



SAWSTON PARISH COUNCIL

MINUTES of the CEMETERY COMMITTEE MEETING HELD ON 07 NOVEMBER 2017

At Sawston Parish Council, Link Road, Sawston - Meeting commenced at 7.30pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

David Bard

Mike Mallows (Chairman)

Kieran Cooper

Neil Reid

Tony Fell

Roger Richmond (Vice-Chairman)

1 APOLOGIES FOR ABSENCE

Councillor Kevin Cuffley – Family Commitment

2 DECLARATION OF INTERESTS FOR THIS MEETING

None

3 MINUTES OF THE MEETING

12 – Clerk to check if the bier has been treated for woodworm. The Clerk explained that the groundsmen have treated the bier in the past but it would need doing again. Councillor Tony Fell recommended that the groundsmen purchase a litre can of treatment and give the bier a full covering with a brush.

The minutes of the meeting held on **06 June 2017** were read, confirmed and signed. It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to **accept** the minutes.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

4 MATTERS ARISING – New information only

None

5 CONSIDERATION OF POLICY FOR PLAQUES

The committee discussed the issue of having plaques on benches. As there is a limited number of benches to be placed at Huckeridge Hill the committee discussed if a resident wanted to purchase a bench and it was agreed at full parish they would allow up to three plaques on the bench including their own.

It was then proposed to **recommend to full** by Councillor Kieran Cooper and **seconded** by Councillor Tony Fell that the Parish Council purchases the benches and allow residents to purchase plaques to go on them. The Parish Council will own and maintain the benches.

VOTE: 2 FOR : 4 AGAINST

Councillor David Bard then proposed to **recommend to full** and **seconded** by Councillor Roger Richmond that the policy put before the committee is adopted.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

Councillor Kieran Cooper then proposed to **recommend to full** and **seconded** by Councillor Tony Fell that the only way to have a plaque is for the resident to purchase a bench which has to be agreed through the cemetery committee.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

Councillor Kieran Cooper proposed to **recommend to full** and **seconded** by Tony Fell that we adopt the infringement and enforcement notices.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

7 STATE OF CEMETERY AND HUCKERIDGE VIEW

Nothing to report, the committee are happy with both.

8 STATE OF CEMETERY CHAPEL

Nothing to report.

9 DISCUSS THE STATE OF THE HEDGE IN HUCKERIDGE VIEW

Councillor Mike Mallows explained that the hedge in Huckeridge View is full of dog roses and is looking very untidy. The groundsmen make a great job of cutting the hedge but it looks untidy again within weeks. It was discussed if it was worth removing the whole hedge and replacing it with a privet hedge. Councillor Mike Mallows asked members to go and have a look at the hedge and the Clerk will make it an agenda item for the next full parish meeting to discuss.

10 REVIEW CEMETERY FEES

The Councillors discussed the current cemetery fees.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor David Bard to **recommend to full** that all the fees are increased by £5.00 with the exception of the charge for erecting a memorial plaque in the memorial garden which would remain the same.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

11 BUDGET SETTING FOR THE CEMETERY COMMITTEE

The budget for the Cemetery committee was discussed and it was **proposed** by Councillor Neil Reid and **seconded** by Councillor Kieran Cooper to **recommend** to the Finance Committee a budget of £4,000.00 for 2018/2019.

VOTE: 6 FOR : 0 AGAINST (UNANIMOUS)

12 CORRESPONDENCE

None

13 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

None

Meeting closed at 8.35pm