



SAWSTON PARISH COUNCIL

MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING
HELD 23 APRIL 2019
At Link Road Parish Council Offices - Meeting commenced at 7.30pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

Kevin Cuffley

Jayne Merrick

Janet Martin (Chairman)

David Bard

Neil Reid

Ray Matthews

Brian Milnes

Anand Pillai

+ 4 members of public

1 APOLOGIES FOR ABSENCE

Tony Fell

2 DECLARATION OF INTERESTS FOR THIS MEETING

Councillor Jayne Merrick – Application S/1034/19/FL

Councillor Neil Reid – Application S/1034/19/FL

3 MINUTES OF THE MEETING HELD ON 26 FEBRUARY 2019

Item – 6 Planning application S/0476/19/AD – Councillor Janet Martin explained she has contacted SCDC regarding the signs still being lit when the Co-Op is closed as a condition of planning approval was they should only be illuminated during retail hours.

The minutes of the meeting held on 26 February 2019 were read, confirmed and signed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Jayne Merrick to **accept** the minutes.

VOTE: 7 FOR : 1: ABS

4 MATTERS ARISING – NEW INFORMATION ONLY

None

5 PLANNING APPLICATIONS

S/1034/19/FL	Demolition of existing rear single storey extension to be rebuilt with single story flat roof extension and second floor extension at 4 Hillside, Sawston It was proposed by Councillor David Bard and seconded by Councillor Kevin Cuffley to support this application.	Support Vote: 5 For 2 Abs 1 No Vote
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S/0988/19/FL	<p>External fire escape staircase to south end of unit and installation of extraction unit and flue to rear west elevation at 9 West Way, Dales Manor Business Park.</p> <p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor Ray Matthews to Support this application.</p>	<p>Support</p> <p>Vote: 6 For 1 Against 1 No Vote</p> <p>PC Comment: Please can you clarify hours of operation.</p>
S/4787/18/RM	<p>Approval of matters reserved for Appearance, Landscaping, Layout and Scale following outline planning permission S/2286/16/OL for residential development for 10 units comprising of three 2 x bedroom dwellings, four 3 x bedroom dwellings and three 4 x bedroom dwellings. The outline was not an EIA development – at land between 66-68 Common, Sawston</p> <p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor Anand Pillai to do not support this application and make the following comments/questions.</p>	<p>Do Not Support</p> <p>Vote: 7 For 1 No Vote</p> <p>PC Comments:</p> <p>Design issues – The ridge height is out of keeping with the surrounding dwellings because of the steep slope to accommodate dormer windows. (Reference Village Design Guide 2019)</p> <p>The water authority recommended the dwellings to be no less than 15m from the pumping station, some gardens are within the 15m and house walls are exactly on the perimeter.</p> <p>Highways issues, please clarify that the footpaths are being improved, their width (for disabled access) and also is anything being done regarding parking for the stables.</p> <p>Will there be disabled access to the dwellings?</p> <p>Some residents commented they have only received the notification letter only giving them a week to respond (today). Also, there is no public notification/site notice</p>

		<p>near the area which is a legal requirement.</p> <p>Is there any street lighting? We cannot see this on the plan</p> <p>Hedge maintenance - what are the plans?</p>
S/3873/17/OL	<p>Appeal to Secretary of State against SCDC refusal of this application – For outline planning permission for a development of up to 40 dwellings with some matters reserved except for Access, Appearance, Layout and Scale at land at Mill Lane, Sawston</p> <p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor Jayne Merrick that we respond and explain we are concerned there is no reference to the 2018 local plan which is clearly an allocated site and the 5 year land supply was addressed before the adoption of the local plan.</p>	<p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor Anand Pillai the Chairman and Vice Chairman of the Planning Committee attend SCDC when it goes to committee.</p> <p>Vote: 8 For Unanimous</p> <p>Vote: 7 For 1 No Vote</p> <p>PC Comment: The committee are disappointed the appeal was based on the original application and only refers to the original matters.</p> <p>Councillor Brian Milnes agreed he would speak to SCDC and report back to the Clerk.</p>
Tree		
S/1394/19/TP	<p>Lime – reduce weight on limb with cavity discovered whilst dead wooding by reducing by 2/3m at 106A The High Street, Sawston.</p> <p>It was proposed by Councillor Neil Reid and seconded by Councillor Jayne Merrick to support this application.</p>	<p>Support</p> <p>Vote: 8 For Unanimous</p>

7 TO DISCUSS THE TREE SURGEON QUOTES FOR WORK IN THE VILLAGE AFTER RECENT TREE SURVEY

The Clerk explained that there are 36 trees that need work or felling as per the recent tree survey which needs to be carried out by tree surgeons.

Three quotes were obtained and discussed.

- £6,380.00 + vat
- £7,000.00 + vat
- £7,250.00 + vat

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor David Bard **RECOMMEND TO FULL** to accept the quote for £7,000.00 + vat.

VOTE: 8 FOR : UNANIMOUS

8 TO DISCUSS REVIEW THE DRAWINGS/PROPOSAL FOR THE LHI (LOCAL HIGHWAYS INITIATIVE) APPLICATION IN CHURCH LANE

The committee has been asked to review the position of the proposed double yellow lines in Church Lane and give feedback. This was discussed at length and Councillor Kevin Cuffley suggested the lines are staggered so that it creates passing places/bays for vehicles can manoeuvre.

Councillor Janet Martin explained she felt the double yellow lines should be on the other side of the road as there is no footpath that side (Church side) and it is dangerous when people get out of their cars when parking on the Church wall side.

It was agreed to propose the double yellow lines are painted on the church side of the road and double yellow lines staggered on the east side of the vicarage from the entrance of the Vicarage to the Church hall.

9 UPDATE ON H1/B DECISION, IMPLICATIONS AND NEXT STEPS

Councillor David Bard suggested we contact the Secretary of State and ask them to call-in the Approval (for H:1.b) on the basis of a) The variation in housing density compared with the Local Plan (158 vs 80 dwellings) and b) the height and location of the apartment blocks, not aligned with Local Plan.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Neil Reid to write to the Secretary of State with the above comments.

VOTE: 7 FOR : 1: AGAINST

10 UTTLESFORD UPDATE

Councillor David Bard informed the committee that the public examination starts in June and that we should make representation.

Councillor David Bard will check the actual date and let the Clerk know.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor Anand Pillai that Councillor Kevin Cuffley and Councillor David Bard make representation on behalf of the Parish Council and reiterate our previous comments.

VOTE: 7 FOR : 1: ABS

11 UPDATE ON VILLAGE DESIGN GUIDE – FEEDBACK SESSION, CONSULTATION AND COMMENTS FOR THE SCDC GUIDANCE DOCUMENT

Councillor Janet Martin explained the VDG (Village Design Guide) is now out for consultation and the feedback session is on May 9th at SVC.

SCDC are currently writing a procedure document and need any comments regarding this document and the process by the end of the April.

The Clerk asked everyone to read the document and send any comments to her before the end of the month.

Councillor Janet Martin thanked everyone for their interest on this.

12 CORRESPONDENCE

None

13 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING: CONCERNING P & E ONLY

Councillor Neil Reid questioned the new sign at Vindis and whether this had permission. Councillor Brian Milnes agreed to look into this.

The Clerk was asked to contact Papworth Trust/Owl to ask if they are going into the old Barclays building.

Councillor Brian Milnes asked for an agenda item for the next Planning meeting to discuss the replacement trees on Mill Lane.

The Clerk confirmed she has written to the owner of the green area at the Baulks asking them to cut back the hedges and carry out tree work but has not heard anything back. She will make this an agenda item for the next Planning meeting.

Councillor Kevin Cuffley explained the consultation of phase 2 of the 1307 location of the Park & Rides is on May 7th. As it clashes with our Annual Parish meeting he asked that everyone makes individual representation.

It was **proposed** by Councillor Brian Milnes and **seconded** by Councillor David Bard to have an extension of time for 10 minutes to complete the meeting.

VOTE: 7 FOR : 1: AGAINST

Councillor Kevin Cuffley gave an update on the Whittlesford Transport Masterplan project.

Last month, the Greater Cambridge Partnership Executive Board agreed to proceed with a public consultation on Whittlesford Parkway Station Masterplan and develop a draft delivery plan, with a report to come back to a future Executive Board meeting.

They are now planning to run a consultation in early summer and look forward to engaging with everyone throughout the process. Following the consultation, they will look into bringing the various schemes together into an outline delivery plan that looks at timings, delivery responsibilities and funding.

The master planning exercise is currently researching the future developments around the train station at Whittlesford Parkway and any required transport interventions to mitigate growth in the area. It will also look into understanding the needs of residents, commuters and key stakeholders.

They published the Stage 1 Baseline Report and Stage 2 report last year, which contains a long list and short list of potential options. Both reports can be found on our website.

The reports identified a number of key interventions to improve the capacity and connectivity to the station:

- A new lift and footbridge between the station platforms
- An extended network of dedicated cycle links and safe crossing points
- A bus turning circle to enable safe and efficient interchange with train services
- Improved junctions on the A505 to improve safety, access and capacity
- A new decked car park, increasing the number of parking spaces by around 50%
- A transformed public realm which prioritises pedestrians in the immediate vicinity of the station

The upcoming consultation will be discussing these interventions and other opportunities

The Clerk was asked to invite Mr Andrew Munro (Project Leader for GCP) and Mrs Rachael Stopard CEO of the GCP to the Full Parish meeting in July to discuss this.

Meeting Closed at 9.35pm