



# SAWSTON PARISH COUNCIL

## MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING HELD 22 NOVEMBER 2016

At Link Road Parish Council Offices - Meeting commenced at 7.30pm

### PRESENT:

**Asst. Parish Clerk** Anne Rudge

### Councillors

David Bard

Janet Martin (Chairman)

Kevin Cuffley

Brian Milnes

Robert Grayston

Neil Reid (Vice Chairman)

Beck Laxton

Roger Richmond

+ Dr A Moss (Item 7) &  
Councillor Colin Groves (Item  
11)

### 1 APOLOGIES FOR ABSENCE

Apologies received from Councillor Raymond Matthews – sickness  
Councillor Tony Fell – absent

### 2 DECLARATION OF INTERESTS FOR THIS MEETING

None

### 3 MINUTES OF THE MEETING

The minutes of the meeting held on **25 October 2016** were read, confirmed and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Roger Richmond to **accept** the minutes.

Item 9 – Baulks Green Area

Councillor David Bard reported that no further information is available as the Enforcement Officer and Tree Officer have been on leave. Councillor Brian Milnes reported that the Baulks road is in poor condition and it was agreed that the Clerk will report this to Highways.

**ACTION: The Clerk**

Item 10 – The Jade Fountain – Asset of Community Value (ACV) Status

The meeting discussed whether ACV status should be pursued in the light of the re-opening of the restaurant.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Kevin Cuffley to continue to pursue ACV status and as a courtesy the Clerk should inform the new owner.

**VOTE: 8 FOR : 0 AGAINST UNANIMOUS**  
**ACTION: The Clerk**

Item 11 – Section 106 S/2286/16/FL 66-68 Common Lane. Councillor David Bard reported that the developers are seeking justification for the £67,500 requested by the Council. It was requested that the Clerk provide Councillors with details of the formula used to determine an S106 contribution.

**ACTION: The Clerk**

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Roger Richmond to make this an agenda item on the Full Parish meeting on 13 December for further discussion.

Item 14 – Footpath, Churchfield Avenue. Councillors David Bard and Kevin Cuffley informed the meeting that the Enforcement Officer has been informed.

**4 MATTERS ARISING – New information only**

None

It was **proposed** by Councillor Robert Grayston and **seconded** by Councillor Beck Laxton to **suspend** Standing Orders and to bring forward items 7 & 11 to allow Dr Moss & Councillor Colin Groves (who is not a member of the Committee) to contribute to the meeting.

**VOTE: 8 FOR : 0 AGAINST UNANIMOUS**

**7 11 HIGH STREET – DAMAGED WALL ALONGSIDE FOOTPATH**

Dr Moss submitted a request to the Council to allow him to use buttresses to reinforce the wall at the rear of his property rather than replacing it. Councillor Janet Martin raised concerns about the Health and Safety issues relating to using buttresses. After discussion, it was agreed that the first step is to establish ownership of the footpath.

**ACTION: The Clerk**

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Robert Grayston to approve, in principle, the use of buttresses to strengthen the wall subject to establishing ownership of the footpath.

**VOTE: 8 FOR : 0 AGAINST UNANIMOUS**

**11 TRAFFIC CALMING**

Councillor Colin Groves outlined concerns from residents about the road signage and speed of traffic along the High Street outside the Black Bull Public House. Councillor Roger Richmond informed the meeting that the signage, albeit confusing, is correct.

The Clerk will report the issue of the damaged sign outside 119 High Street to the Highways team.

**ACTION: The Clerk**

Councillors discussed a number of options to deal with speeding in the area including one-way traffic through the village; extension of the 20 mph limit and traffic lights at Common Lane.

Councillor Colin Groves informed the meeting that a 'Black Bull' group would be willing to support a Speedwatch scheme in Sawston. Councillor David Bard agreed to invite someone from the Speedwatch team to a Full Parish meeting to provide details of the scheme together with costs and benefits.

**ACTION: Councillor David Bard**

It was agreed that the issue would be an agenda item on the Full Parish meeting on 13 December when representatives of the 'Black Bull' group will attend.

It was **proposed** by Councillor Roger Richmond and **seconded** by Councillor Kevin Cuffley to reinstate Standing Orders so the meeting could continue.

**VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)**

## 5 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

Planning Application Ref	Location	SPC Comment:
<a href="#">S/2959/16/FL</a>	Alterations to corridor with insertion of screen to provide a draught lobby at Sawston Hall, Church Lane by Mr & Mrs Crompton  <b>Proposed</b> by Councillor Beck Laxton and <b>Seconded</b> by Councillor Robert Grayston to <b>Support</b> on the assumption that English Heritage are a consultee	<b>Support – no objection</b>  Vote 6 For 2 no votes
<a href="#">S/3053/16/FL</a>	Garage conversion with first floor extension above and single storey rear extension at 60 Springfield Road by Mr & Mrs Trocme-Latter  <b>Proposed</b> by Councillor Brian Milnes and <b>Seconded</b> by Councillor Roger Richmond to <b>Support</b>	<b>Support – no objection</b>  Vote 5 For 1 Against 2 no votes
<a href="#">S/3044/16/FL</a>	Change of use of annexe to holiday let at 16 Princess Drive by Hanna  <b>Proposed</b> by Councillor Brian Milnes and <b>Seconded</b> by Councillor Roger Richmond <b>Not to Support</b> on the grounds that no new information has been provided and the Clerk should ask the Planning team why it has been re-submitted on this basis.	<b>Do not support</b>  Vote 6 For 2 no votes

### ASSOCIATED MATTERS

[S/2968/16/LD](#) Certificate of Lawful development for a proposed loft extension at 68 London Road

[S/2605/16/PA](#) Single storey rear timber frame extension at 1 Teversham Way. Prior approval not required  
Both items noted.

## 6 PLANNING DECISIONS

Noted.

## 7 11 HIGH STREET – DAMAGED WALL ALONGSIDE FOOTPATH

Dealt with above.

## 8 DISABLED PARKING FOR BONFIRE NIGHT

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Roger Richmond to trial using Spicers car park for disabled parking on Bonfire Night 2017 with a member of the Council checking blue badges on the night.

**VOTE: 8 FOR : 0 AGAINST UNANIMOUS**  
**ACTION: The Clerk**

## 9 DATE OF BONFIRE NIGHT 2017

It was **proposed** by Councillor Roger Richmond and **seconded** by Councillor Beck Laxton to hold Bonfire Night 2017 on Saturday 04 November 2017.

**VOTE: 8 FOR : 0 AGAINST UNANIMOUS**

**10 BONFIRE NIGHT – CONSIDER REQUEST FROM RESIDENT REGARDING BEST DRESSED GUY**

Councillors considered a response to correspondence from a resident regarding the best dressed guy competition at the annual Bonfire event.

It was **proposed** by Councillor Robert Grayston and **seconded** by Councillor Beck Laxton that a response to the resident should thank them for their interest and acknowledge their concerns. It should also emphasise the important national tradition of Bonfire celebrations and that our event has no political association whatsoever as well as the fact that the guys are submitted by local children who are always asked if they want their guy burned.

**VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)**

**ACTION: The Clerk**

**11 TRAFFIC CALMING**

Dealt with above.

**12 THE BAULKS GREEN AREA**

Councillor David Bard informed the meeting that he had submitted a report to South Cambridgeshire District Council about three areas in Sawston designated as Local Green Spaces to be included in the Local Plan. The Baulks is one of the areas. A copy of his report will be attached to these minutes.

Councillors agreed a site visit should be arranged with a representative from the County Council with Councillors present.

**ACTION: Councillor David Bard & The Clerk**

It was also agreed to find out from the County Council if there are any covenants on the land.

**ACTION: The Clerk**

Councillor Brian Milnes commented that some of the trees require attention and should be included in any site visit by the Tree Officer.

**ACTION: The Clerk**

**13 PARISH COUNCIL LAND IN BROADMEADOW**

Councillors agreed that before discussions on use of this plot, access needs to be registered.

It was proposed by Councillor Beck Laxton and seconded by Councillor David Bard to investigate access.

**VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)**

**ACTION: The Clerk**

**14 CORRESPONDENCE**

None

**15 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING – CONCERNING PLANNING & ENVIRONMENT ONLY**

Councillor Beck Laxton questioned the choice of music at the recent Bonfire event and why a PA system was necessary at all. Councillors agreed to review all aspects of the Bonfire event at the next Planning meeting.

Councillor Brian Milnes raised the issue of Councillors not being invited to a recent meeting about the Community Hub. No further information is available on this meeting. As part of the discussion it was agreed that Councillors Janet Martin and Neil Reid should contact the Community Hub Project Manager to register as the Parish Council representatives.

**ACTION: Councillors Janet Martin and Neil Reid**

**Meeting closed 9.15 pm**