



SAWSTON PARISH COUNCIL

MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING
HELD 25 OCTOBER 2016
At Link Road Parish Council Offices - Meeting commenced at 7.30pm

PRESENT:

Parish Clerk Jo Keeler

Councillors

David Bard

Janet Martin (Chairman)

Kevin Cuffley

Brian Milnes

Tony Fell

Neil Reid (Vice Chairman)

Raymond Matthews

Roger Richmond

1 APOLOGIES FOR ABSENCE

None

Councillor Laxton – absent

Councillor Grayston - absent

2 DECLARATION OF INTERESTS FOR THIS MEETING

Councillor Milnes – Item 9 as he lives opposite the Baulks

3 MINUTES OF THE MEETING

The minutes of the meeting held on **27 September 2016** were read, confirmed and signed.

It was **proposed** by Councillor Fell and **seconded** by Councillor Cuffley to **accept** the minutes with the following amendment agreed at Full Parish on 11 October 2016:

'Item 5 – Neighbourhood Planning

*It was **proposed** by Councillor Bard and **seconded** by Councillor Reid to **recommend** to Full Parish ~~the principle of producing a neighbourhood plan and to agree which councillors would be involved in the working group.~~ In principle to look at the feasibility of producing a Neighbourhood Plan at this time and informally contacting the neighbouring Parish Councils and to set up a group of Councillors to start discussing. Councillor Bard agreed to contact surrounding Parish Councils to get their views.'*

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

Item 5 – Neighbourhood Planning

Councillor Cuffley informed the meeting that he has spoken to Pampisford Parish Council and they expressed an interest in a Neighbourhood Plan. They will be invited to meetings.

Item 8 – City Deal

Councillor Cuffley confirmed that local MPs are getting involved with the City Deal and that congestion control points have been taken off the agenda.

4 MATTERS ARISING – New information only

None

5 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

Planning Application Ref	Location	SPC Comment:
S/2596/16/FL	Side and rear single storey extension at 6 Teversham Way for Dr Karen Anderson. <i>Proposed</i> by Councillor Milnes and <i>Seconded</i> by Councillor Richmond to Support	Support – no objection Vote 6 For 2 no votes
S/2683/16/FL	Construction of three bedroom dwelling at 24 Springfield Road for M & Mrs Lawrence. The meeting discussed the application and it was agreed the applicants would have to get permission from the County Council Highways department to extend access across the verge for the new dwelling. In addition, the Parish Council would insist the dwelling is not set back and is the same ridge height to fit in with surrounding properties. <i>Proposed</i> by Councillor Milnes and <i>Seconded</i> by Councillor Martin to Support	Do not Support – Voted against Vote 2 For 3 Against 2 no votes 1 abstention Reason for objection: Over development and impact on the street scene.

6 PLANNING DECISIONS

Noted.

7 COMMUNITY GRITTING SCHEME

The County Council has asked if Sawston residents would be interested in participating in the Community Gritting Scheme which allows people to step in during extended periods of freezing weather to clear routes in the village that are not part of the County Council's gritting programme. The scheme applies to footpaths and footways and each parish would need to decide which footpaths/ways should be gritted by volunteers and submit them to the County Council for approval. The volunteers would then be covered by the County Council's insurance. All gritting would need to be recorded. The County Council will provide the spreader to enable the gritting to be done. This was discussed and although the County will provide the spreading machine the Parish Council would have to provide the protective clothing, shovels etc.

It was agreed to advertise that the County Council are looking for volunteers for the scheme and if anyone is interested to contact the Parish Clerk who will pass on the information. The Parish Council would support the purchase of the protective clothing if volunteers did come forward.

ACTION: The Clerk to pass the information to Sawston Scene to advertise.

8 TAKING ON THE GRASS CUTTING IN THE VILLAGE AND CLEARING GULLIES

Councillor Milnes told the meeting that we had a lot of complaints this year regarding the grass verge cutting. This was because SCDC passed their verge cutting onto the County

Council, who only cut twice a year. This was not communicated to the Parish Council. Councillor Milnes questioned whether the Parish Council should take this on and ask for a contribution from the County Council. This was discussed and the Clerk explained that the 3-year grass cutting contract is up for renewal in May. The Clerk will get a quote for what is cut now together with a quote for the additional verge cutting that is currently done by the County Council and then it can be discussed further.

It was **proposed** by Councillor Matthews and **seconded** by Councillor Milnes that the Clerk obtains the quotations mentioned above.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

ACTION: The Clerk

9 BAULKS – GREEN AREA

Councillor Milnes explained that a resident of the Baulks is concerned with the grass area in front of their house. Some of the trees are in a dangerous condition and the grass area is sometimes covered with litter. The owner of the land has refused to sell the land to the residents opposite and they are concerned with what the developer intends to do with this piece of land. Councillor Bard said he will look back at the conditions of the permission and defer to the next Planning meeting.

ACTION: Councillor Bard

10 THE JADE FOUNTAIN – ASSET OF COMMUNITY VALUE (ACV) STATUS

With the current closure of The Jade Fountain in the village the Committee discussed the possibility of putting an ACV (Asset of Community Value) on the building.

It was **proposed** by Councillor Cuffley and **seconded** by Councillor Richmond that the Clerk contacts the land registry for more information and passes this to Councillor Bard to complete an ACV on this building

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

ACTION: The Clerk & Councillor Bard

11 SECTION 106 [S/2286/16/OL](#) 66-68 COMMON LANE

SCDC has been consulted on a planning application for 12 dwellings in Common Lane. As a S106 payment the developer would offer the parish council around £40,000 to help improve the facilities at Mill Lane. SCDC have asked the Parish Council their views on this proposal

This was discussed and it was **proposed** by Councillor Martin and **seconded** by Councillor Reid to **recommend** to Full Parish that we request £67,500.

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

12 CORRESPONDENCE

None

13 BUDGET SETTING

The committee went through the budget sheet for Planning & Environment.

It was **proposed** by Councillor Martin and **seconded** by Councillor Reid to **recommend** to Full Parish a Planning & Environment budget for 2017/18 of £32,507.63.

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

14 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING – CONCERNING PLANNING & ENVIRONMENT ONLY

The Clerk to chase the County Council about the crossing at Babraham Road as this is long overdue.

The footpath outside the development in Churchfield Avenue is virtually non-existent due to traffic from the building work and we want to make sure the path is reinstated once building is finished. Councillors Bard & Cuffley agreed they would ask the enforcement officer to investigate.

ACTION: Councillors Bard & Cuffley

Councillor Martin raised the issue of parking in the village. In the case of illegal parking; residents should report to the police. The capacity of Budgen's car park is outside the remit of the Parish Council. Councillor Fell commented that Sawston is fortunate as many villages have no car park at all.

Councillor Martin asked about using the Barclays site parking. The Clerk will investigate however a previous enquiry to the owners raised the issue of insurance.

ACTION: The Clerk

Meeting closed 9.20 pm