



SAWSTON PARISH COUNCIL

MINUTES of the EXTRA FULL COUNCIL MEETING HELD ON 29 JUNE 2021
at Spicers Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

Kevin Cuffley
David Bard
Ian Reeves
Brian Milnes

Jayne Merrick
Tony Orgee
Paul Smith
Neil Reid

- 5 APOLOGIES FOR ABSENCE**
Councillor Tony Fell (Personal)
Councillor Michael Mallows (Personal)
Councillor Anand Pillai (Work commitments)
Councillor Colin Groves (Work commitments)
Councillor Sue Whitney (Personal)
Councillor Beck Laxton (Personal)
Councillor Kieran Cooper (Personal)

- 6 DECLARATIONS OF INTEREST FOR THIS MEETING**
None

- 7 ACCOUNTS FOR MAY 2021**
The accounts for the month of May 2021 were presented.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Neil Reid to **accept** the accounts for May 2021.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

- 8 TO SIGN OFF SECTION ONE OF THE AGAR 2020/2021**
The Agar was presented to all councillors before the meeting.
It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to sign off section one of the AGAR 2020/2021.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

- 9 TO SIGN OFF SECTION TWO OF THE AGAR 2020/2021**
It was **proposed** by Councillor Neil Reid and **seconded** by Councillor David Bard to sign off section two of the AGAR 2020/2021.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

- 10 TO DISCUSS S106 MONEY FOR H1C SITE**
Councillor Brian Milnes explained we need to work with the S106 officer at SCDC to discuss the H1C site including Icknield Primary School.
Councillor Brian Milnes will arrange a zoom meeting with the Clerk, Chair, Vice Chair and the S106 officer.

11 TO DISCUSS NEAP RECOMMENDATIONS FOR H1C SITE

This was discussed at length.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor David Bard that we are happy for the developers to contribute to a NEAP facility on Lynton Way recreation ground and we ask them to contribute towards this.

However, there were outstanding questions regarding the access points between the adjoining development and the continuing concern over Primary School provisions, given the state of Icknield's fabric and location.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

12 TO DISCUSS MILL LANE PROJECT/SIGNING OF CONTRACT

The Clerk has received the contract to be signed by the Parish Council. All councillors received a copy of this contract in advance to read before the meeting.

Councillor Kevin Cuffley explained there will be an extra cost of around £33k which was missed by the Parish Council when the project was originally looked at.

Professional Fees £14k + VAT (Architect project management fee for Alan Lamb)

Statutory Fees £3k + VAT (building control)

Legal Fees £2k + VAT (if the Football Foundation make a grant they require a legal charge to added to the deed)

Contingency up to £14k + VAT - (allocation to be put under Alan Lamb's authority so that quick decisions can be made if there need to be changes to the tender spec due to unforeseen circumstances)

The Clerk explained that we have applied for a grant of £25k from the Football Foundation which will cover some of this extra cost and the rest can be taken from reserves.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to sign the contract and accept the additional costs.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

13 TO DISCUSS CAMBRIDGE SOUTH EAST TRANSPORT (CSET) RE GCP

Due to time restraints with this the Clerk received comments via email from all councillors prior to this meeting.

14 TO DISCUSS THE QUOTES FOR VAT ADVICE WITH REGARDS TO THE MILL LANE PROJECT

The Clerk had obtained some quotes for VAT advice which were discussed but some Councillors felt we didn't need to go down this route. The Clerk was asked to speak to the Parish Councils accountants and Cambridgeshire ACRE for advice.

Meeting closed 7.43pm

