

SAWSTON PARISH COUNCIL

MINUTES MEETING OF STAFF MANAGEMENT AND H & S COMMITTEE

8 July 2014

PRESENT: Chairman: E C Murray Snr Asst. Clerk: Mrs G A Pack

Councillors:

Dr D R Bard

Miss S E Clarke

M J R Mallows

Staff

Mr A R Poole

Mr R Hatfield

1 APOLOGIES FOR ABSENCE

Apologies were received from:

Cllr Mrs P J Awbery-Maskell :	Work Commitment (nominated Cllr Dr D R Bard)
Mrs J F Keeler :	Holiday
Mr M Reynolds :	Work commitment
Mr R Roughead :	Illness

2 DECLARATION OF INTEREST FOR THIS MEETING

None were declared.

3 MINUTES OF MEETINGS

The minutes of the meetings held on 13 September and 26 November 2013 were read, confirmed and signed.

It was **PROPOSED** by Councillor Dr D R Bard and **SECONDED** by Councillor M J R Mallows to **ACCEPT** these minutes.

VOTE: 4 FOR : (UNANIMOUS)

4 MATTERS ARISING – new information only

None

5 MANAGEMENT REPORT

Discussion was held about current staffing levels of sickness, and Councillor E C Murray thanked Mr A R Poole and Mr R Hatfield for their combined efforts to cover for Mr M Roughead whilst he has been off sick.

It was **PROPOSED** by Councillor Miss S E Clarke and **SECONDED** by Councillor Dr D R Bard to **ACCEPT** this report (see sheet attached to the signed minutes)

VOTE: 4 FOR : (UNANIMOUS)

6 COMMENTS FROM STAFF AND COUNCILLORS

Mr A R Poole - Bonus

Mr A R Poole and Mr R Hatfield were confused concerning the status of a bonus that was awarded when Mr A Wilson (Assistant Groundsman) left the Council. It was agreed that this bonus would be reviewed after 6 six months and provided the remaining groundstaff were able to cope with the work load it would be made permanent as part of their salary.

Councillor E C Murray explained that he was extremely pleased with the way the groundstaff were coping with the work load and confirmed that the bonus would stay as a bonus. This would not be taken away from staff unless circumstances changed.

Mr A R Poole – Allotment Skip

Due to the rubbish problem at the allotments Mr A R Poole suggested that 2 skips were used at the beginning of the growing season and placed at each end of the allotments to give all allotment holders a chance to use them. These would be in addition to the October skip.

Councillor M J R Mallows

Councillor M J R Mallow reported:

- Dog roses in the Cemetery Huckeridge View north hedge need removing.
- The grass round the Mill Lane sign needs to be cut as it is not visible

Councillor E C Murray

Councillor E C Murray explained to the Groundstaff that the Memorial Garden needs to be cleared of shrubs for the contractor to erect the new fence and for the garden to be re-planted with appropriate new plants in readiness of the official unveiling of the sculptor in the turning circle of the new Huckeridge View extension on 4 August 2014.

Councillor E C Murray also thanked the groundstaff for all the work they have done.

Meeting closed 11.15pm