



SAWSTON PARISH COUNCIL

MINUTES of the RECREATION & OPEN SPACES COMMITTEE MEETING
HELD ON 26 MAY 2019
At Link Road Parish Council Offices - Meeting commenced at 7.30pm

PRESENT:

Parish Clerk Jo Keeler
Assistant Parish Clerk – Clare Speed

Councillors

Rajni Padia (Chairman)	David Bard
Neil Reid	Michael Mallows
Colin Groves	Anand Pillai
Brian Milnes	Kevin Cuffley
Stephen Drew	Jayne Merrick

Alan Poole – Head Grounds Keeper
Mr Ian Reeves – Sawston & Babraham Cricket Club
Mr Trevor Davis – Sawston United
Mr Roger Mansfield – Sawston Bowls Club
Mr Sean Coxon - Motivaction
Mr James Rivers – Gymbo's

1 TO ELECT A CHAIRMAN OF THE RECREATION & OPEN SPACES COMMITTEE FOR THE ENSUING YEAR

It was **proposed** by Councillor Michael Mallows and **seconded** by Councillor Jayne Merrick to nominate Councillor Neil Reid as Chair of the Recreation & Open Spaces committee for the ensuing year.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Kevin Cuffley to nominate Councillor Rajni Padia as Chair of the Recreation & Open Spaces committee for the ensuing year.

Vote for Councillor Neil Reid – 2
Vote for Councillor Rajni Padia - 8

Councillor Rajni Padia is the Chair for Recreation & Open Spaces for the ensuing year.

Councillor Rajni Padia took the Chair.

2 TO ELECT A VICE CHAIRMAN OF THE RECREATION & OPEN SPACES COMMITTEE FOR THE ENSUING YEAR

It was **proposed** by Councillor David Bard and **seconded** by Councillor Kevin Cuffley to nominate Councillor Neil Reid as Vice Chair of the Recreation & Open Spaces committee for the ensuing year.

It was **proposed** by Councillor Anand Pillai and **seconded** by Councillor Rajni Padia to nominate Councillor David Bard as Vice Chair of the Recreation & Open Spaces committee for the ensuing year.

Vote for Councillor Neil Reid - 7
Vote for Councillor David Bard - 3

Councillor Neil Reid is the Vice Chair for Recreation & Open Spaces for the ensuing year.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from:
Councillor Beck Laxton - Personal

4 DECLARATION OF INTERESTS FOR THIS MEETING

Councillor Kevin Cuffley/Councillor Rajni Padia/Councillor Michael Mallows – item 11 as all members of Sawston Bowls Club.

5 MINUTES OF THE MEETING OF THE RECREATION & OPEN SPACES COMMITTEE HELD ON 21 JANUARY 2020

It was noted that the meeting should have been held at Spicers Pavilion but due to the current Covid-19 Pandemic the meeting is being held remotely.

The minutes of the meeting held on 21 January 2020 were read, confirmed and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Anand Pillai to **accept** the minutes.

VOTE: 9 FOR : 1 ABS

6 MATTERS ARISING – New information only

None

7 SPORTS CLUB MATTERS

Mr Trevor Davis explained that sadly we have lost the driving force within Sawston football and the Sawston fete in the tragic loss of Mr Michael Roughead. He will be greatly missed.

It was noted that the Parish Council held a minutes silence in memory of Mr Michael Roughead at the last full parish meeting.

He wasn't sure without guidelines from the FA how football will continue at present. There has been no football since mid-March and they are still waiting for guidance. They have a duty of care to their players and therefore not sure how they can move forward being a contact sport.

8 GROUNDS KEEPER'S ISSUES

The Head Grounds Keeper asked what we are going to do with regards to groups using our grounds and pavilions.

Councillor Stephen Drew explained that we did have a conversation at Full Parish to support all groups within the village to do what they can. We should be working on a best-case scenario that football clubs etc can play in June/July and that our facilities should be ready for them to use. We should plan for a positive move forward.

Councillor Brian Milnes explained we can only support legislations and try to enforce use of our sports grounds with restrictions. We could be seen to be part of an authorisation process which we are not, it is not the Parish Council's responsibility.

The Head Grounds Keeper explained that all sports clubs/groups pay to use our grounds so we are able to control it.

Mr Sean Coxon joined the meetings 19.57.

The committee discussed at length the use of the grounds and pavilion.

It was **proposed** by Councillor Stephen Drew and **seconded** by Councillor Anand Pillai to **RECOMMEND TO FULL** that there is no use of the pavilion and grounds for clubs/groups that rent them until at least the 15th June and we have more government advice. There is to be no training or football sessions on the recreations grounds that are owned by the Parish Council either until at least the 15th June.

VOTE: 8 FOR : 2 AGAINST

The Head Grounds Keeper then explained that he has worked on his own since Christmas and is now struggling to keep up with all the work. He asked if the Parish Council would now consider advertising for the Assistant Grounds Keeper.

Councillor Kevin Cuffley asked him to provide a list of which areas he is struggling with for the next Full Parish Meeting. It was also explained that we could get contractors in to help for a short period if needed. This will be an agenda item for the Full Parish Meeting in June.

Mr Trevor Davis left the meeting 8.15pm

9 PAVILIONS AND GROUNDS

Spicers - Councillor Brian Milnes explained that as we are going to be looking into rebuilding/upgrading our three pavilions and a new one on the City ground the role as the new Chair of Recreation, Councillor Rajni Padia, is to develop the projects we have previously discussed.

The Clerk explained she now has three quotes for Architects/Project Managers for this and will make it an agenda item for June's Full Parish meeting to discuss.

Councillor Brian Milnes asked who is going to drive this forward.

The Clerk suggested we create a working group for this when we discuss it at Full Parish.

Councillor Stephen Drew wanted to ensure when we do discuss this, we don't just listen to the clubs we have now but any others that may want to use it, ie girls football etc.

Mill Lane - None

Lynton Way - None

10 TO DISCUSS SAWSTON CRICKET CLUB RETURNING TO PLAY AT SPICERS

Mr Ian Reeves started by thanking Councillor Neil Reid for all his work as previous Chair of the Recreation & Open Spaces Committee and welcomed Councillor Rajni Padia. He then explained that the Cricket Club have been thinking of how they could play/practice Cricket on Spicers Sports ground but following the ECB guidelines with the current Covid-19 pandemic.

They put together a plan for the potential return to cricket practice as listed below:

- *The safety of Club Members, their families and the General Public is the Clubs top priority*
- *The Club commits to ensuring that all Club Members adhere to all Government/ECB guidelines regarding COVID-19 and outdoor practice/recreation*
- *Any maintenance required on the nets will be carried out prior to any use*
- *Only one net will be in use at any one time, nets use will be alternated*
- *Signage will be put up as per ECB guidelines, for example Closed signs will be displayed when facilities are not open to deter use by general public*
- *Each net will be sanitised before and after each use*

- A club official will be on site at all times during net open times to manage car parking, nets, practise and Pavilion access and to ensure individuals comply with Government guidelines
- Club will introduce a strict booking system
- Pavilion access will be strictly limited to toilets/First aid if required – Changing rooms, Bar etc. will remain closed. Areas will be sanitised both prior and after sessions
- Players must use their own equipment where possible, if kit is shared it will be properly sanitised between uses.
- It will be made clear to all players, that it is their responsibility to clean/sanitise and return any equipment (balls/wickets) before and after each session. They should also take their PPE and dispose of this at home
- Players will also be advised that if they do not abide by the Government and ECB rules then practice sessions will be immediately suspended
- Club will provide approved Hand Sanitizer, Face Masks and cleaning equipment/products
- We are in the process of finalising the numbers of sessions that we will run, it will be dependent on demand and availability of club members to supervise sessions, however our initial plan would be for three sessions per week for three to four hours, half hour or 40 mins per session, for a maximum of 4 pairs of players

The Cricket Club asked for the Parish Council's support for them to return to limited training following all the above guidelines.

Councillor Brian Milnes asked about the cost of sanitising the pavilion and Mr Ian Reeves explained that they club will sanitise before and after each session at their own cost.

Councillor Stephen Drew asked what they would do if some young people came training and then their friends turned up and gather around, attracting a gathering of people. Mr Ian Reeves explained that all players have to be over 16 or 18, he will check and there will be a strict booking system and it will be supervised. They will also be told not to bring anyone with them.

Councillor Kevin Cuffley asked who had keys to the pavilion and Mr Ian Reeves said only the senior members of the club have keys and they will be the supervisors.

Mr Ian Reeves asked if the Head Grounds Keeper would prepare a practice wicket for them if they can play. This will be made an agenda item for the next Full Parish meeting due to the current pressure on the Grounds Keeper.

It was **proposed** by Councillor Brian Milnes and **seconded** by Councillor Kevin Cuffley to **RECOMMEND TO FULL** allow them to use the grounds at their own risk following the rules laid out by the ECB.

VOTE: 10 FOR : 0 AGAINST (UNANIMOUS)

11 TO DISCUSS SAWSTON BOWLS CLUB ACCESSING SPICERS SPORTS GROUND FOR PARKING

Mr Roger Mansfield from Sawston Bowls Club explained that they have just received approval from Bowls England who have the go ahead from the Government that they can commence bowling in a restricted format of a maximum of 6 bowlers on the green from 1st June.

They are asking if they can park on Spicers Sports ground as the current area they would normally park on is not available because of the container units used for the building of the Community Hub.

Councillor Stephen Drew explained we support them parking on the ground but it has to be agreed by the full council on 9th June. We have to remember we are in the middle of an unprecedented pandemic and it is essential we must follow procedures.

It was **proposed** by Councillor Brian Milnes and **seconded** by Councillor Anand Pillai to **RECOMMEND TO FULL** that they can park on Spicers ground in the area that will be sectioned off by the Head Grounds Keeper at their own risk.

VOTE: 9 FOR : 1 No Vote

12 TO DISCUSS MOTIVACTION'S FEE'S FOR LYNTON WAY

Motivaction currently use Parish Council's grounds to run a bootcamp. They have been looking into fees and found out that Cambridge City charge £355.00 per quarter for unlimited use and wanted to understand why we are charging more.

They appreciate in winter they pay £20 per hour but asked if they can be charged what Cambridge City charge.

Councillor Brian Milnes suggested we make it an agenda item for the next Full Parish Meeting to discuss.

13 TO DISCUSS THE REQUEST FROM A LOCAL GYM TO USE THE OPEN SPACES IN THE VILLAGE FOR CLASSES

Mr James Rivers from Gympo's explained that due to the doors being closed at the gym because of the Coronavirus he wanted to ask if he could use Lynton Way recreation ground to continue his service and take small group sessions outdoors, currently a maximum of 10 people. This is just until he can open up the gym.

This was discussed and it was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Stephen Drew to **RECOMMEND TO FULL** that they could use Mill Lane recreation ground after 15th June following government guidelines.

VOTE: 9 FOR : 1 No Vote

14 TO DISCUSS A RESIDENT REQUEST FOR A MEMORIAL BENCH AT LYNTON WAY RECREATION GROUND

A resident has asked if they could put a bench on Lynton Way recreation ground. The Assistant Clerk explained that it would have to be a green metal bench to match the others and the resident is willing to pay for it.

Councillor Kevin Cuffley asked if this would set a precedence for others wanting memorial benches on the grounds.

Councillor Stephen Drew said people like to sit on benches. We have an aging population and should have more around the village.

The Head Grounds Keeper said we do have room for a bench near the zebra crossing on Babraham Road.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Anand Pillai to **RECOMMEND TO FULL** we purchase and install the bench and invoice the resident.

VOTE: 10 FOR : 0 (UNANIMOUS)

15 TO DISCUSS A RESIDENT REQUEST FOR A MEMORIAL BENCH AT DEAL GROVE RECREATION GROUND

A resident has asked if they can put a memorial bench at Deal Grove park. Again, this would have to be a green metal bench to match the existing benches and could go at the far end of the ground.

It was **proposed** by Councillor Brian Milnes and **seconded** by Councillor Anand Pillai to **RECOMMEND TO FULL** we purchase and install the bench and invoice the resident.

VOTE: 10 FOR : 0 (UNANIMOUS)

16 TO DISCUSS A REQUEST FROM SAWSTON FOOTBALL CLUB FOR A MEMORIAL BENCH AT SPICERS SPORTS GROUND

Sawston football Club has asked if they can place a wooden memorial bench at Spicers Sports Ground in memory of the late Michael Roughead. The Head Grounds Keeper explained there is room on the veranda at Spicers to have a wooden bench.

It was **proposed** by Councillor Brian Milnes and **seconded** by Councillor Kevin Cuffley to **RECOMMEND TO FULL** we purchase a wooden bench to match the others and invoice the football club.

VOTE: 10 FOR : 0 (UNANIMOUS)

17 TO DISCUSS QUOTES FOR RADIATOR AT LYNTON WAY PAVILION

The Clerk explained that when the boiler was replaced at Lynton Way the plumber noticed the radiator in the kitchen was leaking so they capped it off and provided a quote to replace it. The Clerk was hoping to have two other quotes for this meeting but as she hadn't, she agreed to put it on the Full Parish meeting to discuss when hopefully she will have two other quotes.

18 TO DISCUSS INTERNET FOR SPICERS PAVILION

The Assistant Clerk received some quotes for internet at Spicers Sports ground but when they were discussed it was agreed that it needed more investigation. Councillor Brian Milnes offered to help with this and it will be deferred to the next Full Parish meeting.

19 CORRESPONDENCE

The Clerk explained that she had a request form an outdoor bootcamp group that wanted to hire a ground in Sawston to carry out his personal training sessions. He is looking at 4 mornings a week.

This was discussed and the Clerk was asked to find out what time, how many people and confirmation they will be following government guidelines.

The Clerk agreed to find this information out and make an agenda item for the next Full Parish meeting.

20 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING – CONCERNING RECREATION & OPEN SPACES ONLY

Councillor Stephen Drew explained that the Recreation & Open Spaces Committee should consider plans with regards to how our facilities are being used to support a wide range of diverse groups and support all the groups in our village.

Meeting closed 9.30 pm