

---

# SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB

Telephone: 01223 832470

E-mail: [info@sawstonparishcouncil.gov.uk](mailto:info@sawstonparishcouncil.gov.uk)



---

Dear All

## EXTRA FULL PARISH COUNCIL MEETING

You are summoned to the Meeting of the Full Parish Council to be held in the **Spicers Pavilion on Tuesday 24 August 2021 at 7.00pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)

Parish Clerk

19 August 2021

## A G E N D A

- 47 Apologies for absence
- 48 Public Participation Time (15 Minutes allowed) \*
- 49 Declarations of Interests for this meeting
- 50 Confirm and sign Minutes of the Full Parish Council meeting held on 13 July 2021
- 51 Report of the Recreation & Open Spaces Committee meeting held on 20<sup>th</sup> July 2021
- 52 Report of the Task and Finish meeting held on 20<sup>th</sup> July 2021
- 53 To discuss Groundskeeper removing hanging baskets
- 54 To discuss quotes for a laptop for the Assistant Clerk
- 55 To adopt training and development policy
- 56 Correspondence:
- 57 Councillors issues and agenda items for next meeting

**Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters**

- 58 Report of the Staff Management Committee meeting held on 12 August 2021