



# SAWSTON PARISH COUNCIL

MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING  
HELD 24 APRIL 2018  
At Link Road Parish Council Offices - Meeting commenced at 7.30pm

## PRESENT:

**Parish Clerk** Jo Keeler

### Councillors

Janet Martin (Chairman)

Neil Reid (Vice Chairman)

Brian Milnes

Ray Matthews

David Bard

Kevin Cuffley

Tony Fell

Rob Grayston

Members of public:  
Jayne Merrick  
Jo Maskell  
Alex Maskell

## 1 APOLOGIES FOR ABSENCE

Councillor Kevin Cuffley

## 2 DECLARATION OF INTERESTS FOR THIS MEETING

None

## 3 MINUTES OF THE MEETING HELD ON 27 MARCH 2018

The minutes of the meeting held on 27 March 2018 were read, confirmed and signed.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor Beck Laxton to **accept** the minutes

**VOTE: 8 FOR : 0 AGAINST UNANIMOUS**

## 4 MATTERS ARISING – New information only

None

## 5 PLANNING APPLICATIONS

Planning Application Ref	Location	SPC Comment:
<a href="#">S/1247/18/FL</a>	Garage conversion and raising height of roof at 91, Mill Lane, Sawston.  It was <b>proposed</b> by Councillor Neil Reid and <b>seconded</b> by Councillor Beck Laxton to <b>support</b> this application.	<b>Support</b>  <b>Vote 7 For 1 No Vote</b>
<a href="#">S/1269/18/FL</a>	Two storey rear extension at 26, London Road, Sawston.	<b>Support</b>  <b>Vote 7 For 1 No Vote</b>

	It was <b>proposed</b> by Councillor Rob Grayston and <b>seconded</b> by Councillor Beck Laxton to <b>support</b> this application.	
<a href="#">S/1334/18/FL</a>	Single storey front extension to extend kitchen new pitched roof to garage to marry with extension roof at 34, Wakelin Avenue, Sawston.  It was <b>proposed</b> by Councillor Brian Milnes and <b>seconded</b> by Councillor Rob Grayston to <b>support</b> this application.	<b>Support</b>  <b>Vote: 7 For</b> <b>1 No Vote</b>
<a href="#">S/1186/18/FL</a>	Erection of single storey extension to front of property to incorporate downstairs toilet and cloakroom at 27, Westmoor Avenue, Sawston.  It was <b>proposed</b> by Councillor Rob Grayston and <b>seconded</b> by Councillor Brian Milnes to <b>support</b> this application.	<b>Support</b>  <b>Vote: 7 For</b> <b>1 No Vote</b>
<a href="#">S/1366/18/FL</a>	Single storey front extension at 32, Edinburgh Avenue, Sawston.  It was <b>proposed</b> by Councillor Rob Grayston and <b>seconded</b> by Councillor Brian Milnes to <b>support</b> this application.	<b>Support</b>  <b>Vote: 7 For</b> <b>1 No Vote</b>

**Dale Manor Business Park** – Councillor Brian Milnes expressed concern regarding the recent upgrade to the Business Park and the increased amount of HGV's that could now be going through the village and also that this area was originally proposed for housing.

Councillor David Bard explained that there was always a part of this site that was to be kept for commercial use.

This was discussed at length and Councillor Tony Fell pointed out that these units have always been used as commercial units with HGV's travelling down Babraham Road and then turning right at the traffic lights on Cambridge Road, not actually travelling through the village. There is no evidence that this will be a distribution centre or that the amount of HGV's will increase and the Parish Council felt they shouldn't speculate.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Neil Reid that we write to SCDC asking them to confirm what the traffic restrictions are on this site with regards to volume and timing and also if there are any penalties for infringement as we are concerned the site may be used as a distribution centre.

**VOTE: 7 FOR : 0 AGAINST 1 NO VOTE**

## 6 PLANNING DECISIONS

Noted

## 7 UPDATE ON VILLAGE SIGNS

Councillor Beck Laxton gave an update on the village sign explaining that we need to decide what material we would like the sign to be made of, the location and number of signs. She also explained that we could tie this in with the request made by the Sawston Village History Society offering a donation towards a heritage information board/directional signs and also with Councillor Janet Martin's suggestion for village entry signs/fence.

Councillor Beck Laxton offered to liaise with Sawston Village History Society and report back to the next Planning meeting in May.

**Action : Councillor Beck Laxton**

**8 UPDATE ON THE FOOTPATH BETWEEN PRINCE WILLIAM WAY AND SHINGAY LANE**

Councillor Kevin Cuffley was not at this meeting so this item will be deferred to the May Planning meeting.

**Action: Councillor Kevin Cuffley**

**9 TO DISCUSS STREET NAMING FOR THE DEVELOPMENT OFF MILL LANE, SAWSTON**

The Parish Council has been asked to suggest a road name for the new development.

The Clerk has contacted Sawston History Society who suggested two names. These were discussed.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor David Bard to suggest Challis Close.

**VOTE: 7 FOR : 0 AGAINST 1 No Vote**

**10 TO DISCUSS THE DONATION FROM SAWSTON VILLAGE HISTORY SOCIETY**

Sawston Village History Society has kindly offered the Parish Council a donation of £200 for their gratitude in hosting their archive since the office was opened in 2005. They have suggested this goes towards the possibility of a heritage information board in the village. This was briefly discussed along with the village signs.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor David Bard that she liaises with Sawston Village History Society and reports back to the Planning Committee on proposals and costs.

**VOTE: 8 FOR : 0 AGAINST UNANIMOUS**

**11 TO DISCUSS THE TRAINING COURSE ON HOW TO USE THE SPEED SIGNS**

Councillor Colin Groves had asked if he could attend a course on how to use our new speed signs, how to install and extract the information. As the Clerk had not received any information regarding the course, the item will be deferred to another meeting.

**12 CORRESPONDENCE**

None

**13 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING: CONCERNING P & E ONLY**

None

**Meeting Closed at 9.50pm**