



SAWSTON PARISH COUNCIL

**MINUTES of the PLANNING & ENVIRONMENT COMMITTEE MEETING
HELD ON 23 AUGUST 2016
At Link Road Parish Council Offices - Meeting commenced at 7.30pm**

PRESENT:

Assistant Parish Clerk Anne Rudge

Councillors

Kevin Cuffley

Raymond Matthews

Tony Fell

Janet Martin (Chair)

Robert Grayston

Neil Reid (Vice Chair)

Colin Groves

Roger Richmond

+ Ms Megan Bonner representing David Osborn Architects

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Councillor David Bard	-	Prior commitment
Councillor Beck Laxton	-	Longstanding commitment
Councillor Brian Milnes	-	Holiday

2 DECLARATION OF INTERESTS FOR THIS MEETING

None

3 MINUTES OF THE MEETING

The minutes of the meeting held on **28 June 2016** were read, confirmed and signed.

It was **proposed** by Councillor Groves and **seconded** by Councillor Richmond to **accept** the minutes.

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

4 MATTERS ARISING – New information only

None

5 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

The Chair agreed to deal with planning application S/1882/16/FL first to allow a presentation by the representative from David Osborn Architects.

It was **proposed** by Councillor Richmond and **seconded** by Councillor Grayston to suspend Standing Orders to allow the representative of David Osborn Architects to supply additional information about Planning Application S/1882/16/FL relating to 38 Woodland Road.

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

Ms Bonner informed the meeting that the previous application had been supported by Sawston Parish Council and then rejected by SCDC. To deal with SCDC's issues the size of the annexe has been reduced by 20% and the footprint also reduced. The building has been re-sited in line with the existing garages away from the green belt. In addition, it is now a more traditional design, using traditional materials. Ms Bonner said that previous comments demonstrated concern about it being a separate dwelling however it does not have a kitchen and the siting means it cannot be accessed without crossing the main dwelling's garden. Previous objections from neighbours were concerned with the disruption caused by construction traffic. No objections to this application are showing on the SCDC website. Ms Bonner confirmed that David Osborn Architects has informed the neighbours about the new plans. When questioned Ms Bonner confirmed that the height had been reduced slightly.

The Chair thanked Ms Bonner for her input.

It was **proposed** by Councillor Grayston and **seconded** by Councillor Richmond to reinstate Standing Orders to allow the meeting to continue.

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

Planning Application Ref	Location	SPC Comment:
S/1882/16/FL	Re-submission S/0418/16/FL. Erection of annexe at 38 Woodland Road for Mrs Meng-Chee Leong Proposed by Councillor Grayston and Seconded by Councillor Reid to Support subject to the conditions that it cannot be designated as a separate dwelling; that SCDC are aware of the covenant and working conditions should apply.	Support Vote 7 For 1 no vote
S/1812/16/FL	Two storey rear extension and internal alterations at 51 Martindale Way for Mr Pierre Loa-Sirieix Proposed by Councillor Reid and Seconded by Councillor Grayston Not to Support for the following reasons: potential loss of sunlight; overshadowing; layout/density of building and overdevelopment and impact on the street scene and also to ask for an overshadowing report.	Do not Support Vote 7 For 1 no vote
S/1939/16/FL	Material change of use. The conversion of one flat into two flats by internal alterations at 50 High Street (The Post Office) by Mr D Parekh Proposed by Councillor Reid and Seconded by Councillor Grayston to file No Recommendation but to ask for confirmation that all fire and safety regulations have been met	No Recommendation Vote 7 For 1 no vote

S/1061/16/FL	Variation of condition 5 of planning application S/0497/11/FL 56 High Street for Mr Adem Ozkurtulus Proposed by Councillor Reid and Seconded by Councillor Fell to Support	Support Vote 7 For 1 no vote
S/2024/16/FL	Rear single storey extension and side first floor extension at 16 Cambridge Road for Mr Greg Lawson Proposed by Councillor Fell and Seconded by Councillor Richmond to Support with the comment that materials should be in keeping with the existing building	Support Vote 7 For 1 no vote
S/1969/16/FL	Non material amendment for planning consent S/1174/16/FL for two storey side and single storey rear extension to replace on rear elevation; patio door with window, kitchen window with bi-fold door; on side elevation to replace patio door with bi-fold door and add entrance into utility room at 19 Rowan Avenue for Mr S Mistry. For information only	Noted

Appeal

Ref: APP/W0530/W/16/3146436 in relation to application [S/2803/15/FL](#). Appeal dismissed. Noted.

6 PLANNING DECISIONS

Noted.

7 ALLOTMENTS – APPLICATION FOR GREENHOUSE

It was **proposed** to **recommend** to Full Parish by Councillor Fell and **seconded** by Councillor Cuffley to allow the erection of an 8' x 6' greenhouse on Plot 8 of the allotments.

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

8 CORRESPONDENCE

None

9 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Issue 1

Councillor Reid suggested having a 'live' action list for each committee meeting as he is concerned that issues are raised and there is no record of them being followed up and/or resolved.

It was **proposed** to **recommend** to Full Parish by Councillor Reid and **seconded** by Councillor Richmond that an action list should be provided at each meeting to show progress against issues raised.

VOTE: 8 FOR : 0 AGAINST (UNANIMOUS)

Issue 2

Councillor Reid said that the briars along the footpath in Mill Lane are a hazard to users of the footpath.

ACTION: The Clerk will write to the developer.

Issue 3

Councillor Grayston asked what the rules are relating to posters being displayed, specifically on the fence around the old Barclays bank site.

ACTION: The Clerk will report the large poster to SCDC Planning team.

ACTION: Councillor Cuffley will investigate planning policy relating to posters.

Issue 4

Councillor Richmond asked if there was any news on the new tenants of the old Woodhead Publishing premises. There is no information in the public domain.

Issue 5

Councillor Matthews said he had been approached again about the ivy overhanging Hammonds Close causing problems for cars coming out onto the High Street.

ACTION: The Clerk will write another letter to the resident.

Issue 6

Councillor Matthews said the hedges are impinging on the footpath along London Road close to Park Road. Councillor Cuffley explained that responsibility for cutting these hedges back is unclear.

ACTION: The Clerk will find out if our County Councillor is aware of who is responsible for maintenance of these hedges.

Issue 7

Councillor Matthews asked when the new pedestrian crossing on Babraham Road is expected to be started.

ACTION: The Clerk will get an update from our County Councillor.

Issue 8

Councillor Cuffley informed the meeting that the Planning team at SCDC confirmed the colour scheme of the Greyhound public house is within the prescribed list.

Issue 9

Councillor Cuffley confirmed that his investigations have confirmed that the conservatory at Hutchings & Harding is listed and is included in the main building. It is also thought to be the only one of this design in the country.

Issue 10

Councillor Martin asked that the fly-tipping behind the garages in Woodland Road be reported to the Environment team at SCDC.

ACTION: The Clerk will report this.

Issue 11

Councillor Martin reported that the triangle of grass in St Mary's Road is very overgrown and asked who was responsible. Councillor Cuffley thought it was the responsibility of the residents. Councillor Martin asked for the Clerk to confirm this before any action is taken.

ACTION: The Clerk will investigate.

Meeting closed 8.45 pm