



# SAWSTON PARISH COUNCIL

## MINUTES of the CEMETERY COMMITTEE MEETING HELD ON 01 NOVEMBER 2016

At Link Road Parish Council Offices - Meeting commenced at 7.30pm

### PRESENT:

**Parish Clerk** Jo Keeler

### **Councillors**

David Bard

Mike Mallows (Chairman)

Kevin Cuffley

Neil Reid

Tony Fell

Roger Richmond (Vice Chairman)

### 1 **APOLOGIES FOR ABSENCE**

No apologies received.

Councillor Kieran Cooper absent

### 2 **DECLARATION OF INTERESTS FOR THIS MEETING**

None

### 3 **MINUTES OF THE MEETING**

The minutes of the meeting held on **07 June 2016** were read, confirmed and signed.

It was **proposed** by Councillor Richmond and **seconded** by Councillor Bard to **accept** the minutes.

**VOTE: 5 FOR : 0 AGAINST (UNANIMOUS)**

### 4 **MATTERS ARISING – New information only**

None

### 5 **ARMISTICE DAY PRAYER SERVICE**

There will be an Armistice Day Service in Sawston Cemetery on Friday 11 November when the Sawston and Pampisford Royal British Legion will be holding a short prayer service at the war grave at 10:00am. The Legion Padre and Reverend Alan Partridge will conduct this together and also lay a wreath.

### 6 **REQUEST FOR BENCH AT CEMETERY**

The parish council has had a request from a resident who has asked for a bench at the cemetery. This was discussed and the Committee felt there are enough benches so it was agreed to decline this request. The resident will be offered the opportunity to put a plaque on an existing bench. If the situation changes and we were in a position to offer a bench we will contact them.

It was **proposed** by Councillor Cuffley and **seconded** by Councillor Fell to decline this request and to offer the resident the opportunity to put a plaque on an existing bench.

**VOTE: 4 FOR : 0 AGAINST 1 NO VOTE**

## 7 REVIEW OF BURIAL CHARGES

The committee discussed this and it was **proposed** by Councillor Reid and **seconded** by Councillor Richmond to **recommend** to Full Parish that the burial charges remain the same and are reviewed in 12 months.

**VOTE: 4 FOR : 0 AGAINST 1 NO VOTE**

## 8 RULES REGARDING MULTIPLE ASHES IN SINGLE CREMATION PLOT

The Committee received a request from a resident regarding the charges for interring ashes into a cremation plot. The ashes urn contained two lots of ashes and the resident was charged for two interments.

This was discussed and it was **proposed** by Councillor Reid and **seconded** by Councillor Richmond to **recommend** to Full Parish that as two names would have to be recorded they would incur the charge for two interments.

**VOTE: 5 FOR : 0 AGAINST UNANIMOUS**

## 9 HEDGING AT CEMETERY

Councillor Mallows explained that some of the cemetery hedge in Huckeridge View has been replaced however the hedge alongside the farm needs completing. In addition, the hedge from the kissing gate to the skip area needs replacing.

It was **proposed** by Councillor Reid and **seconded** by Councillor Richmond to **recommend** to Full Parish that these hedges are replaced as soon as possible and the Clerk will get quotes for the Full Parish meeting.

**VOTE: 5 FOR : 0 AGAINST UNANIMOUS**

## 10 STATE OF CEMETERY AND HUCKERIDGE VIEW

The committee agreed the cemetery was looking very good. Councillor Mallows informed the meeting that spaces at Huckeridge View are being taken up faster than anticipated. A check on the number of burials and cremations needs to be kept. This will be an agenda item for the cemetery meeting this time next year and the Clerk will provide the committee with a list of burials and cremations over the past couple of years.

**ACTION: The Clerk**

## 11 STATE OF CEMETERY CHAPEL

It was reported that the guttering needs cleaning out. The Clerk will arrange for the Groundsman to do this.

**ACTION: The Clerk**

## 12 PARKING LINES AT CEMETERY

It was agreed at the Cemetery meeting in November 2105 to review whether we need to paint parking lines at the cemetery near the turning circle. Councillor Mallows said this has not been a problem in the last year and nothing has been reported.

It was **proposed** by Councillor Reid and **seconded** by Councillor Fell to leave the parking area with no lines and to review again in a year's time when it will be an agenda item.

**VOTE: 5 FOR : 0 AGAINST UNANIMOUS**

**13 COMPLAINT RECEIVED ABOUT STRIMMING**

The Parish Council received a complaint from a resident regarding the recent strimming around a relative's grave. The resident complained that the strimming was too short and to avoid this problem again asked if they could maintain the grave.

This was discussed and It was ***proposed*** by Councillor Reid and ***seconded*** by Councillor Bard to respond to the resident explaining that the groundsmen have been made aware of their concerns. It is the responsibility of the Parish Council to maintain the cemetery which they will continue to do but we thank them for their offer.

**VOTE: 5 FOR : 0 AGAINST UNANIMOUS**

**14 CORRESPONDENCE**

None

**15 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING – CONCERNING CEMETERY ONLY**

None

**16 BUDGET SETTING**

The Committee considered the budget for 2017/18 and it was ***proposed*** by Councillor Fell and ***seconded*** by Councillor Richmond to ***recommend*** to the Finance Committee a budget of £8,500.00 for 2017/2018.

**VOTE: 5 FOR : 0 AGAINST (UNANIMOUS)**

**Meeting closed 8.15 pm**