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# SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridgeshire, CB22 3GB

Phone: 01223 832470

Email: [info@sawston.org.uk](mailto:info@sawston.org.uk)

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## Grants and donations policy

### Introduction

Section 137 of the Local Government Act 1972 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure.

As Sawston Parish Council receives an increasing number of such requests it is necessary to implement policy guidelines for the allocation of grants and donations.

### Policy statement

It is the policy of Sawston Parish Council that grants and donations are allocated primarily for the benefit of Sawston Parish and its residents

### Criteria for grant and donation applications

- 1 Applications must be from non-profit organisations or groups providing direct benefit to Sawston residents or the fabric of the Parish.
- 2 Requests will not be considered from:
  - individuals
  - non-charitable bodies outside of Sawston Parish for work unrelated to Sawston
  - charitable bodies that have not provided benefit within or for Sawston in the preceding 12 months if Sawston Parish Council consider there is no reasonable expectation that any benefit for Sawston is likely to be gained
  - bodies from other areas of the UK unless the service they provide significantly benefits the Parish or its residents
  - projects that replace funding by public sector bodies.
- 3 Applicants must complete the attached form and return it to the Parish Clerk.
- 4 Requests are to be for a single donation in any financial year and should not be relied upon in future years.
- 5 Funding must only be used for the agreed purpose.
- 6 An end of project evaluation must be submitted to the Council in writing within six months of project completion.
- 7 If the full amount granted is not used for the agreed purpose the balance must be returned to Sawston Parish Council.
- 8 Any publicity must acknowledge the funding provided.

## **Procedure**

- 1 All grants and donations requests meeting the criteria will be considered at the next Full Parish Council after receipt by the Parish Clerk.
- 2 If the applications is successful in securing a donation this will be paid by cheque immediately following the meeting.
- 3 For donation requests considered favourable the Council will decide the level of support it is able to make in each case. This cannot be more than the sum requested.
- 4 The decision of the Council is final.

**(Policy adopted at Full Parish Council meeting, 8 September 2015 )**

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## Application for grant or donation

Name of organisation	Relate Cambridge
Address	3 Brooklands Avenue Cambridge CB2 8BB
Registered charity number (if applicable)	1096975
Phone	01302 347710
Email	<a href="mailto:director@relatecambridge.org.uk">director@relatecambridge.org.uk</a>
Contact name and position in organisation (plus address if different form above)	Claire Godward
Cheques to be made payable to	Relate Cambridge
Describe the overall aim of your organisation and the activities or services it provides	<p>What we do:</p> <p>We are the relationships experts offering support and guidance to those facing issues within their relationships, supporting couples, families and children.</p> <p>We are working in very challenging circumstances right now due to the pandemic. Our Charity is facing a very significant loss of income following the shutdown of almost all of our face-to-face relationship support services.</p> <p>Whilst we made an immense effort to ensure all our counsellors were trained and able to offer webcam support, for many reasons the uptake of this was slow.</p> <p>Our vital services will undoubtedly be needed more than ever as individuals, couples and families emerge in the wake of long periods of isolation and trauma experienced on the frontline. We know that poor quality relationships can result in relationship breakdown, parental conflict, child protection and safeguarding issues, domestic abuse,</p>

	<p>debt, mental health issues, addiction and homelessness. We have already seen the peak in domestic abuse and we are acutely aware of the impact on children who will be witnessing this trauma whilst in lock down and after.</p> <p>We also know that Relate’s couple counselling work has been shown to deliver around £11.40 of benefits for the public purse for every £1 spent.</p> <p>We need funding, now more than ever, to help us continue to offer our services to all, regardless of their ability to pay. Receiving no state support we are entirely dependent on donations and grants such as this one. These grants help us survive and make a real difference and at this unprecedented time, could make the difference between us remaining open, or closing our doors.</p> <p>We always use such grant monies to directly benefit your residents as the attached report reveals.</p> <p>Finally, evidence shows that our services achieve a significant improvement in relationship quality and overall well-being with 86% of clients feeling confident about their relationship after counselling.</p>
<p>Explain the direct benefit to Sawston of your organisation’s activities including the number of Sawston residents who have benefitted in the past</p>	<p>Please see detailed report attached. We have a counsellor delivering services to Sawston residents from the John Huntingdon Charity’s offices in High Street. In the last year alone we saw 88 clients who lived or worked in Sawston. Having this local facility means we are accessible to the most vulnerable who are unable to travel far.</p>
<p>Explain why your organisation is applying for funding and the purpose for which is will be used</p>	<p>We do not receive any statutory funding to run our services. So we rely entirely on donations and grants like this one to survive. In supporting the charity we are able to continue to offer services to Sawston residents. Our services are even more in demand following the Coronavirus crisis.</p>

Detail the total cost of each item covered by your funding request (please use separate sheet if needed)	The cost to the Charity of each counselling session has now risen to £60 per session. However we still find many people can't afford this on a weekly basis and so we subsidise their sessions from our reserves. We therefore seek funding to help us meet those costs and continue to offer counselling services to all Sawston residents that need it and to support the local delivery.
Have you applied to Sawston Parish Council for assistance before? If so give details	Yes. We enjoyed a £1,500 grant last year. See attached report for the activity in the town.
Signed	
Date	8 <sup>th</sup> April 2020
Position in organisation	C.E.O
Amount requested	£1,500 please

The completed form should be sent to Jo Keeler, Parish Clerk, by post or email:

- Sawston Parish Council, Link Road, Sawston, Cambridge CB22 3GB
- jo.keeler@sawston.org.uk