



SAWSTON PARISH COUNCIL

**MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING
HELD 22 MAY 2018
At Link Road Parish Council Offices - Meeting commenced at 7.30pm**

PRESENT:

Parish Clerk Jo Keeler

Councillors

Janet Martin (Chairman)

Neil Reid (Vice Chairman)

Brian Milnes

Ray Matthews

David Bard

Kevin Cuffley

Rob Grayston

Jayne Merrick

Anand Pillai

Members of public:

Alex Robinson – Hill Group

Meghan Bonner – KWA Architects

+ 1 member of public

Councillor Janet Martin thanked Councillor Beck Laxton for her time spent on the Planning Committee and asked for this to be minuted as Councillor Beck Laxton was no longer on the committee.

Councillor Janet Martin then welcomed the two new Councillors, Councillor Jayne Merrick and Councillor Anand Pillai to the Planning committee.

1 TO ELECT A CHAIRMAN OF THE PLANNING AND ENVIRONMENT COMMITTEE FOR THE ENSUING YEAR

Councillor David Bard was **proposed** by Councillor Ray Matthews and **seconded** by Councillor Kevin Cuffley for the position of Chairman.

Councillor Janet Martin was **proposed** by Councillor Neil Reid and **seconded** by Councillor Rob Grayston for the position of Vice Chairman.

Vote for Councillor David Bard: 3

Vote for Councillor Janet Martin: 6

Councillor Janet Martin was elected as Chairman for the Planning Committee.

2 TO ELECT A VICE CHAIRMAN OF THE PLANNING AND ENVIRONMENT COMMITTEE FOR THE ENSUING YEAR

Councillor Neil Reid was **proposed** by Councillor Rob Grayston and **seconded** by Councillor Jayne Merrick for the position of Vice Chairman.

Councillor David Bard was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Ray Matthews for the position of Vice Chairman.

Vote for Councillor Neil Reid: 4

Vote for Councillor David Bard: 5

Councillor David Bard was elected as Vice Chairman for the Planning Committee

3 APOLOGIES FOR ABSENCE

Councillor Tony Fell

4 DECLARATION OF INTERESTS FOR THIS MEETING

None

5 MINUTES OF THE MEETING HELD ON 24 APRIL 2018

The minutes of the meeting held on 24th April 2018 were read, confirmed and signed.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor David Bard to **accept** the minutes.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

6 MATTERS ARISING – NEW INFORMATION ONLY

There is additional information regarding the Dale Manor Business Park which is attached to the end of these minutes. Councillor Brian Milnes agreed to chase SCDC regarding the traffic restrictions on this site and will report back.

7 PRESENTATION FROM KWA ARCHITECTS REGARDING SITE H1B

Councillor Janet Martin welcomed Meghan Bonner – KWA Planning Consultant and Alex Robinson – Hill Group and asked them to give their presentation.

Alex Robinson explained that he works for Hill Group who are house builders who have the opportunity to purchase this piece of land at Babraham Road for development and Meghan Bonner is working as their planning consultant.

The proposed development will consist of:

160 houses in total (44 dwellings per hectare) The committee noted that the original no of dwellings in the local plan was 80.

40% affordable housing – a mix of 1 & 2 beds

For sale houses will be a mixture of 2/3 & 4 bedroom family homes

Recreation space

SCDC has requested a gateway into the village which is being looked into

Landscape buffer around the development.

Hill have arranged design workshops in Sawston and Babraham in June so they can gauge what the local community consider important with this development. They want local people to get involved.

They have already met with SCDC for a pre-application planning meeting and they are keen to bring this development forward.

The committee expressed concern about the extra traffic through Babraham and also the design of the road way which needs great consideration. They should also take into consideration the possible other area of development opposite, site H1C as this too could have an impact on the highway. Councillors asked whether the two sites could collaborate on highway and access matters.

Meghan explained that they have contacted the owners of the H1C site and tried to get them involved but at present the site is not being brought forward for development yet. If it does they are more than happy to work with them.

Councillor Janet Martin thanked them for coming. Alex was asked to forward the presentation to the Clerk so she can put this on the Parish Council website along with the workshop date.

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PLANNING APPLICATIONS

Planning Application Ref	Location	SPC Comment:
S/1678/18/FL	<p>Single storey rear extension at 73, Babraham Road, Sawston.</p> <p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor Brian Milnes to support this application.</p>	<p>Support</p> <p>Vote: 9 For Unanimous</p>
S/1699/18/FL	<p>To retain a vehicular access (Retrospective) at Junction of Dernford Lane and Stapleford Road, Stapleford.</p> <p>It was proposed by Councillor Rob Grayston and seconded by Councillor Anand Pillai to support this application.</p>	<p>Support</p> <p>Vote: 8 For 1 Abs</p>
S/0766/18/FL	<p>New single storey 2 bedroom bungalow, garage, carport & vehicle turning area at Land to the rear of 5, Babraham Road, Sawston.</p> <p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor Rob Grayston to object to this application,</p>	<p>Object for the same reasons as previous</p> <p>Vote: 9 For Unanimous</p>
S/179918/VC	<p>Variation of conditions 7 (vehicle parking spaces and turning area) & 8 (cycle parking spaces) of planning application S/2372/16/FL at Deal Farm, Cambridge Road, Sawston.</p> <p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor David Bard to support this application.</p>	<p>Support but object to the reduction in number of cycle spaces – we request they stay the original 25 spaces.</p> <p>Vote: 8 For 1 Abs</p>
S/1651/18/RM	<p>Reserved matters application for appearance, landscaping, layout and scale of the decked car park and surrounding land following outline approval S/2284/17/OL at Sawston Trade Park and adjacent land, A1301/London Road, Pampisford.</p> <p>It was proposed by Councillor Kevin Cuffley and seconded by Councillor Neil Reid to object to this application.</p>	<p>Object on design and the impact on the country scene.</p> <p>Vote: 7 For 2 Against</p>

For information only:

S/1760/18 SVC - noted

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PLANNING DECISIONS

Noted

10 UPDATE ON VILLAGE SIGNS

Councillor Beck Laxton is no longer on the Planning Committee so the Clerk is to contact her to ask if she would still like to continue with this project and report back to the Planning Committee.

Action: Clerk

11 UPDATE ON THE FOOTPATH BETWEEN PRINCE WILLIAM WAY AND SHINGAY LANE

Councillor Kevin Cuffley explained that the County Council will not be doing anything about this footpath so we should consider it when we discuss the LHI – Local Highways Initiative next month. The Clerk will make this an agenda item to discuss for June's full parish.

12 TO DISCUSS THE FOOTPATHS THAT NEED MAINTENANCE

Councillor Kevin Cuffley explained that we need to collate a list of areas of footpaths that need maintenance or upgrading within the village. Some Councillors have already given some areas but if everyone can let the Clerk know she will collate a list.

13 TO DISCUSS THE VINDIS LEASE

The lease on the Parish Council owned land at Vindis expires in September this year. The Clerk is arranging a meeting with Vindis to discuss their plans and will report back to Council.

Action: Clerk

14 TO DISCUSS THE QUOTES FOR THE VILLAGE TREE SURVEY

The Clerk was waiting for one more quote so has deferred to the Full Parish Meeting in June.

Action: Clerk

15 TO DISCUSS THE DITCHES IN MILL LANE/Common Lane

Councillor Janet Martin and Councillor Brian Milnes met with Councillor Mike Mallows on site to discuss the ditches. They confirmed they are extremely blocked and will need to be cleared before building starts on Mill Lane and the drainage will rely on these ditches being cleared. Councillor Brian Milnes has arranged for the County Council officer responsible for this to meet onsite with him to discuss a solution and he will report back.

Action: Brian Milnes

16 UPDATE ON NEIGHBOURHOOD PLAN

Councillor Janet Martin explained she had a good response from the Challis Garden Fete, with 36 survey forms completed. Janet will collate the information and report back.

The Neighbourhood Plan leaflets are also starting to be distributed to every house in the village.

17 TO REVIEW THE PARISH BOUNDARY ISSUE

Councillor Janet Martin explained that on 13th March at the Full Parish meeting the Council agreed to designate the Neighbourhood Plan area on the current Parish boundary. The Clerk is organising a meeting with SCDC, Pampisford PC and Babraham PC so the Parish boundary can be discussed and will report back to the appropriate meeting.

Action: Clerk & Janet Martin

18 CORRESPONDENCE

None

19 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING: CONCERNING P & E ONLY

None

Meeting Closed at 9.30pm