

SAWSTON PARISH COUNCIL

MINUTES

CEMETERY COMMITTEE

4 June 2013

PRESENT:

Chairman: M J R Mallows

Clerk: Mrs J F Keeler

Councillors

Miss S E Clarke

W A Fell

E C Murray

W N Reid

R M Richmond

1 WALK ROUND THE CEMETERY

Councillors walked around the Cemetery prior to the Committee Meeting.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor K J L Cooper.

3 TO ELECT A CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR

Councillor M J R Mallows was ***PROPOSED*** by Councillor R M Richmond and ***SECONDED*** by Councillor W A Fell for the position of Chairman.

As no other candidates were nominated a vote took place and Councillor M J R Mallows was elected Chairman.

VOTE: 6 FOR (UNANIMOUS)

4 TO ELECT A VICE-CHAIRMAN OF THE CEMETERY COMMITTEE FOR THE ENSUING YEAR

Councillor R M Richmond was ***PROPOSED*** by Councillor W A Fell and ***SECONDED*** by Councillor Miss S E Clarke for the position of Vice-Chairman.

As no other candidates were nominated a vote took place and Councillor R M Richmond was elected Vice-Chairman.

VOTE: 6 FOR (UNANIMOUS)

5 DECLARATION OF INTEREST FOR THIS MEETING

None declared

6 MINUTES

The minutes of the meeting held on 5 March 2013 were read, confirmed and signed.

It was **PROPOSED** by Councillor E C Murray and **SECONDED** by Councillor Miss S E Clarke to **ACCEPT** these minutes

VOTE: 6 FOR (UNANIMOUS)

7 MATTERS ARISING – New information only

6 - Turning Circle

The Clerk confirmed she had spoken to Mr Matthew Sanderson who was putting together some ideas. Clerk to ask for this information for the next Cemetery meeting in October 2013.

9- Loose stone at War Memorial

Clerk to ask Mr A R Poole to attend to this.

8 STATE OF CEMETERY AND HUCKERIDGE VIEW

The Committee was very pleased with how the new fence looked at the Cemetery and felt that painting it green was the right decision. It was felt that this should be painted every year and that it should have another coat on the Cemetery side when the school side is painted in the summer holidays.

9 STATE OF THE CEMETERY CHAPEL

The Chapel was looking extremely clean and tidy. The Clerk to report to Mr A R Poole to keep a check on the moss and weeds.

10 PARKING AT CEMETERY

The Clerk had received 3 quotes for the parking at the Cemetery:

- £3,420.00 + VAT
- £4,550.00 + VAT
- £4,915.62 + VAT

These were discussed and the Clerk was asked if she could obtain quotations for the Full Parish meeting on 11 June 2013 to have this area block paved instead of tarmac

VOTE: 6 FOR : (UNANIMOUS)

11 ST MARY'S CHURCH

Councillor E C Murray explained that the Parish Council currently cut the grass a couple of times a year at St Mary's Church and has been approached by the Church to say it is a Closed Churchyard and the responsibility lies with the Parish Council. The responsibility would be the area around the Church up to the middle wall which includes the front wall, trees and grass.

Councillor E C Murray also explained that the area to the right of the Church by the double gates was untidy and would look better if it could be gravelled and made into a parking area. Also, the posts for these double gates were on the inside of the wall and if the posts were to be moved to the back of the wall and the gates extended this would increase the width of the gates making it easier for our Groundsmen to get in with the machinery to maintain the Churchyard, also for people to drive in and park.

The Clerk confirmed that the Parish Council were automatically insured for the Closed Churchyard.

It was ***PROPOSED*** to ***RECOMMEND*** to Full Council by Councillor E C Murray and ***SECONDED*** by Councillor W N Reid that the Parish Council took on the responsibility/maintenance of the Closed Churchyard and make a parking area by the double gates to the right of the Church and do the work on the gates. The Parish Council should allocate £4,000 to do this work and towards the cost of maintaining it with a formal proposal to be drawn up.

VOTE: 6 FOR : (UNANIMOUS)

Councillor W N Reid left the meeting at 8.25pm

12 NEW MOWER

Mr A R Poole, Head Groundsman, requested a new mower to do the rough ground at St Mary's Church. The Clerk explained that there were many other areas that the Groundsmen could use this mower. Three quotations had been obtained:

- £570.00 inc VAT
- £551.98 + VAT
- £649.00 + VAT

It was ***PROPOSED*** to ***RECOMMEND*** to Full Council by Councillor R M Richmond and ***SECONDED*** by Councillor W A Fell that the Parish Council orders a new mower at a cost of £570.00 inc vat

VOTE: 6 FOR : (UNANIMOUS)

13 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING : CONCERNING CEMETERY ONLY

- Turning Circle
- Estimated years left in Huckeridge View for burials and cremations

Meeting closed at 8.35pm