



SAWSTON PARISH COUNCIL

MINUTES of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON TUESDAY 21st NOVEMBER 2023

Held at the Parish Council Office - Meeting commenced at 7.30pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

Kieran Cooper (Chair)

Paul Smith

Jayne Merrick

Kevin Cuffley

Ian Reeves

Colin Groves

Deborah Alderwick

1 APOLOGIES FOR ABSENCE

Brian Milnes – Work commitments

David Bard - Personal

2 DECLARATION OF INTEREST FOR THIS MEETING

None

3 CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 04 JULY 2023

The minutes of the meeting held on 04 July 2023 were read and confirmed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick **TO ACCEPT** the minutes.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

4 MATTERS ARISING

None

5 TO DISCUSS USING UNITY BANK AS MAIN ACCOUNT

The Clerk asked if the committee are happy to start using the Unity Bank, who we have an active account with, as our main account rather than the Co Op Bank. The majority of Parish Council's already use this bank and it is recommended by Capalc.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick to **RECOMMEND TO FULL** we use the Unity Bank as our main account.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

6 TO REVIEW RESERVES

The committee had a copy of the current reserves which were discussed. Councillor Kieran Cooper explained that we agreed to have £100k of unallocated reserves and with the money we have spent this year from reserves the figure is now £109,852.00, there may also be an underspend on this financial year which will go into the reserve account.

The allocated reserves are currently £409k which includes S106 money. This money will go towards the cost of replacing the pavilion at Lynton Way. The committee noted the reserve figures and this will be made an agenda item for the next Full Parish meeting.

7 TO SET BUDGETS FOR 2024/2025

The committee went through each budget sheet and made relevant adjustments.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick to accept the proposed budget. 2024-2025 precept £402,492 this gives a council tax of £148.01 which is an increase of 3.51%.

These figures will be taken to the Full Parish meeting for agreement.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

8 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING – F&GP ONLY

None

Meeting closed 8.55pm