



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 9 NOVEMBER 2021
Held at Spicers Pavilion, Cambridge Road - Meeting commenced at 7.15 pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

Kevin Cuffley

David Bard

Ian Reeves

Beck Laxton

Neil Reid

Brian Milnes (arrived 8.00pm)

Jayne Merrick

Anand Pillai

Paul Smith

Tony Orgee

Michael Mallows

Colin Groves

+ 11 members of public

117 PRESENTATION ON CYBER EVENT

Councillor Kevin Cuffley welcomed Detective Inspector Fiona Bail who gave an update. She gave a presentation which can be found on our website or by request to the Parish Clerk.

Councillor Kevin Cuffley thanked her for attending the meeting.

118 APOLOGIES FOR ABSENCE

Kieran Cooper (Personal)

Sue Whitney (Personal)

119 PUBLIC PARTICIPATION TIME (15 MINUTES ALLOWED)

Councillor Kevin Cuffley asked if members of the public wished to speak.

Mark Chennells from the Royal British Legion spoke about his disappointment the Parish Council cancelled the road closure for Remembrance Day this year. Melbourne and Saffron Walden are still going ahead with theirs.

Another resident also expressed his disappointment and explained that Sawston has always taken great pride in the Remembrance event and is baffled how the Parish Council arrived at this decision. He explained there will be many people attending this event and that Covid is an easy excuse to use. Shame on the Parish Council for cancelling. It was also a shame the road closure was cancelled two weeks before the event because of all the organising that has already been done.

Councillor Kevin Cuffley thanked them for speaking and explained that the Parish Council do work with the Royal British Legion on the event and it is our responsibility to organise and pay for the road closure. The Parish Council do support the Royal British Legion and it was in 2014 when we lead the campaign for the County Council to reverse their decision not to close the roads.

It was the increase in Covid and the stress on the NHS which were taken into account and members felt the road closure should not go ahead. We also had a call from the police today regarding Remembrance Day events and they explained that there are others that have also cancelled for the same reasons. They also stated that if the Royal British Legion

continue with the event, then there will be no cover from the Parish Council's public liability insurance.

Cambridgeshire and Peterborough have now been put into an enhanced response area and it has been advised that we should go back to the wearing of masks and Councillor Kevin Cuffley explained that unfortunately not everyone does in public places.

It was short notice because of the timings of our meetings and the council asked the Chair to respond to the Royal British Legion of their decision.

It was not an easy decision to make and Councillor Brian Milnes will be streaming the event live so it can be watched online safely.

Councillor Kevin Cuffley thanked the residents of public for attending.

120 DECLARATIONS OF INTEREST FOR THIS MEETING

None

121 CONFIRM THE MINUTES OF THE EXTRA FULL PARISH MEETING HELD ON 26 OCTOBER 2021

106 - Amend to minutes - Councillor Kieran Cooper also raised about how the Council would be able to authorise the spending of money if the items didn't come as recommendations to Full Parish.

116 – Amend to minutes - As this item was not on the agenda, the meeting didn't take a decision but instead councillors asked for their views to be taken into account by the Chair so that he could make an emergency decision, because there wasn't time for the Council to make a formal vote.

The Chair agreed to cancel the road closure for the event for this year and would inform the Royal British Legion.

The minutes of the Extra Full Parish meeting held on 26th October 2021 were read confirmed and signed with the above amends.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor David Bard to **accept** the minutes.

VOTE: 11 FOR : 0 AGAINST UNANIMOUS

122 REPORT OF THE CEMETERY COMMITTEE HELD ON 02 NOVEMBER 2021

The minutes of the Cemetery committee meeting held on 2 November 2021 were read confirmed and signed.

10 – Memorial Tree – It was agreed to defer until we have a second quote.

12 – Councillor Brian Mines to approach the County Council requesting for 1 hectare of land. The minutes need to read 1 Hectare and not 1 Acre.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor David Bard to **accept** the minutes with the above amend.

VOTE: 11 FOR : 0 AGAINST UNANIMOUS

123 MATTERS ARISING
None

124 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

21/04575/HFUL	Erection of a new classroom at The Bellbird Primary School Upper School Site Link Road. Proposed by Councillor David Bard and Seconded by Councillor Kevin Cuffley to support to this application.	Support/No Objection Vote: 10 For 1 Abs
21/04684/HFUL	Two storey side extension and single storey rear extension at 57 Babraham Road. Proposed by Councillor David Bard and Seconded by Councillor Paul Smith to support to this application.	Support/No Objection Vote: 9 For 2 Abs
21/04654/HFUL	Single storey front, single and two storey rear extensions including external wall insulation at 20 Evans Way. Proposed by Councillor David Bard and Seconded by Councillor Kevin Cuffley to support to this application.	Support/No Objection Vote: 10 For 1 Abs

For information applications - noted

125 ACCOUNTS FOR OCTOBER 2021

The accounts for the month of October 2021 were presented.

It was **proposed** by Councillor Paul Smith and **seconded** by Councillor Neil Reid to **accept** the accounts for October.

VOTE: 10 FOR : 0 AGAINST ABS: 1

126 TO AGREE QUOTE FOR YEAR INSCRIPTION TRACKER ON THE TRACTOR

The Clerk explained that the yearly renewal for the tracker on the tractor is a cost of £178.00. If the tractor was to be stolen then it can be tracked and also by having the tracker it reduces the cost of insurance.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to **go ahead** and renew the tracker at a cost of £178.00.

VOTE: 11 FOR : 0 AGAINST UNANIMOUS

127 TO DISCUSS S137 DONATION REQUEST FROM ROMSEY MILL

The Parish Council has been asked to support Shelford and Stapleford Youth Initiative for the youth activities and support for local 10–18-year-olds with a focus on those most vulnerable. The parish council supported them last year with support via Romsey Mill who managed the youth work in Sawston. The cost will cover 1:1 support and mentoring, trips, sporting activities and residential.

It was **proposed** by Councillor Jayne Merrick and **seconded** by Councillor Kevin Cuffley to **donate** £3,000.00 as previous years and put this into next year's budget.

VOTE: 11 FOR : 0 AGAINST UNANIMOUS

128 TO DISCUSS S137 DONATION REQUEST FROM SAWSTON FUN RUN 2022

The Parish Council has been asked to contribute £500.00 to the Sawston Rotary Trust towards the fixed costs of organising the 2022 Sawston Fun Run event. The contribution will go towards the cost of hiring a traffic management company to organise the road closures etc.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Beck Laxton to **donate** £500.00 as requested from reserves.

VOTE: 11 FOR : 0 AGAINST UNANIMOUS

129 TO DISCUSS S137 DONATION REQUEST FROM FRIDAY NIGHT CLUB

The Parish Council has had a request from the Touch My World Productions for £925.00 to pay for the volunteers and venue hire for the Friday Night Club. This is a club that provides a safe place for individuals with learning disabilities, parents and carers to meet and socialise weekly whilst providing entertainment and activities. This has been discussed at previous meetings and the council was not prepared to contribute money on the information we had. No one from the club was able to attend a meeting. This was discussed again and Councillor Beck Laxton said the information is still a bit vague. The Friday Night Club has been going for 20 years but looking online Touch My World Productions has only been established since 2015 and it was unsure why they didn't have a bank account if they have been running since 2015.

After a discussion it was agreed that we would not be able to make a contribution until they are able to come to a meeting to give more information.

Councillor Brian Milnes arrived 8.00pm

130 TO DISCUSS S137 DONATION REQUEST FROM ROYSTON & DISTRICT COMMUNITY TRANSPORT

The Parish Council has been asked to make a contribution of £400 towards the cost of transporting residents to doctors, hospital appointments, shopping and social trips. In the last 12 months including lockdown periods they have made 380 journeys for the residents of Sawston.

It was **PROPOSED** by Councillor Tony Orgee and **SECONDED** by Councillor Paul Smith to contribute £400.00 from reserves.

VOTE: 10 FOR : 2 ABS

131 TO DISCUSS PARISH PRECEPT LETTER 2022/2023

The Parish Council has received the parish precept letter from South Cambs District Council which advised the estimates for the tax base for Sawston for 2022/2023 asking if we wish to comment. Councillor Brian Mines explained that the District Council will transfer the precept from Babraham to Sawston with regards to the boundary review.

It was **PROPOSED** by Councillor David Bard and **SECONDED** by Councillor Kevin Cuffley to agree appendix A of the parish precept letter.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

The members of public left the meeting 8.06pm

- 132 TO DISCUSS PLATINUM JUBILEE COMMITTEE REGARDING JUBILEE EVENT 2022**
Councillor Kevin Cuffley explained that the jubilee committee met and discussed options for the event next year. The outdoor cinema will cost around £6k and the beer festival, including food stalls will cost around £5k and they are hoping to get sponsorship for these. On the Thursday evening there will be a beacon lighting and they are going to be looking into purchasing/organising this too. The committee are meeting again and will work towards getting more information and actual costs for the December's full parish meeting.
- 133 UPDATE FROM COUNTY COUNCILLORS**
Attached to these minutes and on Parish Council website – www.sawston.org.uk
- 134 UPDATE FROM DISTRICT COUNCILLORS**
Attached to these minutes and on Parish Council website – www.sawston.org.uk
- 135 CORRESPONDANCE**
None
- 136 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING**
Councillor Tony Orgee explained the recent update from Capalc had a great item on Scams and he asked if we could advertise this. The Clerk will look at putting on our website.

Councillor Jayne Merrick received an email from a resident asking if we have declared an ecological emergency. She explained we have not stated an emergency but we are being active. We have 25 trees that we are waiting to be delivered and planted, she is looking into the wild flower areas within the village, we have had an energy survey done on the parish council office and awaiting a report and there is already a community orchard in the village. Councillor Jayne Merrick asked if there was anything else we should be/could be doing.

Councillor Brian Milnes suggested greenery on the roofs of bus shelters which Councillor Jayne Merrick offered to investigate.

Councillor Brian Milnes explained that he, Councillor Jayne Merrick and Councillor Kevin Cuffley met onsite at Cambridge City, to look at the woodland area and the possibility of turning this into a community asset, making it into a woodland walk. This work is in progress and he will report back when he has more info.

Meeting closed 8.38pm

South Cambridgeshire District Councillors' Report

Clare Delderfield and Brian Milnes

November 2021

You can follow your councillors on Facebook: [brianandclare4sawston](https://www.facebook.com/brianandclare4sawston)

Your Councillors are always ready to help. If you have any questions about these - or indeed any other - matters, please do not hesitate to contact Clare Delderfield clr.delderfield@scambs.gov.uk or Brian Milnes clr.milnes@scambs.gov.uk

New Council Housing for Sawston

The new development, Hawthorns on Babraham Road, continues to add much needed new housing in our village. November saw the first of several new Council owned properties to be handed over by Hills. The new building adds 11 well-appointed apartments to the growing number of Council housing and is among 58 dwellings coming forward at this site in the next few months. These all have priority to people with a Sawston connection.

Business Support Grants:

South Cambs Business Support team has just finished administering its final tranche of COVID-related business support funding. We've paid out £1,377,000 in Government funding to 102 South Cambridgeshire businesses since July this year, as part of our Growth Fund. This is a fund supporting businesses who are looking to diversify, scale or start up in our region. This means that in

total we've paid out more £38 million in Government funding via local business support grants since

the onset of COVID.

Greater Cambridge Local Plan Consultation now open

We previously wrote at length about the Local Plan proposals. Just to recap – for the period 2011 – 2041 the Councils are only planning an extra 11,000 homes on top of what has already been in previous Plans (and often is already built!). Of those 11,596 the majority will be in and around Cambridge with some also in the big new developments at Cambourne, Northstowe and Waterbeach. Only 384 homes are allocated in rural sites – for example in Melbourn and Great Shelford. There are NO sites allocated in Gamlingay nor in any of the other Parishes of the Gamlingay Division.

The next stage is a Public Consultation which runs until December 13th – so get your skates on if you have a view! The First Proposals set out where new homes, green spaces, business space and other facilities could be located across the area, as well as policies about climate change, biodiversity and much more. The Councils say that their aim is to reduce climate impacts while improving the quality of everyday life, and 19 new sites have been put forward for new housing and business space to meet local needs.

Visit www.greatercambridgeplanning.org/localplan for more details, including an interactive map and questionnaire, from 1 November to 13 December 2021. There will also be online and in-person events during the consultation period where you can find out more and have your questions answered by officers. Full details are on the webpage. You can find it on the South Cambs website.

THE QUEEN'S GREEN CANOPY

Next year marks 70 years since Queen Elizabeth II took the throne; to celebrate the anniversary and create a lasting legacy, a UK-wide tree planting initiative named The Queen's Green Canopy (QGC) has been established. The scheme involves inviting people to "Plant a Tree for the Jubilee," with everyone encouraged to plant trees in the current and in the next planting season.

Everyone is invited to take part and it is easy to get involved – whether you are an expert gardener or complete novice, there is something you can do. This includes individuals planting trees on private land, community planting projects, schools planting trees on their premises and businesses setting up tree planting projects with employees. If you are interested please do get in touch with Parish Councillor Jayne Merrick

Rehoming Afghanistan refugees

Previously South Cambs Council had agreed to support three Afghan families by providing homes for them in the district. The families have now moved into their houses. They have been reportedly accepted well into their local communities.

The District Council has also been able to find five more homes so we can support more families. They will relocate to the UK through the Afghan Locally Employed Support (LES) scheme.

COUNCIL SERVICES TO SUPPORT PEOPLE TO LIVE INDEPENDENTLY

Residents and local community groups may like to know about a few Council services that are in place to support people to live independently at home, to keep connected and to know that someone will regularly be in touch with them or on the end of the phone if they need some practical help.

South Cambs' Visiting Support Service is free for people over the age of 65, with a short-term focus to support people in their home – perhaps someone recovering from an operation, or who will be on their own for a short period of time, or who is having an unexpected crisis. The Community Warden Service is longer-term, and a nominal fee is payable; clients can be of any age, and the wardens will ring up or visit on a regular basis, and can help with tasks such as form-filling, picking up some essentials from the shop, or just being a friendly face. The Community Lifeline Service (under £4.50/week) provides a worn pendant that individuals of any age can press in an emergency, such as if they have a fall at home on their own. You can find out more about all of these services on our website:

- www.scambs.gov.uk/visitingsupportservice
- www.scambs.gov.uk/mobilewardenscheme
- www.scambs.gov.uk/lifelines

We have produced some leaflets and posters to raise awareness of these services-attached are samples. If you would like some leaflets or a few posters to display please email Lesley.McFarlane@Scambs.gov.uk.

Brian Milnes and Clare Delderfield, District Councillors for Sawston

Sawston Parish Council
Oct-21

Supplier Name	Description	Gross
Capalc	Staff - Training	£110.00
Honest Employment Practice Ltd	Staff Management - Compliance Advice	£114.00
SouthernElectric	Rec - Spicers electric Sept	£118.38
SCDC	Cemetery - Rates	£132.00
ESPO	F&GP - Office supplies - pads, pens, dividers, envelopes, paper etc	£138.06
Grace Solutions	F&GP - various office supplies (3 invoices)	£138.06
Cambridge Garage Door	Rec - repairs to garage door at Spicers	£144.00
John Huntingdons Charity	Rec - Rent for Orchard Park	£150.00
CGM	Planning - Football line marking at Spicers (14/10/21) 5 pitches	£150.00
The GMA	F&GP - subscription to The Grounds Management Association	£158.00
Amazon	F&GP - Safety boots and office supplies	£158.88
Grace Solutions	F&GP - M365 business basic fee/ spam filtering etc for month	£163.30
CGM	Planning - Grass cutting Spicers (14/10/21)	£240.00
CGM	Planning - Grass cutting Lynton Way (14/10/21)	£240.00
Red Graphic	F&GP - Balance of work completed to date re website	£240.00
ADT	Rec - Groundstore alarm	£260.97
Chevron Traffic Management	Planning - cost for road closure signs and cancelation fee for Remembrance Day	£294.00
Thompson Electrical	Rec - Investigate and repair floodlight at Lynton Way pavilion	£338.12
SCDC	Rec - Spicers Rates	£399.00
Mick George Skips	Rec - Allotment Skips x2	£420.00
SCDC	Rec - Mill Lane Rates	£424.00
Think	F&GP - Grounds Keeper adverts in Grounds Management Association (Former IOG)	£480.00
Bryan Leoches Ltd	Rec - Eviction of GRT from Mill Lane recreation ground (27/08/21)	£516.84
Lanham & Co	F&GP - Book keeping for month	£696.00
S&P	F&GP - cleaning contract for month	£700.00
SCDC	F&GP - Office Rates	£736.00
Stocksigns Ltd	Planning - Bluetooth for data capture on new speed signs/radar an delivery charge	£750.00
Shire Trees Ltd	Rec- Emergency tree work at Orchard Park 01/11/21	£960.00
Alan Lamb Associates	Mill Lane stage 5 month 4 payment	£1,800.00
CGM	Planning - Extra grounds maintenance as agreed	£2,833.00
Reach Publishing	F&GP - Fish4jobs/facebook/Cambridge News adverts for grounds keepers and booking clerk	£3,960.00
Jaggard Projects	Stage payment for the completion of Mill lane pavilion (valuation 4) confirmed by Alan Lamb)	£75,030.24