

SAWSTON PARISH COUNCIL

MINUTES

CEMETERY COMMITTEE

3 June 2014

PRESENT: Chairman: M J R Mallows Parish Clerk: Mrs J F Keeler

Councillors
Miss S E Clarke
K J L Cooper
E C Murray
W N Reid
R M Richmond

1 **WALK ROUND THE CEMETERY**

All committee members visited the Cemetery grounds before commencing the meeting.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor:
W A Fell : Apologies sent but no reason given

3 **TO ELECT A CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR**

Councillor M J R Mallows was **PROPOSED** by Councillor R M Richmond and **SECONDED** by Councillor Miss S E Clarke for the position of Chairman.

As no other candidates were nominated a vote took place and Councillor M J R Mallows was elected Chairman.

VOTE: 6 FOR : (UNANIMOUS)

4 **TO ELECT A VICE-CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR**

Councillor R M Richmond was **PROPOSED** by Councillor Miss S E Clarke and **SECONDED** by Councillor W N Reid for the position of Vice-Chairman.

As no other candidates were nominated a vote took place and Councillor R M Richmond was elected Vice-Chairman.

VOTE: 6 FOR : (UNANIMOUS)

5 **DECLARATION OF INTEREST FOR THIS MEETING**

None declared

6 **MINUTES**

The minutes of the meeting held on 4 March 2014 were read, confirmed and signed.

It was **PROPOSED** by Councillor Miss S E Clarke and **SECONDED** by Councillor R M Richmond to **ACCEPT** these minutes

VOTE: 6 FOR : (UNANIMOUS)

7 MATTERS ARISING – New information only

None

8 STATE OF CEMETERY AND HUCKERIDGE VIEW

The Committee **AGREED** that the entire Cemetery was looking extremely neat and tidy and asked the Clerk to pass these comments onto the ground staff.

Councillor M J R Mallows explained that Mr A R Poole did need some more spray for the daisies at Huckeridge View which would make it look a lot tidier.

It was **PROPOSED** to **RECOMMEND** to Full Parish by Councillor K J L Cooper and **SECONDED** by Councillor R M Richmond that the Parish Council spends up to £200.00.

VOTE: 6 FOR : (UNANIMOUS)

9 STATE OF CEMETERY CHAPEL

The Committee is concerned that the paint was starting to flake on both sets of the Chapel doors. It was **AGREED** to monitor this and review same time next year. Clerk to get an estimate for repairing these for next year's budget.

The Committee discussed the war grave in the cemetery and it was **PROPOSED** to **RECOMMEND** to Full Parish by Councillor E C Murray and **SECONDED** by Councillor K J L Cooper that the Parish Council places a poppy wreath on it to commemorate the 100th anniversary of WW1 and make a donation to the British Legion of £20.00.

VOTE: 6 FOR : (UNANIMOUS)

The sign at the front of the Cemetery to the right hand side needs a new frame as it is looking a bit worn.

It was **PROPOSED** to **RECOMMEND** to Full Parish by Councillor K J L Cooper and **SECONDED** by Councillor Miss S E Clarke that the Clerk obtains quotes for a new frame and back for the sign.

VOTE: 6 FOR : (UNANIMOUS)

10 CEMETERY BENCH

The Parish Council has received a couple of requests for benches in the Cemetery and this was reviewed on the walkabout.

It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor K J L Cooper and **SECONDED** by Councillor W N Reid that the Parish Council allows 2 more benches within the next 2 years and no more. This will then be reviewed in 2 years.

VOTE: 6 FOR (UNANIMOUS)

11 MEMORIAL GARDEN

Councillor E C Murray explained the Memorial Garden needed some attention because it was looking tired and overgrown.

The Parish Council has already agreed and purchased a new noticeboard for the memorial plaques and thought it would be nice to make it a sensory garden to replace the current shrubs etc, install a new bench for people visiting and replace the current fence, which is damaged.

Councillor Miss S E Clarke has looked into the shrubs and obtained an estimate of £300.00 and the Clerk has received a couple of quotes for the fence at approximately £2,500.00.

It was **PROPOSED** to **RECOMMEND** to Full Parish by Councillor K J L Cooper and **SECONDED** by Councillor W N Reid that the Parish Council spends up to £3,500.00 and get the work done as soon as possible.

VOTE: 6 FOR : (UNANIMOUS)

12 CEMETERY WALL

The Committee looked at the condition of the front wall to the Cemetery. It was **AGREED** that there will need to be some repairs in the future. The Clerk was asked to obtain an estimate so this could be budgeted for next year.

13 ST MARY'S CHURCH

The Committee was pleased with the state of the churchyard at St Marys which the Parish Council grounds men do with the help of the Probation Team.

Councillor E C Murray explained that the Parish Council pay for the electricity to the church clock which is on a separate meter to the main power supply. It was suggested by the church that the Parish Council arrange for the supply to be transferred to the church's fuse board. The Parish Council had also been asked to install a light in the clock room and one within the clock cabinet.

It was also suggested that the Parish Council arrange for the existing power supply/fuse board checked before carrying out the work. The Clerk has a cost for this of £60.00 + VAT and a quote for £414.95 + VAT for transferring the power supply and installing the two lights.

Clerk to write to Mary Dicken at the PCC to advise what the Parish Council intends to do and to ask for their permission before work commences. Clerk to also explain that the Parish Council will make an annual donation to cover the electricity costs.

This was discussed and It was **PROPOSED** to **RECOMMEND** to Full Parish by Councillor K J L Cooper and **SECONDED** by Councillor W N Reid that the Parish Council goes ahead with the check at a cost of £60.00 and then if satisfactory go ahead with installing the two lights and every year the Parish Council makes a donation to the church for the electricity used for the clock.

VOTE: 6 FOR (UNANIMOUS)

**14 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING :
CONCERNING CEMETERY ONLY**

What is the Parish Council going to do regarding the unveiling of the new sculpture on the turning circle to combine it with the commemorative 100th year Anniversary of WW1.

To be made an Agenda item for the next Full Parish to discuss.

Meeting closed at 9.05pm