



SAWSTON PARISH COUNCIL

**MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING
HELD 23 JANUARY 2018
At Link Road Parish Council Offices - Meeting commenced at 7.30pm**

PRESENT:

Parish Clerk Jo Keeler

Councillors

Janet Martin (Chairman)

Brian Milnes

Neil Reid

Kevin Cuffley

Beck Laxton

David Bard

Ray Matthews

+ 20 members of public

1 APOLOGIES FOR ABSENCE

Councillor Rob Grayston – no apology

Councillor Rajni Padia – no apology

Councillor Tony Fell – Apology given

2 DECLARATION OF INTERESTS FOR THIS MEETING

None

3 MINUTES OF THE MEETING HELD ON 21 NOVEMBER 2017

The minutes of the meeting held on 21 November 2017 were read, confirmed and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Neil Reid to **accept** the minutes

VOTE: 7 FOR : 0 AGAINST UNANIMOUS

4 MATTERS ARISING – New information only

None

Councillor Janet Martin introduced Mr Chris Evans (Architect for Croudace) and Mr Alan Griffin – Principle engineer who attended the meeting to answer questions residents have regarding the Mill Lane development of 48 houses. There was concerns still regarding the flood risk which were answered. There will be a detention system which is advised by the Environment Agency. There is also concern about the drainage ditch. It was explained that half the ditch (from the edge to the middle) will belong to this development. This ditch will be cleared before the development is completed. There will be a management company in place who will maintain their half of the ditch, the roadway, lighting and open spaces. There will be a cost for this which will be passed onto the residents. For the affordable houses the housing association will take on the costs of the management company. Before construction starts all neighbouring residents will have a letter giving them contact numbers etc.

Councillor Janet Martin thanked them for coming to the meeting.

PLANNING APPLICATIONS

Planning Application Ref	Location	SPC Comment:
S/2993/17/RM	Residential development of 48 new dwellings with associated works, including landscaping and open space at land off Mill Lane, Sawston. It was proposed by Councillor Brian Milnes and seconded by Councillor Neil Reid to support this application.	Support: We do still have concerns with the flood risk but the village is in need of affordable/smaller housing and this proposal is offering this. We want assurance that the ditch will be maintained by the management company as this is a big concern for the residents. We also have concerns with the ditch being kept clear on the other side of the ditch which is not maintained by the management company. Vote 4 For 2 no votes 1 Against
S/4574/17/FL	Construction of 2 new dwellings to rear of 64 and 66 New Road at 64, New road Sawston. It was proposed by Councillor Beck Laxton and seconded by Councillor Neil Reid not to support this application.	Do not support: There are no material changes from the previous application, the reduction in number of houses provides the same issues as previous application. Large houses for the location and massing overbearing on neighbour's properties. We also take into account Highways comments and all the neighbour's concerns. Vote 5 For 2 no votes
S/3778/17/TC	Removal of a dead silver birch tree at 9 Hammonds Road, Sawston	For information only
S/0126/18/FL	Retain a vehicular access at junction of Dernford Lane and A1301, Sawston It was proposed by Councillor Beck Laxton and Seconded by Councillor Neil Reid to support this application.	Support: Would like to see this made a permanent access. Vote 5 For 2 no votes
S/0201/16/CM	Application for development (Extraction and processing of sand and gravel with construction of an agricultural reservoir) without compliance with condition 3 of planning permission S/00468/13/CM to extend the time for completion of the reservoir to 31 st December 2017 at	Noted with no comment

	Dernford Farm, Cambridge Road, Sawston.	
S/4589/17/FL	<p>Front and side extension and internal/external alterations to building to create 4 new flats, at Cathrine House, 84A London Road, Sawston.</p> <p>It was proposed by Councillor Beck Laxton and seconded by Councillor Brian Milnes to support this application.</p>	<p>Support:</p> <p>Vote 5 For 2 No votes</p>
S/3260/17/PA	<p>Prior approval application – change of use of a building from office use to residential units, at 84, London Road, Sawston</p> <p>It was proposed by Councillor Beck Laxton and seconded by Councillor Brian Milnes to support this application.</p>	<p>Support:</p> <p>Vote 5 For 2 no votes</p>
S/4334/17/PA	Application for prior approval for a proposed garden room at 37, Lynton Way, Sawston.	For information only
S/0030/18/FL	<p>Removal of two dwellings to be replaced by four 4 person 2 bedroom dwellings at 14 and 16 Mill Lane, Sawston.</p> <p>It was proposed by Councillor Beck Laxton and seconded by Councillor Neil Reid to support this application.</p>	<p>Support:</p> <p>Vote 5 For 2 No votes</p>

6 PLANNING DECISION (FULL DETAILS ARE NOW ONLINE ONLY)

7 TO DISCUSS REPLACING THE TREES IN MILL LANE WHERE THEY HAVE BEEN REMOVED

Some time ago the County Council removed numerous cherry trees down Mill Lane as they were heavily deceased and considered unsafe. Even though the Parish Council wrote several times asking these to be replaced they explained that as a statutory undertaker the County Council are not bound by tree protection legislation so South Cambs can't enforce replacement trees.

This was discussed and it was **proposed** by Councillor Beck Laxton and **seconded** by Councillor David Bard that the Clerk arranges to meet with the SCDC Tree Officer to discuss what trees would be suitable and how many. Once the Clerk has some recommendations she will write to the nearby residents asking them which trees they would prefer.

VOTE: 7 FOR : 0 AGAINST UNANIMOUS

8 TO DISCUSS THE CURRENT TREE WORK WITHIN THE VILLAGE

The Clerk explained that our groundsmen have now completed the removal of trees or tree work recommended by the SCDC Tree Officer last year. They will start the replanting of

trees this week. Some residents were upset they hadn't been told about the work being carried out.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Kevin Cuffley that in future we write to the residents when we are planning tree work before the work is carried out informing them when the work is to be done. These letters will be hand delivered.

VOTE: 7 FOR : 0 AGAINST UNANIMOUS

9 TO DISCUSS THE OPEN SPACE AT PRINCESS DRIVE/WOODLAND ROAD

There was a discussion about planting some trees on this open space.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Kevin Cuffley for the Clerk to ask the SCDC Tree Officer her recommendations and present to another meeting.

VOTE: 7 FOR : 0 AGAINST UNANIMOUS

The committee didn't feel there was enough time to complete the agenda it was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Kevin Cuffley to have an extension of time for 15 minutes.

VOTE: 7 FOR : 0 AGAINST UNANIMOUS

10 TO CONSIDER EXTRA STREET LIGHTING IN THE VILLAGE

All Councillors were asked to look around the village and recommend areas where extra street lights could be an option for the Parish Council to install and maintain. One of the reasons was because of the state of the footpaths that couldn't always be seen and are hazardous. This was discussed and Councillor Beck Laxton explained if the footpaths were repaired there would not be so much of a problem. The Clerk will email all Councillors asking them to look at all the footpaths in the village and send a list to the Clerk who will then collate them and write to the County Council to get them repaired.

Action: Clerk

11 TO DISCUSS THE REVIEW OF THE 7a BUS SERVICE

The committee all received a copy of the revised bus service for the 7a which was discussed. The committee felt there should be a late service on the Park & Ride which would encourage more people to use it. The committee also felt they should ask residents of the village what services they want and make this part of the Rural Services Consultation.

12 NEIGHBOURHOOD PLAN UPDATE AND TO CONFIRM THE ACTION PLAN AND MINUTES FROM 14TH DECEMBER 2017/16TH JANUARY 2018

Councillor Janet Martin gave an update on the previous Neighbourhood Plan meetings and explained that the action plan has been put together which everyone had a copy of. The next meeting will be on Wednesday 28th February at the Parish Council office 7.30pm which will be to discuss the next stages and discuss the leaflet.

The minutes of the meeting held on 14th December 2017 and 16th January 2018 were read, confirmed and signed.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor David Bard to **accept** the minutes

VOTE: 7 FOR : 0 AGAINST UNANIMOUS

13 TO DISCUSS STREET NAMING OF DEVELOPMENT OFF MILL LANE

The Parish Council has been asked if we wish to suggest a street name for the proposed development off Mill Lane. Because of the layout of the new development a new road name will be required. The Committee agreed to defer this to the next Planning meeting to discuss.

14 TO DISCUSS CAMBRIDGE LOCAL PLAN AND SOUTH CAMBRIDGESHIRE LOCAL PLAN: MAIN MODIFICATIONS CONSULTATION

Noted with no comment.

15 UPDATE ON RURAL TRAVEL HUBS FEASIBILITY STUDY

The Committee agreed to defer this to another Planning meeting when more information has been received.

16 CORRESPONDENCE

None

17 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING: CONCERNING P & E ONLY

The meeting closed at 9.45pm