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# SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB  
Telephone: 01223 832470  
E-mail: info@sawston.org.uk

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## TASK & FINISH GROUP MEETING

Meeting held virtually on 25<sup>th</sup> November 2020 – 7.00pm

Councillor Kevin Cuffley  
Councillor Jayne Merrick  
Councillor David Bard  
Councillor Rajni Padia (Arrived 7.21pm)  
Councillor Ian Reeves  
Councillor Brian Milnes  
Councillor Neil Reid  
Councillor Paul Smith

Clerk: Jo Keeler  
Head grounds keeper – Alan Poole  
Alan Lamb – Alan Lamb Associates

### 1: Apologies for absence

Councillor Colin Groves  
Councillor Anand Pillai

Councillor Ian Reeves declared an interest as he is the Chairman of Sawston & Babraham Cricket Club.

### 2: Update on feasibility study

Councillor Kevin Cuffley welcomed Alan Lamb and asked him for an update.

Alan Lamb went through each pavilion.

**Mill Lane** – he confirmed the planning application for option 3 has now been submitted to SCDC but could take up to 3 months to approve.  
(Plan 680PLA1)

The next stage is to appoint someone to do the work by getting a minimum of 3 and a maximum of 5 quotes preferably from local builders. Because of the value of the project we do not have to follow the public procurement route, we can go out to tender ourselves.

Timescale:

- Up to 3 months for planning to be approved
- 3 months for technical drawings and procurement
- Maximum 24 weeks for work to be complete

**Spicers** – This is to include a brick-built extension for a new store for the parish council to use at the cricket net end of the current pavilion. This would also include a small scorers box for cricket which would be compliant with regulations. Alan has spoken with the Cricket Club and they would be happy to contribute up to £1,000 towards this.

There is no potential funding available as it is a ground store being built for grounds maintenance.

Timescale:

- Up to 3 months for planning to be approved
- 3 months for technical drawings and procurement
- 2-3 months for work to be complete

**Cambridge City-** Alan Lamb has not managed to have any conversations with the FA yet regarding this site as no one has got back to him. He confirmed the gift to the parish council from Cambridge City is the area of land, grassed and ready to play football on. There are no provisions of changing facilities and they are not currently providing any changing rooms for their 3G pitch.

The parish council has yet to agree what this area of gifted land will actually be used for and this discussion needs to be at full council. We need to get an agreement from Cambridge City in writing as to when the land will be usable and also an agreement that if we do build a facility, we can have the services/utilities done at the same time when they build their stadium which was a verbal agreement from them.

Alan has drawn up two plans for Cambridge City land one with changing rooms (£266,000) and one without (£139,000).

There is no planning permission for this or for the floodlights so we would have to apply for both ourselves.

The Football Foundation/Cambs FA will not provide any funding for this parish council project as they are putting their funding money into Cambridge City.

The group discussed the area and that there may need to be fencing around it because of the steep banks, Alan Lamb agreed he would have a look at this and let us know his thoughts.

After much discussion it was agreed the working group should recommend to the full council, we go with the option of small pavilion plus changing rooms at a cost of £266,000 + vat.

Alan Lamb explained that we need evidence from the clubs regarding their usage now and in the future. The Clerk confirmed she has contacted all the sports clubs asking for their usage requirements but hasn't had all the responses back yet so will chase. We need to review the usage first before we make a recommendation to the full council. Once we have all the information, we need to discuss with full council to establish what facilities are needed.

Lynton Way – Alan Lamb explained that this building needs to be demolished because of it's condition and replace with a sporting facility with a couple of changing rooms. Cambs FA are very keen to support this project and would fund this up to £100,000 if we build a new facility as long as it had the basic welfare facilities so we need to discuss what we want on this site.

It was agreed that parking would need to be looked at and the possibility of building something slightly larger than what is proposed at Mill Lane so it has a function room too. Alan Lamb agreed to investigate further the options for Lynton Way.

Councillor Kevin Cuffley thanked everyone for attending.

Meeting closed 9.00pm