

SAWSTON PARISH COUNCIL

MINUTES

CEMETERY COMMITTEE

7 June 2016

PRESENT: Chairman: M J R Mallows Parish Clerk: Mrs J F Keeler

Councillors

W A Fell

W N Reid

R M Richmond

K Cuffley

K J L Cooper

1 WALK ROUND THE CEMETERY

All committee members visited the Cemetery grounds before commencing the meeting.

2 TO ELECT A CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR

Councillor M J R Mallows was ***PROPOSED*** by Councillor W N Reid and ***SECONDED*** by Councillor R M Richmond for the position of Chairman.

As no other candidates were nominated a vote took place and Councillor M J R Mallows was elected Chairman.

VOTE: 6 FOR : (UNANIMOUS)

3 TO ELECT A VICE-CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR

Councillor R M Richmond was ***PROPOSED*** by Councillor W N Reid and ***SECONDED*** by Councillor W A Fell for the position of Vice-Chairman.

As no other candidates were nominated a vote took place and Councillor R M Richmond was elected Vice-Chairman.

VOTE: 6 FOR : (UNANIMOUS)

4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor:

Dr D R Bard : Holiday

5 DECLARATION OF INTEREST FOR THIS MEETING

None declared

6 MINUTES

The minutes of the meeting held on 1 March 2016 were read, confirmed and signed.

It was **PROPOSED** by Councillor W A Fell and **SECONDED** by Councillor W N Reid to **ACCEPT** these minutes

VOTE: 6 FOR : (UNANIMOUS)

7 MATTERS ARISING – New information only

7 – Chapel Doors

Councillor M J R Mallows explained that the chapel doors have now been finished and he is really pleased with the completed work. While the work was being done the Clerk asked the contractor to paint the bell tower at an additional cost of £200.00.

8 STATE OF CEMETERY AND HUCKERIDGE VIEW

All Councillors agreed that all the areas of the Cemetery were looking extremely well cut and tidy. Councillor M J R Mallows told the meeting that two silver birch trees in the top right hand corner of Huckeridge Hill need to be removed to allow a third tree to flourish. The trees were planted too close together. It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor W N Reid and **SECONDED** by Councillor R M Richmond that our groundsmen remove the two smaller trees to allow the third tree to flourish.

VOTE: 6 FOR : (UNANIMOUS)

9 STATE OF CEMETERY CHAPEL

The Clerk will ask the groundsman to clean out the guttering of the Chapel.

10 PARISH CLOCK

The Clerk explained that as agreed the costs of maintaining the Parish Clock have been monitored. There have been two call-outs to change the time to BMT at £85 per visit.

It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor K J L Cooper and **SECONDED** by Councillor W A Fell that we continue with this company as they have maintained the clock for many years and provide a reliable, prompt service.

VOTE: 6 FOR (UNANIMOUS)

11 PLAQUE FOR BENCH IN MEMORIAL GARDEN

The Committee discussed the wording for the plaque on the bench in the Memorial Garden.

It was **PROPOSED** to **RECOMMEND** to Full Parish by Councillor R M Richmond and **SECONDED** by Councillor M J R Mallows to use the following wording ‘Memorial Bench donated by Sawston Parish Council’

VOTE: 6 FOR : (UNANIMOUS)

12 REQUEST FOR BENCH IN CEMETERY

The Clerk has received a request from a resident to have a bench at Huckeridge Hill. The resident has been made aware of the cost and that it is their responsibility to maintain the bench. In future requests for benches must go to the Cemetery Committee.

Following discussion it was ***PROPOSED*** to ***RECOMMEND*** to Full Council by Councillor W N Reid and ***SECONDED*** by Councillor R M Richmond to give permission for the bench and to thank them for their offer of putting other plaques on the bench if requested.

VOTE: 6 FOR : (UNANIMOUS)

13 REMEMBRANCE SUNDAY

Councillor M J R Mallows explained that the British Legion has asked to have another ceremony at the War Grave/Cemetery as they did last November.

Following discussion it was ***PROPOSED*** to ***RECOMMEND*** to Full Council by Councillor R M Richmond and ***SECONDED*** by Councillor W N Reid to allow the British Legion to arrange this service on 11 November.

VOTE: 6 FOR : (UNANIMOUS)

14 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

None

Meeting closed at 8.30 pm