



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 12 JULY 2022
Held at Spicers Pavilion, Cambridge Road - Meeting commenced at 7.15 pm

PRESENT:

Minutes taken by Councillor Ian Reeves as no Clerks were present

Councillors

Kevin Cuffley
David Bard
Ian Reeves
Colin Groves
Neil Reid

Jayne Merrick
Kieran Cooper
Mike Mallows
Brian Milnes
Paul Smith

90 PRESENTATION FROM DR MORROW AND DR WRIGHT FROM GRANTA MEDICAL PRACTICE

Dr Morrow was unable to attend the meeting so the Patient Advocate attended.

Granta fully understand the concerns that have been raised, for example

- Unable to get appointments
- Phone calls not always sufficient

Main causes:

- Staff shortages
- COVID Vaccinations increasing pressure on other services
- More COVID

Staff shortages – Currently all Granta staff are tested for COVID 2x weekly, if positive they are not allowed to work for 2 weeks. This along with holidays has resulted in increased pressure on the services they provide.

Several staff members (esp. receptionists) have resigned because of the pressures and in particular, the attitude of the public to them. Recruitment often a slow process and it is hard to replace and retain staff, despite offering enhanced pay rates etc.

Granta are currently trialling a new appointment system where patients can book appointments 2 weeks in advance instead of on the day as is the case now. There are no more appointments, but it does help to manage demand while managing with COVID.

Heidi urged Patients to use the Web site and the e-mail system.

91 PRESENTATION FROM MICHAELA HEADLAND ON THE CAMBRIDGE SOUTH EAST TRANSPORT PROJECT UPDATE

This report is available the parish council website and from the parish council office.

92 APOLOGIES FOR ABSENCE

Anand Pillai
Sue Whitney
Patrick Thouroude

93 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

Brian Smith - Requested that White-lines on Mill Lane /Bypass be repainted and made thicker to improve safety. Councillor Brian Milnes agreed to pursue the matter with County Highways

David Wilkinson – Welcomed the new developments/extension to Mill Lane Pavilion but suggested areas where could be improved – e.g., Solar Panels, pathways surrounding pavilion, car parking and level access to disabled facilities. Councillor Kevin Cuffley agreed to meet with him personally on site and discuss the issues.

94 DECLARATIONS OF INTEREST FOR THIS MEETING

None

95 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 28 JUNE 2022

The minutes of the Full Parish Council meeting held on 28 June 2022 were read, confirmed and signed.

It was **proposed** by Councillor David Bard Cooper and **seconded** by Councillor Colin Groves to accept the minutes.

VOTE 10 FOR : 0 AGAINST UNANIMOUS

96 REPORT OF THE MASTERPLAN MEETING HELD ON 05 JULY 2022

Councillor Kevin Cuffley updated the Council on the background to the Master plan and outlined the findings in the report.

The notes from the meeting.

Item 8 – District Councillor Brian Milnes explained that Sainsburys ended their lease in March on the old Barclays site. He has tried to made contact to find out who owns the company and is not getting any response back. It was suggested to **RECOMMEND TO FULL** to spend the £17 for the British Virgin Islands Financial Service Commission to investigate who owns the company.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor to Ian Reeves to *accept* the proposal

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

10) To Discuss Planters in the High Street

Councillor Kevin Cuffley suggested placing tubs outside Price Bailey with trees in, to stop people parking on the path.

District Councillor Brian Milnes suggested we look into having a few designs made of how we want the High Street to look. As putting planters here and there might look mismatch. He suggested a **RECOMMENDATION TO FULL** to get figures for an Architect to draw up 2/3 plans of what we want the High Street to look like.

After discussion it was proposed that a one off budget of £200 be allocated for a small scoping project to get suggestions for best locations for planters in the High Street.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Jayne Merrick to accept the proposal.

VOTE: 8 FOR : 0 AGAINST 2: ABS

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor to Brian Milnes to accept the report

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

97 MATTER ARISING – NEW INFORMATION ONLY

None

98 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

22/02415/HFUL	<p>Demolition of conservatory, single storey rear extension, two storey side & rear extension. Resubmission of 22/00260/HFUL at 23 The Limes.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Kieran Cooper to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 8 For 1 Abs</p> <p>Comment: Can you clarify the bedroom numbers as on the original plans the rooms are labelled 2,3,4. There is no number 1.</p>
22/02490/HFUL	<p>Two storey side extension and single storey rear extension at 45 Churchfield Avenue.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Kieran Cooper to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 8 For 1 Abs</p>
22/02145/HFUL	<p>Two storey side extension and single storey front and rear extensions at 64 Babraham Road.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Kevin Cuffley to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 8 For 1 Abs</p>

Information Only Plans and Planning Decisions noted

99 ACCOUNTS FOR THE MONTH OF JUNE 2022

After discussion about the poor standard of work of the Wet Pour at each of the play areas it was proposed that the parish council should not pay the invoice at this time but to seek an independent organisation to look at the work.

It was accepted that in hindsight, after only receiving one quote the parish council should have sought further advice from other parish councils and District/County Council.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley **Not** to pay the invoice at this time and seek an independent review of the work.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Colin Groves to accept the rest of the Accounts for June 2022.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

100 TO DISCUSS TENDERS FOR ST MARYS WALL REPAIRS

Four quotes were received to repair the whole wall (previously circulated). All quotes were significantly over the allocated budget of £4K.

It was discussed if there was any way that the cost could be reduced – Just carrying out any urgent/specific work at this time and looking into further funding.

It was proposed that we will go back to the Architect for advice, contact SCDC

Procurement services to and to look for quotes, if possible, for specific work and any start up works required.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to accept the proposal.

VOTE: 9 FOR : 1 AGAINST

101 TO DISCUSS THE POSITION OF THE QUEEN'S JUBILEE BEACON

After discussion it was agreed ask Challis Gardens if they would like to have the Beacon in their gardens. The beacon will still be owned by the parish council and if organisations wished to hire it for a function they could under acceptable T/C's.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves to approach the Challis Trust and ask if they would be willing to place the beacon in the Challis garden.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

102 TO DISCUSS DISABLED PARKING BAY IN RESBURY CLOSE

The parish council has been asked to comment on the proposal for a disabled parking bay in Resbury Close.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley to accept the proposal for a disabled parking space in Resbury Close.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

103 TO AGREE TWO COUNCILLORS TO MAKE DECISIONS ON PLANNING APPLICATIONS IN AUGUST

It was proposed that Councillor David Bard and Councillor Jayne Merrick would make decisions on planning applications during August.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to accept the proposal.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

104 UPDATE FROM COUNTY COUNCILLORS

Full Report to Follow

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Full Report to Follow

106 CORRESPONDENCE

None

107 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

- Councillor Colin Groves – Speed Camera cleaning and repositioning
- Councillor David Bard – Renewal of Lynton Way Lease – Request further information. Copy of Lease, need to get parish council solicitor to sign so can be agreed at next full parish meeting.
- Councillor Mike Mallows – regarding hedge cutting etc. of hedges adjacent to farm /Huckeridge Hill. Councillor Brian Milnes to investigate whose responsibility it is
- Councillor Kevin Cuffley – Extension to Cemetery – Councillor Brian Milnes to review and discuss at next full parish meeting.

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

It was **proposed** by Councillor Kieran Cooper Jayne Merrick and **seconded** by Councillor Jayne Merrick to go into camera.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

108 PROBATION OF SPORTS GROUNDS KEEPER

The council were happy with the work of the Sports Grounds Keeper and his position has now been made permanent.
Grounds Keeper – Currently on Paternity leave so will do his review on his return.

109 TO DISCUSS TIMEBANK POSITION

The current Timebank Co Ordinator has resigned and will be leaving in August. Due to the reduced engagement post COVID, lack of funding it was therefore proposed that parish council would not advertise for a new Timebank Co Ordinator now and discuss in more detail at the next full parish meeting.

It was **proposed** by Councillor Kieran Cooper Jayne Merrick and **seconded** by Councillor Brian Milnes to accept the proposal.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

110 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 28 JUNE 2022 (NON PUBLIC)

It was **proposed** by Councillor Kiron Cooper and **seconded** by Councillor Ian Reeves to accept the minutes.

VOTE: 10 FOR : 0 AGAINST UNANIMOUS

Meeting Closed at 21:29

Sawston Parish Council

Jun-22

Supplier Name	Description	Gross
Thurlow Nunn Ltd	Rec - Petrol Can and lapping paste	100.65
SSE	Rec - Spicers Gas 1 - 31 May 2022	£103.14
Pestagon	Rec - Pest control Spicers pavilion May June July 2022	108.00
Honest Employment Practice Ltd	Staff Management - Compliance Advice	£114.00
Shire Trees	Cemetery - Remove and grind out stump at cemetery	120.00
SSE	Rec - Spicers Electricity 1 April - 2 May 2022	£123.21
SSE	F&GP - Office Gas 12 March - 7 June 2022	£126.51
SCDC	Cemetery - rates	£132.00
JHC	Orchard Park Rent	£150.00
Grace Solutions	F&GP - Anti Virus/Email spam filtering/Microsfit etc	232.48
Sawston Library	Donation towards Summer Reading Challenge (Agreed at FP 14 June 2022)	250.00
SCDC	Uncontested Election 19 seats 5th May 2022	285.00
SCDC	Rec - Spicers rates	£399.00
SCDC	Rec - Mill Lane rates	£424.00
Lander & Linsey Roofing Ltd	F&GP - to clear gutters at office, flush downpipes, remove tree stump in gutter and re seal leaking joints	480.00
Emerald Building & Carpentry Ltd	Reserves - Deposit payment for work on Mill Lane pavilion - Agreed FP 14 June (O/N 45)	587.45
Lanham & Co	F&GP - Monthly book keeping	726.00
SCDC	F&GP - Office rates	£736.00
CGM	Planning - Verge cutting 21/06/22	777.07
Memsafe Memorial Safety	Reserves - Memorial testing at St Marys (Closed churchyard) agreed FP April 2022	847.08
Thurlow Nunn Ltd	Rec - Replacment strimmer (for one stolen June 2022)	864.00
CGM	Planning - Verge cutting 07/06/22 (cost more as cut more because of no mow May)	1,165.61
Avocet	F&GP - Cleaning contract	1,270.20
Adcock	F&GP - Supply and install new air con unit in office O/N 49 - Agreed FP 14 June 2022	1,871.30
Ashley Courtney RIBA AABC Limited	Cemetery - 65% of payment (stages 1-4) architectural services for St Marys boundary wall (VAT not applicable)	4,900.32