



# SAWSTON PARISH COUNCIL

MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING  
HELD VIRTUALLY ON 24 NOVEMBER 2020 - Meeting commenced at 7.30pm

**PRESENT:**

**Parish Clerk** Jo Keeler

**Councillors**

Kevin Cuffley

Stephen Drew

Jayne Merrick

David Bard

Neil Reid

Tony Fell

Brian Milnes

+ Paul Smith

1 member of public

**1 APOLOGIES FOR ABSENCE**

Ray Matthews – Personal  
Anand Pillai – Work commitments

**2 DECLARATIONS OF INTEREST FOR THIS MEETING**

None

**3 MINUTES OF THE MEETING HELD ON 27 OCTOBER 2020**

The minutes of the meeting held on 27 October 2020 were read, confirmed and signed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick to **accept** the minutes.

**VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)**

**4 MATTERS ARISING – NEW INFORMATION ONLY**

None

**5 PLANNING APPLICATIONS**

<a href="#">20/04305/HFUL</a>	<p>Replace external front cladding at 45 Edinburgh Avenue.</p> <p>It was <b>proposed</b> by Councillor Brian Milnes and <b>seconded</b> by Councillor Kevin Cuffley to <b>support</b> this application.</p>	<p><b>Support/No objection</b></p> <p><b>Vote: 6 For Unanimous</b></p>
<a href="#">20/04341/FUL</a>	<p>Construction of conservation pond and associated earthworks at Meadow Farm Sawston Road Stapleford.</p> <p>It was <b>proposed</b> by Councillor Brian Milnes and <b>seconded</b> by Councillor Jayne Merrick to <b>not support or object</b> this application.</p>	<p><b>We do not object or support but have concerns that this application may represent enabling works in anticipation of a future, more substantial, application.</b></p> <p><b>Vote: 3 For 2 Against 1 Abs</b></p>

	Councillor Stephen Drew arrived 19.43	
<a href="#">20/04429/HFUL</a>	Two storey side extension and single storey link to outbuilding at 38 Edinburgh Avenue.  It was <b>proposed</b> by Councillor Kevin Cuffley and <b>seconded</b> by Councillor Jayne Merrick to <b>support</b> this application.	<b>Support/No objection</b>  <b>Vote: 7 For Unanimous</b>  <b>PC Comment: Provided they can demonstrate there will be no loss of on-site parking spaces as a consequence.</b>
<a href="#">20/04513/HFUL</a>	First floor front and side extension and carport conversion to garage at 2 Springfield Road.  It was <b>proposed</b> by Councillor Kevin Cuffley and <b>seconded</b> by Councillor Jayne Merrick to <b>support</b> this application.	<b>Support/No objection</b>  <b>Vote: 7 For Unanimous</b>
<a href="#">20/04166/FUL</a>	Erection of one three bedroom dwelling at 48 Springfield Road.  It was <b>proposed</b> by Councillor Brian Milnes and <b>seconded</b> by Councillor Kevin Cuffley to <b>support</b> this application.	<b>Support/No objection</b>  <b>Vote: 7 For Unanimous</b>  <b>PC Comment: It will provide extra housing much needed in Sawston.</b>
<a href="#">20/04588/HFUL</a>	Demolition of cat slide rear roof and construction of first floor rear extension at 1 Crampton Terrace The Baulks.  It was <b>proposed</b> by Councillor Kevin Cuffley and <b>seconded</b> by Councillor Jayne Merrick to <b>support</b> this application.	<b>Support/No objection</b>  <b>Vote: 7 For Unanimous</b>  <b>PC Comment: It will be a significant improvement.</b>
<b>Tree</b>		
<a href="#">20/2308/TTCA</a>	Holm oak to crown lift above highway to clear 5m high Birch adjacent to garage – fell at 54 High Street.  It was <b>proposed</b> by Councillor Kevin Cuffley and <b>seconded</b> by Councillor Tony Fell to <b>support</b> this application.	<b>Support/No objection</b>  <b>Vote: 7 For Unanimous</b>

For information only - Noted

Planning Decisions - Noted

## 6 TO DISCUSS ENVIRONMENTALLY FRIENDLY SOLUTION AT THE ALLOTMENT

The Clerk explained that an allotment holder has asked if the parish council would consider better ways of dealing with the waste at the allotment. They were disheartened to see the skip we provide quickly filled up with a wide range of general waste which included soil and green waste.

This was discussed and Councillor Brian Milnes explained that SCDC are considering offering a community composting service where they come and take away green waste, compost it off site and return it for allotment holders to use.

Councillor Brian Milnes will get more details from SCDC and send to the Clerks who will then send to all allotment holders asking for their comments. Once we have this information, we will take to an appropriate meeting to discuss further.

**7 TO DISCUSS RESIDENT'S CORRESPONDENCE REGARDING PARKING AT EDINBURGH AVENUE**

The council received correspondence from a resident of Edinburgh Avenue asking if we could investigate the possibility of creating a parking area outside the junction of Edinburgh Ave/Wakelin Ave. This would make the road wider and safer for vehicles to travel. Also, cars would not then need to park on the grass which is now getting badly damaged.

This was discussed at length and agreed that parking is an issue all around the village and this could set a precedence for the other areas. It will be made an agenda item for the next Masterplan meeting and the Clerk to invite the resident making the request to this meeting.

**8 TO AGREE QUOTE FOR TREE WORK FROM THE ARBORICULTURE TREE REPORT**

The Clerk explained that we recently received a quote for some tree work at Orchard Park and Hide Close at a cost of £3150.00 + vat. The Clerk was asked to obtain 2 more quotes for this tree work to compare.

**9 CORRESPONDENCE**

None

**9 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING: CONCERNING P & E ONLY**

None

**Meeting Closed at 8.18pm**