



# SAWSTON PARISH COUNCIL

MINUTES of the EXTRA FULL COUNCIL MEETING HELD ON 27 OCTOBER 2020  
VIRTUAL - Meeting commenced at 7.45 pm

## PRESENT:

Parish Clerk Jo Keeler  
Assistant Parish Clerk Clare Speed

## Councillors

Kevin Cuffley  
Tony Orgee  
Stephen Drew  
Brian Milnes  
Neil Reid  
Anand Pillai  
Colin Groves  
Paul Smith

David Bard  
Kieran Cooper  
Tony Fell  
Ian Reeves  
Rajni Padia  
Michael Mallows  
Sue Whitney

## 168 APOLOGIES FOR ABSENCE

Jayne Merrick (Personal)

Councillor Kevin Cuffley asked the parish council to move item 174 to the end of the meeting so we could do this item in camera due to the sensitivity of the information.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Brian Milnes to move this agenda item.

**VOTE: 14 FOR : 1 AGAINST**

## 169 DECLARATIONS OF INTEREST FOR THIS MEETING

None

## 170 CONFIRM THE MINUTES OF THE FULL PARISH MEETING HELD ON 13 OCTOBER 2020

The minutes of the Full Parish Council Meeting held on 13 October 2020 were read, confirmed and signed.

It was **PROPOSED** by Councillor Colin Groves and **SECONDED** by Councillor Rajni Padia to **ACCEPT** these minutes.

**VOTE: 15 FOR : 0 AGAINST (UNANIMOUS)**

## 171 MATTERS ARISING

None

## 172 TO DISCUSS AND AGREE THE DESIGN OPTION FOR MILL LANE PAVILION

All councillors had a copy of the feasibility study/plans for the pavilion along with costs which were discussed at length.

Councillor Kieran Cooper explained we have the following money for this project:  
£169k S106 from Manor Oaks Homes development.  
£25k from the Football Foundation

The preferred option is option 3 (Option 3 Drwg 608-SK02C, which sees the existing pavilion extended to the east (playground side) to provide a function room and upgrades of all the toilets/changing rooms to FA standard which has a cost of £267,500.00. This cost has a contingency of £12k.

He also explained that all the options have been discussed at the Task & Finish Group meetings and the preferred option is option 3.

We could take the £12k contingency out of the quote as the parish council could fund this through reserves so we would be left with a shortfall of around £60k. We could apply for a PBWL (Public Bodies Work Loan) and a loan of £60k over 10 years at 1.95% would cost £6,300.00 a year in repayments and put £2 on a band D council tax. The advantage of a PBWL is that it is available to parish councils and is a fixed rate.

We would need to check with Alan Lamb regarding applying for the funding from the FA with regards to how long the process takes etc.

Councillor Kieran Cooper also explained that we agreed to allow Alan Lamb Associates to do the feasibility study and having worked out schemes and architects fees in the cost we could now decide to go ahead with this project.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves to go ahead with option 3 for Mill Lane.

**VOTE: 14 FOR : 1 ABS**

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Brian Milnes to extend Alan Lamb Associates contract and appoint him for the Mill Lane project.

**VOTE: 15 FOR : 0 AGAINST (UNANIMOUS)**

It was agreed that the loan option would be discussed at the F&GP meeting when the budgets are discussed and that a £60k loan over 15 years would be considered.

**173 TO DISCUSS ANYBODY FITNESS USING SPICERS PAVILION**

The Clerk explained that Anybody Fitness has decided to continue using the grounds only and not the pavilion in these uncertain times.

**175 CORRESPONDANCE**

None

**176 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING**

Councillor Paul Smith would like to do something to support Marcus Rashford with regards to helping children in the village.

***Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters***

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Brian Milnes to go into camera.

**VOTE: 14 FOR : 1 NO VOTE**

Councillor Kevin Cuffley explained it has been reported two Sawston football teams have had positive tests for COVID. One team informed the parish council and explained their player was in the reserve team, and had not played when they tested positive and has not been near the first team players.

This was discussed at length.

Councillor Brian Milnes explained we have had cases and deaths in the village and cases are increasing. We need to play our part in encouraging everyone to do the right thing.

The Clerk was asked to send a reminder email to all clubs asking them to follow the guidelines.

It was ***proposed*** by Councillor Stephen Drew and ***seconded*** by Councillor Kevin Cuffley the club receive a ban from using our grounds and pavilions until 31<sup>st</sup> January 2021 when they must prove they will follow guidelines and put in place a management/risk assessment for the future which the parish council accept.

**VOTE: 15 FOR : 0 AGAINST (UNANIMOUS)**

**Meeting closed 8.56pm**