
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB
Telephone: 01223 832470
E-mail: info@sawstonparishcouncil.gov.uk



MASTERPLAN GROUP MEETING NOTES

Held on Tuesday 17th January 2023, 7.30pm at Parish Council Office

Present:

Councillor Kevin Cuffley
Councillor Jayne Merrick
Councillor David Bard
Councillor Colin Groves
Councillor Paul Smith
Councillor Patrick Thouroude
Councillor Brian Milnes
Councillor Kieran Cooper
Councillor Neil Reid
Councillor Deborah Alderwick

+ Mrs K Southwood – SCDC
Mr and Dr Fani
Mr Ed Saunders
Mr John Goodwood

1) Welcome

Councillor Kevin Cuffley welcomed everyone to the meeting.

2) Apologies for absence

No apologies were received.

3) Notes from meeting 04 October 2022

The meeting notes were noted.

4) Presentation from Northwest Biotherapeutics

No one was available.

5) To discuss Butlers Green

Councillor Kevin Cuffley welcomed Mr and Dr Fani to the meeting. Dr Fani explained that they had a discussion last year with the parish council regarding the green area and if it could be used for something that will benefit the village and create them some revenue for her children's charity. Councillor Kevin Cuffley explained we have discussed the potential to have the PVAA removed from this site so other facilities could be used on this area but there are issues with this legally.

Councillor Brian Milnes explained that with the 2018 local adopted plan. The PVAA was a variation of protecting an area that wasn't a protected green space but the parish council voted that this area should be protected as it is. The village was also short of green space by a considerable amount at

that time. He also explained that building houses on this area would not be well received by the District Council.

Councillor Kevin Cuffley explained we have discussed the possibility of moving the play equipment from Mill Lane recreation ground onto this site and using the space on Mill Lane for public parking. Dr Fani asked how she would benefit from this. Councillor Kieran Cooper explained we would have to look into the feasibility of doing this as it seemed the most favourable option. Dr Fani was asked to consider this and come back to the parish council with options for the land. Either the parish council purchasing the land, leasing it or swapping the land for part of Mill Lane recreation ground.

Councillor Kevin Cuffley thanked them for attending.

6) To discuss the community survey update

This work had been started by a previous councillor who has since resigned and Councillor Jayne Merrick and Councillor Deborah Alderwick agreed to take it on.

Councillor Jayne Merrick explained that we were obtaining quotes for a company to help us do a community survey with regards to what residents want to see in the village re sports/recreational facilities etc. After a long discussion it was agreed that Councillor Jayne Merrick will contact some companies and ask them for suggestions regarding a brief. Once she has this information, she will ask the Clerk to make an agenda item for a full parish meeting. We need to do an inclusive robust survey.

7) To discuss the quotes for consulting firms

Deferred until we have the above.

8) To discuss the design of the High Street

Councillor Brian Milnes explained he has ideas that will improve/re energise the High Street and hopefully attract/encourage more visitors. He has envisaged a repurposing of the High Street, not changing the shops but for example creating a pedestrian High Street, traffic control to naturally slow down the traffic like installing planters in the middle of the road, block paving as apposed to tarmac from the Kings Head to the war memorial. He would also like to see the area by Church Court/war memorial changed to create an area that we could hold outdoor concerts/events on.

Katherine Southwood from SCDC explained that there is funding we can apply for. There is Prosperity Fund that can be used for improving the High Street which is available from April 2024. This can be used for installing street furniture, painting areas, putting in planters etc. The SCDC High Street Officers have visited Sawston's local businesses recently to start discussions. The parish council will need to propose projects ready to apply next year. Katherine has offered to help with this. There is also a rural prosperity fund from April 2023 which we could look at applying for electric charging points which we need to discuss. Clerk to make an agenda item for a full parish council meeting so location etc can be agreed.

9) To discuss brief for Lynton Way project

Councillor Kevin Cuffley explained that before we employ an architect/project manager we need to discuss what we want from the building. Once we get the results from the consultation, we will be able to gauge what parishioners require with regards to the new pavilion.

10) To discuss electric charging points within the village and funding

There will be funding for these from April 2023. A two-post charging point will cost around £7-8k which include installation, connection etc so no cost to the parish council. It was discussed and thought that we should apply and have a post installed at the car park on Mill Lane recreation ground. This will be discussed at a full parish meeting.

11) To discuss ideas for the Coronation 2023 (Paul Smith)

No new information. It was felt this wasn't an item for the Masterplan so will in future be on full parish agendas.

12) Any other business

None

13) Matters for next meeting

Continuation from this meeting.

Next meeting Tuesday 21st March 2023 at 7.30pm at the Parish Council office.

Meeting closed 9.05pm