



SAWSTON PARISH COUNCIL

MINUTES of the RECREATION & OPEN SPACES COMMITTEE MEETING
HELD AT SPICERS PAVILION ON 31ST AUGUST 2021 AT 7.30 PM

PRESENT:

Parish Clerk Jo Keeler
Assistant Parish Clerk Clare Speed

Councillors

Neil Reid (Chair)	Ian Reeves
Kevin Cuffley	Michael Mallows
Colin Groves	Jayne Merrick
Paul Smith	

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from:
Councillor Anand Pillai – Work Commitments
Councillor Sue Whitney - Personal

2 DECLARATION OF INTERESTS FOR THIS MEETING

Councillor Ian Reeves – Item 9 as he is Chairman of the Cricket Club (Non Pecuniary)

3 MINUTES OF THE MEETING OF THE RECREATION & OPEN SPACES COMMITTEE HELD ON 20 JULY 2021

The minutes of the meeting held on 20 July 2021 were read, confirmed and signed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Ian Reeves to **accept** the minutes.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

4 MATTERS ARISING – New information only

None

5 SPORTS CLUBS MATTERS

Councillor Kevin Cuffley congratulated Sawston and Babraham Cricket Club on their success this season.

Councillor Ian Reeves explained that both the 2nd and 3rd Senior teams have won their respective leagues. The 1st team, despite losing at the weekend still have the opportunity to win the East Anglia Prem League by winning one or gaining 15 points in their remaining two games.

6 GROUNDS KEEPERS ISSUES

None

7 PAVILLION AND GROUNDS

SPICERS – The Clerk explained that once the cricket has finished the football pitches must be marked the week after for the beginning of the football season. By this time the Grounds Keepers will have left so there is no one to carry out the work. The Clerk obtained a quote from the current grounds maintenance contractors who agreed they could come out and do the work required, cutting recreation grounds and marking all pitches (4 from scratch) at a cost of £980.00 + vat. This work must be done between 13-17th September otherwise football cannot go ahead. There was no time to obtain more quotes. As this is time critical the Clerk

asked the Recreation & Open Spaces committee if they will agree to this work being done as a one off.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick to go ahead with this work at a cost of £980.00 + VAT.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

LYNTON WAY – None

MILL LANE – Councillor Kevin Cuffley explained that we have now had some portacabins and portaloos installed at Mill Lane for the football clubs to use whilst the pavilion is being renovated.

8 TO DISCUSS THE JOB DESCRIPTION FOR THE HEAD GROUNDS KEEPER AND ASSISTANT GROUNDS KEEPER

Councillor Kevin Cuffley explained that we need to discuss and decide what we are going to do moving forward when the grounds keepers leave on 10th September.

Options are to contract the work out, employ grounds keepers or split the roles between grounds keepers and contractors. This was discussed at length.

The Cricket Club are concerned about the sports facilities (cricket and football) being contracted out due to the quality of work and we should maybe consider employing a sports grounds keeper.

Councillor Michael Mallows explained that we purchased new machinery over the past couple of years so the two grounds keepers could cope with the work. He believes with 2 people and the machinery we have now all the work can be done in the village.

The Clerk believed this is an opportunity to look at both roles and employ the relevant people.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Ian Reeves to **RECOMMEND TO STAFF MANAGEMENT** that we employ:

- A full time Sports Grounds Keeper (37 hour a week)
- A Caretaker/Maintenance person (Part Time)
- We contract out all the other green areas
For the tree work we get quotes to have necessary work done after the survey

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

9 TO DISCUSS THE RENOVATION OF THE CRICKET SQUARE

Councillor Kevin Cuffley explained that once the cricket season has finished the square needs to be renovated. The Clerk received three quotes for this work to be done which would usually be done by the Grounds Keepers.

- £750.00 + vat
- £780.00 + vat (cannot start work until October)
- £3,420.00 + vat

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to **RECOMMEND TO FULL PARISH** to agree to go with the lowest cost of £750.00 from Mr Groundsman.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

10 TO DISCUSS BUILDING PAVILION/CHANGING ROOMS AT CAMBRIDGE CITY GROUND

Councillor Kevin Cuffley explained that the project manager for the Parish Council, Alan Lamb, has concerns that South Cambs District Council may refuse a planning application for us to build a pavilion/changing rooms on the gifted land at Cambridge City and advised us to make a pre application to SCDC to gauge their views. The cost for a pre application is £150.00 + vat.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to **RECOMMEND TO FULL PARISH** to go ahead and make a pre application to SCDC at a cost of £150.00 + vat.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

11 TO DISCUSS H1/C S106 'WISH LIST'

The Clerk explained we need to put together a 'wish list' to submit to SCDC for the S106 money we will receive from the H1/C site. This was discussed.

Councillor Kevin Cuffley explained that he and Councillor Jayne Merrick have looked into options and thinks we should consider:

- Skate park at Lynton Way
- Tennis Courts at Lynton Way
- Outdoor exercise equipment at Lynton Way
- Consider when building Lynton Way pavilion the need to table tennis (Depends on height of ceiling)

The Clerk explained we still have £40k for a skate park from S106 money for the H1/B site and that when we put together our list it needs to include costs.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to **RECOMMEND TO FULL PARISH** all of the above and ask Alan Lamb to price these up as we need to add a cost when submitting to SCDC.

VOTE: 7 FOR : 0 AGAINST (UNANIMOUS)

12 CORRESPONDENCE

None

13 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING – CONCERNING RECREATION & OPEN SPACES ONLY

Councillor Kevin Cuffley thanked the Clerk for organising the GRT last week when she was supposed to be on holiday.

The Clerk explained that from the 10th September there will not be anyone to complete the weekly pavilion and play equipment checks and asked if the Chair and Vice Chair of Recreation would be willing to do this. If they, did it between them, they would only have to do it each twice a month.

Councillor Ian Reeves offered to do this and the Assistant Clerk agreed she would send him the check sheets to complete. The Clerk thanked him for offering to do this, Councillor Colin Groves also offered to help.

Meeting closed 8.45pm