
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB

Telephone: 01223 832470

E-mail: info@sawstonparishcouncil.gov.uk



Dear All

ANNUAL PARISH COUNCIL MEETING

You are summoned to the Meeting of the Full Parish Council to be held **at Spicers Pavilion on Tuesday 17 May 2022 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)

Parish Clerk

12 May 2022

A G E N D A

- 1 To elect a Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
- 2 To elect a Vice-Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
- 3 Apologies for absence
- 4 Public Participation Time (15 Minutes allowed) *
- 5 Declarations of Interests for this meeting
- 6 To discuss Co option request
- 7 To appoint members to the following Committees for the ensuing year:
 - 6.1 Cemetery
 - 6.2 Finance and General Purposes
 - 6.3 Planning and Environment
 - 6.4 Recreation and Open Spaces
- 8 To confirm and sign the minutes of the Extra Full Parish Council meeting held on 26 April 2022
- 9 To confirm and sign the minutes of the Annual Parish meeting held on 3 May 2022
- 10 Report of the Masterplan meeting held on 10 May 2022
- 11 Matters arising – new information only
- 12 Planning Applications and associated matters

[22/01878/PRIOR](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01878/PRIOR) Installation of a 15.0m Phase 9 super slimline Monopole and associated ancillary works at Land At London Road
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01878/PRIOR>

[22/01578/HFUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01578/HFUL) Ground floor front extension, two storey side extension, ground & 1st floor rear extension at 10 Elder Close
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01578/HFUL>

[22/00544/HFUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/00544/HFUL) Two storey side and single storey rear extensions (Re-submission of 21/05217/HFUL) at 20 Plantation Road
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/00544/HFUL>

[22/01051/S73](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01051/S73) S73 variation of conditions 2 (approved plans) and 3 (materials) of planning permission 20/04038/S73 (Variation of condition 2 (approved plans) and 3 (materials) of planning permission S/3123/19/FL to specify the newly submitted design of the elevations and footprint) Changes to roof height, external materials and openings to the elevations at 68 High Street
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01051/S73>

[22/01509/FUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01509/FUL) Installation of new window module to match existing windows on the south end elevation of unit 9; to the rear west elevation of Unit 10 and 11; installation of extraction units and flue to each individual unit with the addition of a new window matching existing windows grey powder coated finish; a new key clamp metal fire escape staircase will be installed at the rear of the units for staff to escape from first floor level down to ground floor, with the addition of new fire exit door located in unit 10. Landscaping modifications to add new pathway for escape route to the back of the units and new mezzanine floors to be installed in unit 10 and 11 at Unit 9 Cambridge South 9 West Way
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01509/FUL>

[22/01662/S73](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01662/S73) S73 to vary condition 2 (approved drawings) of ref: 20/03522/FUL (Change of use of grain store into flexible B1 (Light Industrial) and B8 (storage or distribution) to add 9 rooflights, additional planting and relocate pedestrian doors on the south-east elevation. The application also seeks to vary conditions 3 (soft landscaping), 9 (foul water drainage) and 10 (cycle parking) from pre-commencement/occupation conditions to compliance conditions at Deal Business Park Cambridge Road.
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01662/S73>

[22/01633/HFUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01633/HFUL) Two storey side extension and application of external insulated render to rear at 21 Mill Lane.
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01633/HFUL>

[22/01816/FUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01816/FUL) Change of use from land to residential curtilage at Land At The Back Of 41-49 Brookfield Road <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01816/FUL>

[22/00284/FUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/00284/FUL) Demolish and replacement of existing dwelling at 6 Hayfield Avenue
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/00284/FUL>

[22/01763/HFUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01763/HFUL) Remove of the conservatory roof and renew with a two pitched zinc clad lean-to roof at 152 High Street <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01763/HFUL>

Information Only

[22/01644/CLUED](https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01644/CLUED) Certificate of lawfulness under S191 for the existing use of the building for continuous use as a single dwelling house - Plot 2 at 11 Babraham Road
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01644/CLUED>

- 13 Accounts for the month of April 2022
- 14 To discuss Cemetery memorial tree
- 15 To discuss upgrade of Clerks laptop
- 16 To discuss SSYI request to use Orchard Park
- 17 To discuss Co option and skills audit
- 18 To discuss quotes for Mill Lane storage cupboard

- 19 To discuss reseeding ground
- 20 To confirm eligibility of the General Power of Competence
- 21 To discuss meetings returning to the council office
- 22 To discuss donation request from Gogwheel Counselling
- 23 To discuss budget for Masterplan
- 24 To discuss air con repair in office
- 25 Update from County Councillors
- 26 Update from District Councillors
- 27 Correspondence:
- 28 Councillors issues and Agenda items for next meeting

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

- 29 To discuss gifts for councillors which are leaving
- 30 To discuss project manager for Lynton Way pavilion

* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. *