

SAWSTON PARISH COUNCIL

MINUTES PLANNING & ENVIRONMENT COMMITTEE
Meeting commenced at 7.30pm

28 July 2015

PRESENT: Chairman: Mrs P J Awbery-Maskell

Clerk: Mrs J F Keeler

Councillors

Dr D R Bard

Miss S E Clarke

K Cuffley

R M Matthews

E C Murray

W N Reid

R M Richmond

1 APOLOGIES FOR ABSENCE

Cllr W A Fell : Holiday

2 DECLARATION OF INTERESTS FOR THIS MEETING

Cllr Dr D R Bard : Item 5 S/1628/15NM – 5 Huddleston Way

Cllr R M Richmond : Item 5 S/1709/15/FL – Common Lane

3 MINUTES OF THE MEETING

The minutes of the meeting held on 23 June 2015 were read, confirmed and signed.

It was **PROPOSED** by Councillor W N Reid and **SECONDED** by Councillor Dr D R Bard to **ACCEPT** these minutes.

VOTE: 8 FOR : (UNANIMOUS)

4 MATTERS ARISING – New Information Only.

Item 8 - Cycleway Sawston – Stapleford

Councillor Dr D R Bard explained that the appeal on Wednesday 8 July at Shire Hall regarding the cycleway was unsuccessful.

5 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

S/1478/15/FL	Two storey Side & Rear Extension at 48 Mill Lane for Mr G Ward	SPC Comment: Support Vote: 8 For (Unanimous)
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Proposed by Cllr Miss S E Clarke and
Seconded by Cllr Dr D R Bard to
Support

S/1723/15/FL	Single storey front extension at 31 Evans Way for Ms R Manning	SPC Comment: Support Vote: 8 For (Unanimous)
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Proposed by Cllr Dr D R Bard and
Seconded by Cllr K Cuffley to
Support

S/1724/15/FL	Detached Annexe at 60 Common Lane for Mr & Mrs Hunt	SPC Comment: Support With the condition it must not be occupied separately from the main house Vote: 6 For 2 Abstentions
	<i>Proposed</i> by Cllr Miss S E Clarke and <i>Seconded</i> by Cllr Dr D R Bard to <i>Support</i>	
S/1709/15/FL	Councillor R M Richmond left the room Erection of Workers Dwelling at Common Lane Farm, Common Lane for Mr & Mrs Dockerill	SPC Comment: Do not Support the impact on the green belt and countryside by virtue of encroachment, loss of openness and rural character and size and appearance of the dwelling. No very special circumstances demonstrated to outweigh the harm Vote: 6 For 1 Abstention 1 declared interest (RMR)
	<i>Proposed</i> by Cllr Miss S E Clarke and <i>Seconded</i> by Cllr W N Reid NOT to <i>Support</i>	
	Councillor R M Richmond returned	
S/1689/15/FL	Erection of detached dwelling & associated external works at land to the rear of 41 Mill Lane for Mr R Sadler	SPC Comment: Support Vote: 8 For (Unanimous)
	<i>Proposed</i> by Cllr Dr D R Bard and <i>Seconded</i> by Cllr Miss S E Clarke to <i>Support</i>	
S/1688/15/FL	Single storey rear extension at 1 Brookfield Road for Mr & Mrs M Clarke	SPC Comment: Support Vote: 8 For (Unanimous)
	<i>Proposed</i> by Cllr Dr D R Bard and <i>Seconded</i> by Cllr Miss S E Clarke to <i>Support</i>	
S/1628/15/NM	Non Material Amendment to Planning Consent S/0708/15/FL for a single storey front extension to relocate small W.C. window from front elevation to side elevation (south) and alter the shape of the window at 5 Huddleston Way for Mr D Cole	Noted

6 PLANNING DECISIONS

Noted

7 SPICERS ENTRANCE NEW ROAD

Councillor E C Murray gave an update on the Community Hub project with regards to the entrance at New Road. The Contractor is not expecting to start until January 2016 if the planning application is approved. They have intimated that all the items the Parish Council has asked for have been accepted with the exception of a full time banks man as this is not viable.

They will however, have workers on site who will be there for deliveries and see the vehicles on and off site safely. It was suggested that the gates are closed Monday to Friday during construction hours for safety reasons and the Bowls Club park in the car park next to Spicers Pavilion but the Bowls Club felt this would be too far for their members to walk especially carrying heavy bags. The Bowls Club is also asking for financial compensation for the inconvenience during building.

The Committee is in agreement for there not to be a full time banksman as long as there is someone always available to oversee deliveries.

8 PUBLIC OPEN SPACES

The Committee discussed the proposed development for The Beeches at Mill Lane. The Developers have put a small area of open space on this development which was discussed and agreed that instead of having this small area the money goes towards replacing the Pavilion at Mill Lane. The Pavilion needs upgrading as it has damp and is not compliant for disabled people. Also football regulations state it must have 2 referee rooms which it currently does not have.

The play equipment on Mill Lane is relatively new and suitable for all ages and abilities and is a short distance from the proposed new estate. The children on this estate would be able to integrate with other children as opposed to just those on the estate.

The committee also felt that these small areas on estates often get abandoned with nobody taking ownership of them and no one to maintain them. The Parish Council felt this area of open space is unnecessary when there is a good recreation ground a short walk away.

It was **PROPOSED** by Councillor K Cuffley and **SECONDED** by Councillor Dr D R Bard not to have open space on development and to use the money on a new Pavilion.

VOTE: 8 FOR : (UNANIMOUS)

9 LOCAL HIGHWAYS IMPROVEMENT INITIATIVE

The Parish Council has been invited to put forward to the County Council funding required for Local Highway improvements.

This was discussed and it was **PROPOSED** by Councillor E C Murray and **SECONDED** by Councillor Miss S E Clarke that as the Parish Council has been successful in the past getting 3 new zebra crossings it should be left this time as the Parish Council does have to put money towards the scheme if successful and there are other projects to fund so due to financial restraints the Parish Council will decline this time.

VOTE: 8 FOR : (UNANIMOUS)

10 AUGUST PLANNING APPLICATIONS

As there are no meeting held in August it was **PROPOSED** by Councillor E C Murray and **SECONDED** by Councillor R M Richmond that the Planning Chair and Vice Chair sign off any Planning Applications received during August unless they are pretentious, in which case the Clerk will ask for an extension of time.

VOTE: 8 FOR : (UNANIMOUS)

11 STREET LIGHTING

The Parish Council has received a letter from the County Council regarding their street lights in the village. As the County council must make considerable savings resulting from the reduction in Central Government funding they are proposing to switch off these street lights between midnight and 6am.

Those lights on main traffic routes will not be switched off overnight. The Committee has a list of these lights and had some concerns with lights being switched off in Babraham Road, New Road and Mill Lane as these are all major roads into the village. There is also concern with lights being switched off in sheltered home areas.

This was discussed and it was **PROPOSED** by Councillor E C Murray and **SECONDED** by Councillor W N Reid that the Clerk writes to the County Council asking them to justify the cost of this.

To be made an Agenda item for September Full Parish to discuss as it is hoped to have received a response from Cambridgeshire County Council.

VOTE: 8 FOR : (UNANIMOUS)

12 PUBLIC RIGHTS OF WAY GRASS CUTTING

The clerk explained that CCC has a contract to cut the public Rights of Way in the village 3 times a year, May, July and Sept/October time. They have asked if the Parish Council can let them know if:

- There is a path which is usually cut by their contractors that has not been cut so they can follow it up
- If there are any paths that the Parish Council think should be prioritised for cutting
- If there is a path(s) that could be taken off their schedule.

The Clerk was hoping to have a list of these paths but as it was not received in time for this meeting. It was agreed once received the Clerk will send it to all the Committee members to have a look and report back at the Planning & Environment meeting in September.

13 NOTICEBOARD

It was felt that Gravelles/Budgens was not keeping the agreement regarding notices on the public board. There are many out of date notices and a lot of commercial notices. Clerk to write to them.

The option of another noticeboard in the village was discussed but this has been discussed in the past and the Committee felt there was nowhere else in the High Street that was suitable to have another board.

It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor Miss S E Clarke and **SECONDED** by Councillor R M Richmond that the Parish Council makes it a policy that there are enough noticeboards and there is nowhere else appropriate to have one.

VOTE: 8 FOR : (UNANIMOUS)

14 ESTATE AGENT BOARDS

The Committee discussed the Estate Agent boards that have recently been put up around the village advertising school fetes and Shelford Feast. The Parish Council already has a policy on these that as soon as they are put up on public land/highways the Clerk writes to them asking them to be removed by a certain time, if they are not removed the Parish Council will remove them as they are illegal.

This was discussed at length it was **PROPOSED** by Councillor E C Murray and **SECONDED** by Councillor W N Reid that the Clerk to writes to all the local Estate Agents and the school PTA's advising them of our policy and that no boards advertising fetes etc should be put up on public land/highway as they will be removed.

VOTE: 8 FOR : (UNANIMOUS)

15 CORRESPONDENCE

None

16 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING - CONCERNING PLANNING & ENVIRONMENT ONLY

Councillor Dr D R Bard explained that SCDC recommend that all Parish Council's have an emergency plan for the village. This includes an emergency contact list. SCDC will send the Parish Council a template to look at. Clerk to make this an agenda item for the next Planning Meeting to discuss.

Meeting closed 8.55pm