



SAWSTON PARISH COUNCIL

MINUTES of the CEMETERY COMMITTEE MEETING HELD ON 19 JUNE 2018

At Spicers Pavilion, Cambridge Road, Sawston - Meeting commenced at 7.30pm

PRESENT:

Parish Clerk Jo Keeler

Assistant Clerk Clare Speed

Councillors

Mike Mallows (Chairman)

David Bard

Kieran Cooper

Tony Fell

- 1 TO ELECT A CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR**
Councillor Mike Mallows was ***proposed*** by Councillor Kieran Cooper and ***seconded*** by David Bard.

VOTE: 3 FOR : 0 AGAINST (UNANIMOUS)

- 2 TO ELECT A VICE CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR**

Councillor Janet Martin was ***proposed*** by Councillor David Bard and ***seconded*** by Councillor Tony Fell.

VOTE: 3 FOR : 0 AGAINST (UNANIMOUS)

- 3 APOLOGIES FOR ABSENCE**

Councillor Janet Martin
Councillor Neil Reid
Councillor Kevin Cuffley

- 4 DECLARATION OF INTERESTS**

None

- 5 MINUTES OF THE MEETING**

The minutes of the meeting held on **19 June 2018** were read, confirmed and signed. It was ***proposed*** by Councillor Kieran Cooper and ***seconded*** by Councillor Tony Fell to ***accept*** the minutes.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

- 6 MATTERS ARISING – New information only**

None

- 7 TO DISCUSS THE COMMEMORATION FOR THE CEMETERY OF THE ARMISTICE IN NOVEMBER**

The committee discussed that 11th November is on a Sunday this year. The clerk to liaise with Mark Chanell to organise something at the cemetery.

8 TO DISCUSS A SIGN INDICATING THE WAR GRAVE

The Parish Council had been contacted by Commonwealth War Graves about signage indicating war graves. The committee discussed that the clerk should contact war graves to see if they are open to the Parish Council as we have one war grave in our cemetery.

It was ***proposed*** to **RECOMMEND TO FULL** by Councillor Kieran Cooper and ***seconded*** by Councillor David Bard to get a sign for the cemetery if available.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

9 TO DISCUSS THE DIMENSIONS OF BURIAL HEADSTONES

The Assistant Clerk explained our policy states dimensions that are smaller than many new headstones in the cemetery and a funeral director had been in discussion with us over these.

The original dimensions are Burial headstones can be no larger than 39" High x 34" wide x 3" thick, Base 36" wide x 12" deep x 3" high.

Cremation plaques can be no larger than 18" deep x 15" wide x 3" thick

Cremation headstones can be no larger than 18" high x 15" wide x 3" thick on a base 18" wide x 12" deep x 3" thick.

Suggested new dimensions 12" deep to 15" deep and 3" thick to 4" thick.

It was ***proposed*** to **RECOMMEND TO FULL** by Councillor Kieran Cooper and ***seconded*** by Councillor David Bard to amend our policy and sign to read new dimensions.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

10 TO DISCUSS A SERVICE AT THE CEMETERY 11TH NOVEMEBER

This has already been discussed in Item 7

11 TO DISCUSS THE REQUEST FROM RBL TO PUT A MEMORIAL BENCH IN THE VILLAGE.

The committee discussed this and unfortunately a bench can not be placed by the war memorial as there is currently a bench their already and a phone box, there are also services underneath this path.

It was suggested that a bench would look great in Church Court.

It was ***proposed*** by Councillor Tony Fell and ***seconded*** by Councillor Kieran Cooper that the clerk writes to RBL and recommends they speak to Mr Boswell regarding this.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

12 TO DISCUSS THE FENCE BETWEEN THE CEMETERY AND THE SCHOOL

The committee discussed the fence is bending between posts and needs extra posts putting in. The Assistant Clerk to speak to the Head Groundsman to work out how many posts will be needed and get an estimate of the cost.

It was **proposed** by Councillor Tony Fell to **RECOMMEND TO FULL** and **seconded** by Councillor David Bard to get costs for the July full parish.

VOTE: 4 FOR : 0 AGAINST (UNANIMOUS)

13 TO DISCUSS THE MEMORIAL CROSS

The committee suggested to get references for Fairhaven before accepting the quote as they haven't used this company before.

It was **proposed** by Councillor Kieran Cooper to **RECOMMEND TO FULL** and **seconded** by Councillor Mike Mallows to get a reference.

14 TO DISCUSS TREES AND BUSHES IN CEMETERY

Councillor Mike Mallows said we are still waiting for two Holly trees from Scotsdales, Assistant Clerk said she will chase them.
Councillor Mike Mallows suggested removing two large trees and to replace with six smaller trees.

It was **proposed** by Councillor Tony Fell to **RECOMMEND TO FULL** and **seconded** by Councillor David Bard to get quotes for three Yew trees and three Holly trees with berries.

VOTE: 4 : 0 AGAINST (UNANIMOUS)

15 STATE OF CEMETERY AND HUCKERIDGE VIEW

The committee discussed the complaints made about the state of the cemetery and how busy the groundsmen have been with village events and machinery breaking down, the committee commented about how nice the cemetery is looking now.

16 STATE OF CEMETERY CHAPEL

Nothing to report.

17 CORRESPONDENCE

None

18 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

None

Meeting closed at 8.10pm