



SAWSTON PARISH COUNCIL

MINUTES of the EXTRA FULL COUNCIL MEETING HELD ON 27 APRIL 2021
VIRTUAL - Meeting commenced at 6.45 pm

PRESENT:

Parish Clerk Jo Keeler
Assistant Parish Clerk – Clare Speed (7.07pm)

Councillors

Kevin Cuffley (Arrived 7.00pm)	Jayne Merrick
David Bard	Kieran Cooper
Ian Reeves	Paul Smith
Michael Mallows	Sue Whitney
Neil Reid	Tony Orgee
Brian Milnes	Beck Laxton

+ 3 members of public
+ Alice Kirkham, Matt Perry, Gemma Johnson & Holly Martin from Barton Willmore

Councillor Jayne Merrick gave apologies for Councillor Kevin Cuffley who will be late to the meeting then welcomed everyone and introduced representatives from Barton Willmore and they gave a presentation about the new housing on Babraham Road (H1:C site)

After the presentation Councillor Kevin Cuffley thanked them for coming and agreed we would invite them to future meetings for updates.

325 APOLOGIES FOR ABSENCE

Councillor Anand Pillai (Work commitments)
Councillor Tony Fell (Personal)
Councillor Colin Groves (Personal)

326 PUBLIC PARTICIPATION TIME (15 MINUTES ALLOWED)

None

327 DECLARATIONS OF INTEREST FOR THIS MEETING

Councillor Ian Reeves, item 342 as he is Chairman of Sawston & Babraham Cricket Club (Non pecurinary)
Councillor Kieran Cooper, item 331 PLAN/21/01056/FUL 21/01549/SCOP as he is vice chair of the board of trustees. (Non pecurinary)

328 CONFIRM THE MINUTES OF THE FULL PARISH MEETING HELD ON 13 APRIL 2021

Spelling error on item – 312 Replacement

The minutes of the Full Parish meeting held on 13 April 2021 were read confirmed and signed with the above amend.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to **accept** the minutes.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

329 REPORT OF THE TASK AND FINISH MEETING HELD ON 14 APRIL 2021

The notes of the Task & Finish meeting held on 14 April 2021 were read confirmed and signed.

These we noted.

330 MATTERS ARISING

None

331 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

21/01056/FUL	<p>Addition of safety enclosure / barrier at first floor roof level and associated stairs to car park at 80 High Street.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Brian Milnes to support this application.</p>	<p>Support/ No Objection</p> <p>Vote: 11 For 1 Abs</p> <p>PC Comment: We support this application for a safety fire escape but this area should not be used as an outdoor dining space.</p>
21/01549/SCOP	<p>Request for an EIA Scoping Opinion with respect to the proposed development of up to 280 new homes, provision of open space, pedestrian and cycle links, landscaping and access at Land South of Babraham Road.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Paul Smith to support this application.</p>	<p>Support/ No Objection</p> <p>Vote: 10 For 2 Abs</p>
20/05123/FUL	<p>Demolition of existing modern extension, erection of a replacement extension and conservatory to create drinking establishment with expanded food provision. Erection of six bed and breakfast accommodation units to supplement the onsite use at 96 High Street.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Brian Milnes to support this application.</p>	<p>Support/ No Objection</p> <p>Vote: 11 For 1 Abs</p>
20/05124/LBC	<p>Demolition of existing modern extension, erection of a replacement extension and conservatory to create drinking establishment with expanded food provision. Erection of six bed and breakfast accommodation units to supplement the onsite use at 96 High Street.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Brian Milnes to support this application.</p>	<p>Support/ No Objection</p> <p>Vote: 11 For 1 Abs</p>

Tree		
21/0490/TTPO	<p>Tree works proposed due to dangerous condition. Trees within dense woodland are dead and / or dangerous at Woodland at Deal Grove Woodland Road.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Brian Milnes to support this application.</p>	<p>Support/ No Objection</p> <p>Vote: 11 For 1 Abs</p>

Planning Decisions – Noted

332 TO DISCUSS HOLDING FACE TO FACE MEETINGS AFTER MAY 6TH 2021

The government has still not informed parish councils if they can continue to hold virtual meetings after 6th May. This was discussed and the council felt we should not hold face to face meetings certainly until at least 21st June 2021. It would be immoral for members to make staff attend and would set a bad example to the public.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley not to hold face to face meetings until at least 21st June 2021. This will be reviewed.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

Clare Speed left 7.45pm

333 TO DISCUSS DELEGATING POWERS TO THE CLERK/RFO DURING THE PANDEMIC

The Clerk explained that CAPALC has recommended the parish council delegates certain powers to the clerk during the pandemic in case we are unable to continue with virtual meetings to ensure the smooth running of the council. This was discussed at length. Councillor Brian Milnes suggested we have a monthly advisory meeting instead of a full parish so we can give updates and discuss items without taking any votes. The Clerk will then take any action using her delegated powers ensuring we adhere to our Standing Orders and Financial Regulations.

It was **proposed** by Councillor Brian Milnes and **seconded** by Councillor David Bard to delegate powers to the Clerk and review the end of September.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

334 TO AGREE FOR THE CHAIR AND VICE CHAIR OF PLANNING TO MAKE PLANNING DECISIONS UNTIL SEPTEMBER 2021

Councillor Kevin Cuffley explained that we will still need to respond to planning applications if we do not have meetings as we do in August so it is recommended that we delegate the planning decisions to the Chair and Vice Chair of the Planning Committee until September 2021.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor David Bard that we put planning applications on the advisory meetings and then the Chair and Vice Chair of Planning respond. Also the Chair and Vice Chair of the Planning Committee keep their positions until we have another Planning Committee meeting.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

335 TO DISCUSS THE GOVERNMENT GUIDELINES REGARDING USING THE PAVILIONS
Currently it is only the kitchen and toilets being used in our pavilions. There is no guidance as yet from government moving forward. Councillor Ian Reeves explained that the Cricket Club are only using the toilets and kitchen until they have further information.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Ian Reeves to only allow toilets and kitchens to be used in our pavilions until we have further guidance.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

336 TO REVIEW EQUAL OPPORTUNITIES POLICY

The policy was reviewed.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Kieran Cooper to adopt the reviewed policy.

VOTE: 11 FOR : 1 ABS

337 TO REVIEW FREEDOM OF INFORMATION POLICY

The policy was reviewed.

It was **PROPOSED** by Councillor Brian Milnes and **SECONDED** by Councillor Tony Orgee to adopt the reviewed policy.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

338 TO REVIEW HEALTH & SAFETY POLICY

The policy was reviewed.

It was **PROPOSED** by Councillor Brian Milnes and **SECONDED** by Councillor Kevin Cuffley to adopt the reviewed policy.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

339 TO DISCUSS GRANT APPLICATION REQUEST FROM SAWSTON BRIGADES

Sawston Brigades has requested a donation of £375.00 to help with the running of the group as their main income is from subscriptions which this year they have had a shortfall, and they have been unable to fund raise due to Covid-19.

It was **PROPOSED** by Councillor Brian Milnes and **SECONDED** by Councillor David Bard to make the donation of £375.00.

VOTE: 11 FOR : 1 ABS UNANIMOUS

340 TO DISCUSS PARKING AT THE OFFICE

The parish council has been asked if the office car park can be opened for the parents of the school and visitors. This was discussed and Councillor Kevin Cuffley felt a precedence would be set for when the office is back open. Councillor Beck Laxton said this is a County Council problem as they didn't provide enough parking for the school.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Paul Smith to leave the car park as it is.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

341 TO DISCUSS ROMSEY MILL USING THE MUGA AT LYNTON WAY AND PAVILION

Romsey Mill has asked if they could use the MUGA at Lynton Way to run a football group. This was discussed and agreed that this is an open area for the public to use. We are happy for them to use it but it must remain open for everyone.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Tony Orgee that the clerk replies with the above comments.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

342 TO DISCUSS DAMAGE TO CRICKET NETS

It has been reported that on a couple of occasions the cricket nets at Spicers Sports ground have been damaged. This is happening in the evenings when no one is up there playing. There is some antisocial behaviour at Spicers sports ground which has been reported to the PCSO's who have said they will keep an eye on it. It was discussed and agreed that the Chair, Vice Chair and Clerk meet with Councillor Ian Reeves on site to discuss.

343 TO DISCUSS REQUEST FROM CAMBRIDGE CITY TO PUT UP BANNERS

As part of Cambridge City's stadium build and promoting the football club to Sawston residents, their commercial committee have been discussing putting up a couple of banners around the village. They have been in contact with Decora who own Dale Manor Business Park about adding a banner to the entrance and are thinking about the McDonalds roundabout. They have asked if there is anywhere within the village they could put one and the Clerk suggested on the hedge by the traffic lights. This was discussed and concern was raised about how long they would want the banner up for.

It was agreed for the Clerk to ask them when they intend to put the banner up and for how long. Once the Clerk has this information it will be discussed again.

344 CORRESPONDANCE

None

345 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

None

Meeting closed 8.20pm