



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 28 FEBRUARY 2023
Held at Spicers Pavilion, Cambridge Road - Meeting commenced at 7.15 pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

Jayne Merrick

Ian Reeves

Brian Milnes

Deborah Alderwick

Patrick Thouroude

Kevin Cuffley

Neil Reid

Paul Smith

Colin Groves

David Bard

+ 1 member of public

372 APOLOGIES FOR ABSENCE

Michael Mallows – Personal

Kieran Cooper – Work Commitments

373 DECLARATIONS OF INTEREST FOR THIS MEETING

Kevin Cuffley, Jayne Merrick, David Bard, Ian Reeves, Paul Smith – Item 389 as members of committee – Non-Pecuniary

Ian Reeves – Item 384 as Chair of Cricket Club – Non-Pecuniary

374 PUBLIC PARTICIPATION

None

375 CONFIRM THE MINUTES OF THE FULL PARISH MEETING HELD ON 14 FEBRUARY 2023

The minutes of the Full Parish meeting held on 14 February 2023 were read confirmed and signed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Paul Smith to **accept** the minutes.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

376 REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 21 FEBRUARY 2023

Item 5 – To accept quote from Lanham and Company.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

It was **proposed** by Councillor David Bard and **seconded** by Councillor Colin Groves to **accept** the minutes.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

377 MATTERS ARISING – NEW INFORMATION ONLY

None

378 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

Rotisseroll – Trading hours 17:00 – 20:00 at White Lion.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Jayne Merrick to support their street trading licence at The White Lion.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

Planning decisions - Noted

379 TO DISCUSS SPORTS CLUB MATTERS

No sports clubs attended.

380 TO DISCUSS ST MARYS CHURCH WALL (ESTIMATED FIGURES)

The council had a long discussion regarding the cost of repairing the wall and the process. Councillor Brian Milnes wanted it confirmed that the parish council is responsible for the maintenance of the closed churchyard before we go ahead. The Clerk will investigate as she was under the impression the closed churchyard had been passed onto the parish council some time ago. The council also agreed to take legal advice if necessary.

381 TO DISCUSS GRASS CUTTING QUOTES

The Clerk obtained three quotes for the grass cutting contract for the next three years.

- £555 + vat per cut
- £675 + vat per cut
- £980 + vat per cut

We currently budget for 17 cuts per year.

It was **proposed** by Councillor Brian Milnes and **seconded** by Councillor Kevin Cuffley to accept the quote for £555 + vat from CGM.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

382 TO DISCUSS CONSULTATION ON UPDATES TO LOCAL VALIDATION LIST REQUIREMENTS

The parish council has been asked to make comment on Cambridge County Council's proposed revision of the Local Validation List for planning applications for the County Council's own development and for waste development.

It was agreed to make no comment.

383 TO DISCUSS SCDP PROSPERITY FUND APRIL 2023 – ELECTRIC CHARGING POINTS

Councillor Deborah Alderwick has looked into the cost of installing an electric car charging point at Mill Lane and the cost for a fast charging unit (no installation/power) is around £21k.

This was discussed and agreed that we should look into this when we set the budget for the next financial year.

384 TO DISCUSS REQUEST FROM CRICKET CLUB TO HAVE A GLASS DISPLAY CABINET AT SPICERS PAVILION

Sawston and Babraham Cricket Club has requested permission to put a lockable display cabinet in the main hall at Spicers pavilion. They are looking at a cabinet on wheels so it can be moved into the bar area when they are not using the pavilion. This was discussed.

It was **proposed** by Councillor Deborah Alderwick and **seconded** by Councillor Colin Groves to allow them to put a display cabinet in the main hall when they are using the pavilion.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

385 TO DISCUSS QUOTES TO PAINT SPICERS PAVILION

The Clerk obtained quotes to have Spicers painted internally and externally.

- Internal £7849.30 – External £7137.50 – doesn't charge vat
- Internal £3860.00 – External £2929.00 plus vat
- Internal £4950.00 – External £5750.00 plus vat

All three companies have quoted for the same specification.

The Clerk confirmed we had money in the budget for maintenance but not the full amount to do both internal and external. This was discussed and Councillor Brian Milnes suggested we go with the lowest quote and do the internal work first and then budget for the external work.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Brian Milnes to accept the quote for internal painting only at £3,860.00 + vat from Aspire Decorators Ltd and to discuss the external work when we set budget for the next financial year.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

386 TO DISCUSS QUOTES FOR SOUND ASORBERS AT MILL LANE PAVILION

The Clerk was asked to get quotes for wall sound absorbers at Mill Lane pavilion (but confirmed that the companies that previously came out suggested ceiling ones would be adequate).

Councillor Brian Milnes suggested wall absorbers only and sent the Clerk three links to online companies.

- 20 x 2.4m x 0.6m panels £1,799.80 inc vat and delivery
- 5 x 10 meter roll of wallpaper £3,299.40 inc vat and delivery
- 90 x 0.5 x 0.5 tiles £5,610.60 inc vat and delivery

These quotes are for delivery only and do not include installation.

Previous quotes from companies that visited the pavilion are:

- Ceiling panels £6,000.00 + vat
- Ceiling panels £3,950.00 + vat
- Ceiling panels £3,762.00 + vat

These quotes include installation.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor David Bard to **accept** the quote for £3,762.00 + vat for ceiling panels from 3 Dimension. This is the cost to supply and fit.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

387 TO DISCUSS SOLAR PANELS AT SPICERS AND MILL LANE PAVILIONS

The Clerk obtained two quotes for the supply and installation of solar panels at our pavilions. 9 companies had been contacted but didn't quote.

- Mill Lane - £17,920.56 + vat Spicers - £27,118.18 + vat
- Mill Lane - £34,027.12 inc vat Spicers £36,696.06 inc vat

Questions were asked regarding batteries, life expectancy and how much we will save etc.

This was discussed at length.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Ian Reeves that in this current climate with the cost of living we do not go ahead with the solar panels spending public money but do investigate when we re build Lynton Way pavilion.

VOTE: 7 FOR : 3 AGAINST 0: NO VOTE

388 TO DISCUSS QUOTES FOR BOILER SERVICES AT ALL 4 SITES AND COOKER
This was deferred as the Clerk was waiting for one more quote.

389 UPDATE ON KINGS CORONATION
No update – to be on next agenda

390 CORRESPONDENCE
None

391 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING
Councillor Kevin Cuffley explained he has received a lot of positive comments regarding the new village caretaker and what a great job he is doing.

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

It was **proposed** by Councillor Jayne Merrick and **seconded** by Councillor Colin Groves to go into camera.

VOTE: 7 FOR : 0 AGAINST UNANIMOUS

392 TO DISCUSS CEMETERY HEADSTONE SIZE
The Clerk explained that we have a maximum size for headstones in our cemetery but we do not have a minimum size. She had got advice from other parish councils and the stone mason who had advised we do have a minimum size of headstone too within our rules.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick to add the minimum size recommended to our cemetery rules.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

393 TO DISCUSS CEMETERY HEADSTONE SIZE
The Assistant Clerk has circulated photos of the graves that are collapsing and need attention. She obtained two quotes (couldn't get a third) to remove the centre concrete leaving the edging and headstone then filling in the middle with soil. We do not have details of the owners of the graves to contact.

- £1,280.00 + vat
- £1,350.00 + vat

It was **proposed** by Councillor Jayne Merrick and **seconded** by Councillor Ian Reeves to go ahead and accept the quote for £1,280.00 + vat from Ivett & Reed stone masons.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

Meeting closed 8.39pm