
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB
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Dear All

ANNUAL PARISH COUNCIL MEETING

You are summoned to the Annual Meeting of the Parish Council to be held in the **SPICERS PAVILION Cambridge Road, Sawston. CB22 3DG on Tuesday 14 May 2019 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)
Parish Clerk

09 May 2018

AGENDA

1. To elect a Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
2. To elect a Vice-Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
3. Apologies for absence
4. Public Participation Time (15 Minutes allowed)
5. Declarations of Interests for this meeting
6. To appoint members to the following Committees for the ensuing year:
 - 6.1 Cemetery
 - 6.2 Finance and General Purposes
 - 6.3 Planning and Environment
 - 6.4 Recreation and Open Spaces
7. Confirm and sign the Minutes of the Full Parish Council meeting held on 9 April 2019
8. Matters arising – new information only
9. Report of Recreation & Open Spaces Committee meeting held on 16 April 2019
10. Report of the Planning & Environment Committee meeting held on 23 April 2019
11. Report of Finance & General Purposes Committee meeting held on 25 April 2019
12. Accounts for the month of April 2019

13. Planning Applications and associated matters

[S/1162/19/FL](#) Single storey side and rear extension, roof lights, conversion of garage to habitable use and pitching existing garage roof at 12, Wakelin Avenue.

[S/1383/19/FL](#) Single storey rear extension at 7, South Terrace.

[S/1244/19/FL](#) Two storey & single storey rear extension including loft conversion and single storey front extension at 2 & 3, South Terrace.

[S/1471/19/E2](#) Scoping opinion at Former Spicers Site, Sawston Bypass.

Planning Decisions

[S/0476/19/AD](#) x2 1 off Externally illuminated mitred fascia sign with M3 letters, 1 off blank pre painted fascia sign, 1 off non-illuminated fascia sign, 1 off non-illuminated blank fascia sign, 1 off non illuminated panel and 1 off externally illuminated projecting sign at 31, High Street, Sawston. – **Consent Granted**

[S/0832/19/FL](#) Garage conversion and single storey front extension at 36, St Marys Road – **Consent Granted**

[S/0032/19/FL](#) Erection of a detached two-bedroom bungalow with a detached carport and extension to existing dropped kerb at rear of 5, Babraham Road – **Consent Granted**

[S/0573/19/FL](#) Single storey front & side extension at 2, Princess Drive – **Consent Granted**

14. To discuss the responsibility/maintenance of St Mary's closed churchyard
15. Signing off Annual Governance Statement 2018/2019
16. Signing off Accounting Statement 2018/2019
17. To discuss the Parish Council insurance quotes
18. To agree the S106 money for the development of Land off Mill Lane
19. To discuss The Marven Centre
20. To discuss residents request to install a memorial plaque on a tree on Mill Lane recreation ground
21. To discuss parking bollards at the office
22. Correspondence:
23. Update by County Councillors
24. Update by District Councillors
25. Councillors issues and Agenda items for next meeting.