



SAWSTON PARISH COUNCIL

MINUTES of the EXTRA FULL COUNCIL MEETING HELD ON 22 MARCH 2022
Held at Spicers Pavilion, Cambridge Road - Meeting commenced at 7.15 pm

PRESENT:

Assistant Parish Clerk Jo Keeler

Councillors

Kevin Cuffley

David Bard

Ian Reeves

Neil Reid

Kieran Cooper

Jayne Merrick

Brian Milnes

Paul Smith

Anand Pillai

+ 2 Members of public

234 REPRESENTATIVES FROM UNITY CAMPUS

Councillor Kevin Cuffley explained there was no representative from the Unity Campus present so the meeting continued.

235 APOLOGIES FOR ABSENCE

Colin Groves (Personal)

Tony Orgee (Work Commitments)

Michael Mallows (Personal)

Sue Whitney (Personal)

236 PUBLIC PARTICIPATION TIME (15 MINUTES ALLOWED)

None

237 DECLARATIONS OF INTEREST FOR THIS MEETING

Councillor Neil Reid – item 241 as he is a member of Scouts

238 CONFIRM THE MINUTES OF THE FULL PARISH MEETING HELD ON 08 MARCH 2022

The minutes of the Full Parish meeting held on 8th March 2022 were read confirmed and signed.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor Kieran Cooper to **accept** the minutes.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

239 MATTERS ARISING

None

240 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

21/05453/FUL	<p>Formation of first floor single storey two-bedroom apartment (Re-submission of 21/04002/FUL) at 85 High Street</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Kiran Cooper to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 8 For Unanimous</p>
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241 TO DISCUSS S137 DONATION REQUEST FROM SCOUTS

The 1st Sawston Scouts has requested a donation of £1133.00 for their storage rental and insurance costs of their equipment. The parish council has received a copy of their accounts and they do have money in their reserves which was questioned if they should be using that. Councillor Kieran Cooper explained that there are other places they can request funding so although we support local groups, he would be happy if we part funded their request. This was discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Paul Smith to **donate** half their request, £566.50. This would not be a S137 donation but would come under the LGA act 1976 -19 – Recreational facilities.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

242 TO DISCUSS HEDGE AT BOWLS CLUB

The Clerk explained that the grounds keepers would like to plant a small hedge along the fence of the bowls club to make it look tidier. It would be a Euonymus hedging shrub. Although contacting several companies only one quote was obtained. 360 plants @ £4.99 each (cover 90 meters) - £1,796.40. The Clerk confirmed there is money in the budget for 2022/2023.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley to go ahead with the hedge and spend up to £1,800.00 on the hedge.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

243 TO DISCUSS MILL LANE PAVILION

Councillor Kevin Cuffley explained that the changing rooms at the newly refurbished pavilion are not always left in a good state after football with rubbish left about and what looks like no attempt to sweep up. This was discussed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Anand Pillai to **agree** that any additional cleaning costs will be passed onto the football club.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

244 TO DISCUSS PROPOSED NEW NAME FOR DEVELOPMENT IN NEW ROAD

The council has been asked to comment on the new road name for the new development in New Road. The name suggested is 'The White Acres'. This was discussed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Kevin Cuffley to ask them to consider calling it 'The White Acre' as the area of land is less than an acre.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

245 TO DISCUSS WETPOUR QUOTES FOR RECREATION GROUNDS

No quotes received so deferred to April full parish.

246 TO DISCUSS BANNER REQUEST FROM SAWSTON FUN RUN

Sawston Fun run has requested to put a banner up on the hedge by the traffic lights on Cambridge Road.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick to allow them to put the banner up a couple of weeks before the event and to remove it immediately after.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

The Clerk then asked if the decision for banner requests can be delegated to the clerks, she explained they wouldn't allow too many banners at once and the rule of putting them up a couple of weeks before an event and removing them immediately after would still apply.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley to delegate this to the clerks.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

Councillor Brian Milnes arrived 7.35pm

247 TO DISCUSS PLANTERS OUTSIDE POST OFFICE

The Clerk explained she has investigated the possibility of installing large planters outside the post office along the path to make it look nicer. County Council are yet to confirm this but do not object providing they do not obstruct the footpath. The cost for two large planters (1250x750x750) including fertiliser, soil and plants is £967.00 but these will be planted by our grounds keeper who will maintain them and would have flowers all through the year. The budget for 2022/2023 will allow for two large planters as well as the baskets for the lamp posts.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Anand Pillai to go ahead and purchase two large planters providing County Council agree.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

248 TO DISCUSS HANGING BASKETS

The grounds keeper would like to plant the hanging baskets himself this year which will save us money and hopefully be able to add more in the next budget.

It was **proposed** by Councillor Ian Reeves and **seconded** by Councillor David Bard to allow the grounds keeper to plant our baskets and review in November for the 2023/2024 budget.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

249 TO DISCUSS THE UKRAINE CRISIS

Councillor Kevin Cuffley explained that we should consider as a parish council what we can do to support/help during this crisis. Councillor Brian Milnes explained the best route at the moment is finance. Councillor Kieran Cooper explained we should be working with other organisations within the village to see if we can help. This was discussed and it was agreed for the clerk to write to our local MP and ask for advise on how we can help.

The representative from Unity Campus arrived (7.46pm) so Councillor Kevin Cuffley welcomed her and introduced her.

Jeanette Walker gave an update on the development of the Unity Campus site. Howard Group is transforming a former industrial estate in Pampisford into an exciting new urban innovation district in the heart of the Cambridgeshire countryside.

Howard Group's approach to development is not to ignore the past, but to build on it...
1.by transforming existing industrial units into state of the art laboratories and offices &
2.by developing new buildings with an edgy, industrial aesthetic that reflect & celebrate the industrial legacy of the villages e.g. tanneries, paper, printing, aerated water factory

Unity Campus is currently home to 12 life science and technology companies employing over 300 people.
Howard Group has planning consent for 6 new buildings plus an extension to the multi-storey car park. Construction on the car park extension and the first 3 new buildings due to start this summer.
The Group is keen for Unity Campus to be an integral part of the local community e.g. by working with Sawston Village College & local primary schools; and by inviting residents to events at the Campus.

Sustainability is at the heart of everything we do including buildings, materials, waste/water/energy reduction as well as green transport initiatives.

Howard Group invites members of the PC to visit Unity Campus.

250 CORRESPONDANCE

Councillor Kevin Cuffley acknowledged the resignation of Councillor Tony Fell after 34 years of service on the Parish Council. He thanked him for his service and it was agreed to invite him to a presentation at the Annual Parish Meeting.

251 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor David Bard confirmed the grant application for the Jubilee Grant has been submitted. If successful this will pay for the beacon and Queens Platinum Jubilee Plaque for the tree outside the office.

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Jayne Merrick to go into camera.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

The members of public left the meeting.

252 REPORT OF THE STAFF MANAGEMENT COMMITTEE MEETING HELD ON 18 MARCH 2022

Item 4 – Agree proposed NALC salary increase and backdate to April 2021 for existing staff.

VOTE: 9 FOR : 0 AGAINST 1: ABS

Item 5 – To agree to purchase new laptop for the Facilities Administrator from Grace Solutions and have them set it up.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

Item 5 – To purchase a new mobile phone for the Facilities Administrator at a cost of £169.99.

VOTE: 8 FOR : 1 NO VOTE

Item 5 – To purchase 6 sim cards for staff as current contracts expired.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

Item 6 – To use Adams Harrison solicitors in the village for new lease of Lynton Way recreation ground.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor David Bard to **accept** the minutes.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

Meeting closed 8.45pm