



SAWSTON PARISH COUNCIL

MINUTES of the CEMETERY COMMITTEE MEETING HELD ON 5 March 2019

At Parish Council Office, Link Road, Sawston - Meeting commenced at 7.30pm

PRESENT:

Assistant Clerk Clare Speed

Councillors

Mike Mallows (Chairman)

David Bard

Janet Martin (Vice-Chairman)

Tony Fell

Kieran Cooper

Neil Reid

1 APOLOGIES FOR ABSENCE

Councillor Kevin Cuffley

2 DECLARATION OF INTERESTS

None

Councillor Kieran Cooper arrived 7.33pm

3 MINUTES OF THE MEETING

The minutes of the meeting held on **6 November 2018** were read, confirmed and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Neil Reid to **accept** the minutes.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

4 MATTERS ARISING – New information only

None

5 UPDATE ON RISK ASSESSMENTS ON CEMETERY GRAVE STONE TESTING

The Assistant Clerk explained she tried to get three quotes for the risk assessment on the grave stones in Huckeridge View cemetery but could only get one which is from Cemetery Development Centre. They are the only UK Company which specialises in cemetery management, CDC quoted £600 plus additional charges for each headstone requiring maintenance work as each headstone will need to be removed and laid flat for safety.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor David Bard to **recommend to full** to agree to spend up to £1,000.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

6 TO DISCUSS CASKET SIZE, TYPE AND EXTRA COST

Councillor Mike Mallows explained recently a metal casket has been interred into the cemetery, it was discussed that metal will not decompose. Councillor Mike Mallows suggested changing our policy to state only biodegradable caskets like wicker and any metal is to be removed.

It was **proposed** to by Councillor Janet Martin and **seconded** by Councillor Neil Reid to **defer** to June cemetery meeting.

Action: Assistant Clerk to research other parish cemetery policies and talk to local undertakers about sizes and casket materials, to look into cemetery courses.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

7 TO DISCUSS COST FOR INTERMENT OF NON-RESIDENTS ON EXISTING GRAVE PLOT

The Assistant clerk explained about a recent enquiry asking for an additional burial into a previously owned burial plot, what price do we charge if the owners are now non Sawston residents?

The Councillors discussed that all our cemetery policies need to be reviewed before our next meeting.

It was **proposed** to by Councillor Kieran Cooper and **seconded** by Councillor Janet Martin to **defer** to June cemetery meeting.

8 TO DISCUSS ARTWORK MEMORIAL TREE

The Assistant clerk explained she came across a memorial tree at the last SLCC course, the tree is a memorial plaque. Relatives can purchase a leaf which can be engraved with their late relative's details to be place on the artwork tree in the cemetery. Councillor Kieran Cooper suggested talking to the artist who designed the existing tree artwork placed on the roundabout in the cemetery to see if he can design a tree similar so they look good together in the cemetery.

9 CONDITION OF CEMETERY AND HUCKERIDGE VIEW

The Councillors commented on how well the cemetery is looking especially the trees and thanked the groundsman staff for all their hard work.

10 CONDITION OF CEMETERY CHAPEL

Nothing to report.

11 CORRESPONDENCE

None

12 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

The Assistant Clerk will calculate how many burials and ashes plots there has been for the cemetery meeting in June so we can calculate our space in the cemetery for future years.

Agenda item for next meeting to discuss ownership of St Marys Church closed churchyard and the work that needs carrying out especially the path.

It was discussed to arrange a meeting with two representatives from St Marys.

Meeting closed at 8.15pm