



SAWSTON PARISH COUNCIL

MINUTES of the EXTRA FULL COUNCIL MEETING HELD ON 19 MAY 2020
VIRTUAL - Meeting commenced at 7.15 pm

PRESENT:

Parish Clerk Jo Keeler
Assistant Parish Clerk Clare Speed

Councillors

Kevin Cuffley
Brian Milnes
Tony Fell
Stephen Drew
Colin Groves
Neil Reid
Michael Mallows

David Bard
Kieran Cooper
Tony Orgee
Jayne Merrick
Rajni Padia
Anand Pillai
Raymond Matthews

+ 1 member of public

Councillor Kevin Cuffley asked the Parish Council to have a minute's silence to remember Mr Michael Roughead who was laid to rest today.

19 APOLOGIES FOR ABSENCE

Beck Laxton (Personal)
Clare Delderfield (Work Commitments)

20 PUBLIC PARTICIPATION TIME (15 MINUTES ALLOWED)

Mr Reg Cullum explained he has read reports recently about an increase in fly tipping and antisocial behaviour since the Covid-19 pandemic. He asked if the Parish Council has had any issues with this in the village. Councillor Kevin Cuffley explained that we did have one lot of fly tipping just before lockdown but we don't seem to have suffered. Also, with the green bins now being collected and the local waste refuse site being open we would hope we don't get any problems with fly tipping.

21 DECLARATIONS OF INTEREST FOR THIS MEETING

None

22 CONFIRM THE MINUTES OF THE FULL PARISH MEETING HELD ON 05 MAY 2020

The minutes of the Full Parish Council Meeting held on 5 May 2020 were read, confirmed and signed.

It was **PROPOSED** by Councillor David Bard and **SECONDED** by Councillor Neil Reid to **ACCEPT** these minutes.

VOTE: 13 FOR : 0 AGAINST (UNANIMOUS)

23 CONFIRM THE MINUTES OF THE FULL PARISH MEETING HELD ON 12 MAY 2020

Councillor Tony Orgee asked for it to be minuted that at the last meeting we briefly discussed the Parish Council funds and bank accounts and the Clerk explained that she was currently working on year end and will arrange a Finance & General Purposes meeting to discuss.

The minutes of the Full Parish Council Meeting held on 12 May 2020 were read, confirmed and signed.

It was **PROPOSED** by Councillor Neil Reid and **SECONDED** by Councillor Rajni Padia to **ACCEPT** these minutes.

VOTE: 13 FOR : 0 AGAINST (UNANIMOUS)

24 MATTERS ARISING
None

25 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

| | | |
|-------------------------------|---|--|
| 20/01748/HFUL | Extended replacement ground floor & new first floor side extension plus widening of existing vehicular access at 27 Churchfield Avenue. <i>Proposed</i> by Councillor Jayne Merrick and <i>Seconded</i> by Councillor David Bard to <i>support</i> this application. | Support/No Objection Vote: 12 For 1 Abs |
|-------------------------------|---|--|

Information Only - Noted

[20/01813/CLUED](#) Certificate of lawful development for a garage conversion and single storey rear extension at 132 Woodland Road.

[20/1310/TTPO](#) T1 False Acacia with severe lean and root plate movement, overhanging main driveway to property at 2 Tudor House London Road.

26 HOW SHOULD THE PARISH COUNCIL RESPOND TO THE EMERGING CORONAVIRUS OUTBREAK?

Councillor Brian Milnes explained that we are part way through delivering the second postcard that Councillor Stephen Drew produced.

He also explained that the government announced an additional discretionary fund in the hope to catch those businesses who may fall through the net. The Government wants SCDC to decide who receives the hardship fund which currently stands at £1m.

The response from both District and the County hubs is attentive and vulnerable people are being contacted and helped. The response has been positive with many being pleased to have been contacted.

Councillor Brian Milnes does not suggest anything additional we can do at the moment in response to the Covid-19 crisis.

Councillor Kevin Cuffley thanked Councillor Stephen Drew for producing the second leaflet.

Councillor Kevin Cuffley explained he had a meeting with the County Council today and they wanted to thank all the volunteers and Parish Councils for what they have done so far during this crisis. It has been remarkable.

27 TO DISCUSS S137 REGQUEST FROM THE COGWHEEL TRUST

Councillor Tony Orgee asked that any personal data be removed from requests in future.

The Parish Council has received a request from The Cogwheel Trust for a donation of £1,232.00.

The Cogwheel Trust work throughout Cambridgeshire to improve the emotional and psychological wellbeing of local people of all ages. They currently provide one-to-one affordable weekly counselling sessions in Sawston and operate out of Sawston Medical Practice for the benefit of Sawston. In 2019 they were contacted by 14 residents of Sawston. They do not receive funding from the NHS and ask for the funding so they can continue with this service at an affordable rate. The full application is on the Parish Council Website.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Jayne Merrick to give the funding requested of £1,232.00 as they are supporting people who may have mental health issues.

VOTE: 13 FOR : 0 AGAINST UNANIMOUS

Ray Matthews arrived 7.34pm

28 TO DISCUSS THE REQUEST FROM A RESIDENT TO PURCHASE AN AREA OF LAND ON MILL LANE RECREATION GROUND

A resident on Common Lane has requested to purchase a piece of land on Mill Lane recreation ground so they can extend their garden. This corner of land is at the top left-hand corner of the grounds and is currently unkept and very overgrown.

This was discussed and it was **PROPOSED** by Councillor Brian Milnes and **SECONDED** by Councillor David Bard that we reject the residents request for any encroachment on the recreation ground as it could set a precedence for other residents.

The Clerk will speak to the Head Grounds Keeper about making this area tidy and to keep it maintained in future.

VOTE: 14 FOR : 0 AGAINST (UNANIMOUS)

29 TO DISCUSS MOVING FORWARD WITH WEEKLY MEETINGS

The Parish Council discussed if they should go back to having the weekly committee meetings instead of Extra Full Parish Meetings every week. The Clerk received 8 requests from Councillors to reopen the debate as it had been voted on last month to have weekly Extra Full Parish meetings.

This was discussed at length.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Kieran Cooper to go back to having the committee meetings and to replace the Planning meeting on 26th May with a Recreation & Open Spaces meeting as there are many agenda items. We can call an emergency extra full parish meeting if we need to.

VOTE: 14 FOR : 0 AGAINST (UNANIMOUS)

30 TO DISCUSS ADVERTISING FOR PARISH COUNCILLORS

Councillor Stephen Drew explained we have 15 seats with only two women and only one councillor under the age of 50 which is unrepresented. If we are going to advertise for new councillor's we should be honest and open about what we require.

Councillor Kieran Cooper said we need to consider each applicant on its own merit and we would welcome applications from groups we don't currently have on the Parish Council.

Councillor Tony Orgee said we need to be clear what is involved with being on a Parish Council.

Councillor Stephen Drew is currently working on skill sets for each Parish Councillor and explained he needs another couple of weeks to complete his findings and show what other Parish Councils are doing.

Councillor Rajni Padia explained we should do an introduction for new councillor's and would like to see a modern approach.

Councillor Brian Milnes said we are a growing Parish and have more opportunities, for example setting up community land trust etc. We could be more ambitious which may encourage more people to join the Parish Council.

Councillor Jayne Merrick asked if we could advertise our meetings more so people can see what happens. Councillor Brian Milnes said we can stream our meetings live on Facebook. Councillor Brian Milnes offered to create a Facebook feed for our meetings and offered Councillor Kieran Cooper and the Clerk to help.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Brian Milnes that we advertise for Co Option regardless of skill set. Councillor Brian Milnes, Councillor Kevin Cuffley and Councillor Kieran Cooper will help the Clerk create the advert which will be an agenda item for the Full Parish meeting on 9th June to discuss and agree before advertising.

VOTE: 14 FOR : 0 AGAINST (UNANIMOUS)

31 CORRESPONDANCE

None

32 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor Kieran Cooper explained that JHC (John Huntingdon Charity) has refurbished laptops for children at home who don't have one to do school work. If anyone knows of anyone in this situation, ask them to contact JHC who can help.

Councillor Jayne Merrick reported that footpath 11 was quite overgrown but a lot of the growth was from the Bellbird school. The Clerk will write to the school and ask them to maintain.

Councillor Colin Groves reported he has changed the batteries in the speed cameras today.

Meeting closed 8.11pm