



SAWSTON PARISH COUNCIL

MINUTES of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON 07 SEPTEMBER 2021

Held at Spicers Pavilion - Meeting commenced at 7.30pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

Kieran Cooper (Chair)

Brian Milnes

David Bard

Kevin Cuffley

1 TO ELECT A CHAIR OF THE FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE ENSUING YEAR

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor David Bard to nominate Councillor Kieran Cooper as Chair of the Finance & General Purposed Committee for the ensuing year.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

2 TO ELECT A VICE CHAIR OF THE FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE ENSUING YEAR

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Brian Milnes to nominate Councillor David Bard as Vice Chair of the Finance & General Purposed Committee for the ensuing year.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

3 APOLOGIES FOR ABSENCE

Colin Groves (Work commitments)

Beck Laxton (Personal)

4 DECLARATION OF INTEREST FOR THIS MEETING

None

5 CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 16 FEBRUARY 2021

The minutes of the meeting held on 16 February were read and confirmed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor David Bard **TO ACCEPT** the minutes of 16 February 2021.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

6 MATTERS ARISING

None

13 TO AGREE TO CONTINUE BACS PAYMENTS

The clerk explained that the signatories for the Co Op account are now set up and we should continue to make payments by bacs with three signatories signing off payments online.

It was **PROPOSED** by Councillor Kieran Cooper and **SECONDED** by Councillor David Bard to **RECOMMEND TO FULL** that as soon as we can make these payments online we stop writing cheques.

VOTE: 4 FOR : 0 AGAINST UNANIMOUS

14 TO DISCUSS VAT ON MILL LANE PROJECT

Councillor Kieran Cooper explained that we should get professional advice with regards to claiming back VAT on our projects. He asked if the council was sufficiently clear on this which we were not. The clerk has made enquiries regarding the cost for this advice and contacted 4 companies with one coming back with a quote of £600.00 + vat which includes reasonable aftercare (for example answering any questions as the council considers and implements the advice) through to completion of the project. This company is recommended by CAPALC.

It was **PROPOSED** by Councillor Kieran Cooper and **SECONDED** by Councillor David Bard to **RECOMMEND TO FULL** we go ahead and get the professional advice.

VOTE: 4 FOR : 0 AGAINST UNANIMOUS

15 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING – F&GP ONLY

Councillor Kevin Cuffley explained we should be looking into doing something for the 70th Jubilee next year and consider this when doing the budgets in November.

Meeting closed 8.45pm