
SAWSTON PARISH COUNCIL



Link Road, Sawston, Cambridge CB22 3GB

Telephone: 01223 832470

e-mail: sawstonparish@btconnect.com

Dear All

FINANCE & GENERAL PURPOSES COMMITTEE

You are summoned to a meeting of the Finance & General Purposes Committee to be held in **PARISH COUNCIL OFFICE, LINK ROAD, SAWSTON** on Tuesday 05 July 2016 at 7.30pm for the transaction of the undermentioned business.

Yours sincerely

Joanne Keeler (Mrs)

Parish Clerk

30 June 2016

A G E N D A

- 1 To elect a Chairman of the Finance & General Purposes Committee for the ensuing year
- 2 To elect a Vice-Chairman of the Finance & General Purposes Committee for the ensuing year
- 3 Apologies for absence
- 4 Declaration of Interest for this meeting
- 5 Minutes of the meeting held on 26 April 2016
- 6 Matters Arising – new information only
- 7 Committee expenditure sheets
- 8 Office photocopier
- 9 Format for Minutes and Agendas
- 10 IT Support Contract
- 11 Overhead Projector for Meeting Room
- 12 Parish Council website/Internet sub-committee
- 13 Reserves
- 14 Councillors issues and Agenda items for next meeting – F & GP Only