CLUB MATTERS**

None

**336 TO DISCUSS QUOTE FOR BOILER SERVICE AT ALL FOUR SITES AND COOKER SERVICE AT SPICERS**

The Facilities Administrator obtained three quotes for the servicing of all the boilers (x4) and the cooker at Spicers pavilion.

- £85.00 + vat per item
- £9500 + vat per item
- £95.00 + vat per hour (no indication of time to complete)

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves to accept the quote of £85.00 + vat per item from NB Plumbing and Heating Services and use this company for three years.

**VOTE: 10 FOR : 0 AGAINST UNANIMOUS**

**337 TO DISCUSS REPLACEMENT BIN AT ORCHARD PARK**

The Parish Council has been asked by a resident to replace an open top bin on the car park at Orchard Park. This is a well-used bin and would better if it was one of our standard green bins with a canopy. The cost of replacing this bin is £549.00 + vat plus £109.80 for delivery.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves to replace the bin asap.

**VOTE: 10 FOR : 0 AGAINST UNANIMOUS**

**338 TO DISCUSS DAMAGE TO WAR MEMORIAL ON HIGH STREET**

The Clerk explained that the War Memorial has been damaged again. The corner of the small wall was repaired back in November and has been damaged again. The Clerk has arranged for it to be repaired and contacted the County Council to ask if they could advise a way to prevent this.

The County Council proposed to have some of the passive plastic bollards installed on each corner, this would certainly alert people to the monument with the reflective markings and help to provide some protection.

County Council are very conscious regarding adding additional metal posts or similar as these themselves can provide an added part of the highway which can cause harm if struck.

This was discussed and suggestions were discussed. A hedge, a gully etc but it was felt that all the options would affect the look of the memorial so it was agreed to leave it for now and discuss if damaged again.

**339 TO DISCUSS ANNUAL PARISH MEETING (PUBLIC)**

The Clerk asked the Parish Council how they would like the Annual Parish Meeting to run this May. The Clerk suggested the Chair opens the meeting with an update from the Parish Council then break off for residents to informally speak to councillors. This was discussed and the Clerk was asked to invite all groups/clubs that the Parish Council has funded in the

last year so residents can get updates from them too. The Clerk also suggested she provides an update on the proposed skate park.

It was also suggested the parish council approach the Village College and ask if any students would like to produce a short film about Sawston but it was felt more time would be needed and to maybe do this for next year.

**340 TO DISCUSS CRICKET SCOREBOARD AT SPICERS PAVILION**

Councillor Ian Reeves explained that Sawston & Babraham Cricket Club would like to upgrade the current scoreboard at the pavilion. The existing one needs updating to connect with the scorer's laptops. They have approached the ECB for a loan but require a letter from the Parish Council to agree they can go ahead and that they can play at Spicers until at least 2030.

It was **proposed** by Councillor Debbie Alderwick and **seconded** by Councillor Colin Groves to allow them to replace the scoreboard and write a letter to confirm they can play until at least 2030.

**VOTE: 9 FOR : 1: ABS**

**341 CORRESPONDENCE**

Thank you letter from EAAA regarding recent donation – noted

Thank you letter from Sawston Fun Run regarding recent donation - noted

**342 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING**

Councillor Paul Allen explained that he and Councillor Paul Smith attended an online meeting with regards to how to apply for funding for 20mph schemes. He went on to explain that it is a lot of work for the probability of not being successful. This was discussed and it was felt that the Parish Council should still apply as we have been successful in the past. Both Councillors agreed to continue with the application.

Councillor Kieran Cooper explained there has recently been some electrical work completed on Paddock Way but the grass area has been left in a bit of a mess and the Clerk was asked if it was possible for our grounds keepers to seed this area at some point.

The Clerk was asked to investigate if Hills are doing any work on the site at Mill Lane as it looks like there may be some exploration work being done.

**Meeting Closed 9.05 PM**