

SAWSTON PARISH COUNCIL

MINUTES

CEMETERY COMMITTEE

30 October 2012

PRESENT:

Chairman: M J R Mallows

Clerk: Mrs J F Keeler

Councillors

Miss S E Clarke

W A Fell

E C Murray

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K J L Cooper, R M Matthews, W N Reid and R M Richmond.

2 DECLARATION OF INTEREST FOR THIS MEETING

Cllr M J R Mallows : Item 8 – Cemetery Hedge

3 MINUTES

The minutes of the meeting held on 29 May 2012 were read, confirmed and signed.

It was **PROPOSED** by Councillor E C Murray and **SECONDED** by Councillor W A Fell to **ACCEPT** these minutes

VOTE: 4 FOR : (UNANIMOUS)

4 MATTERS ARISING – New information only

None

5 BUDGET SETTING FOR THE YEAR 2013/2014

Total Expenditure : £11,500

Income : £ 2,000

Total budget for 2012/13 : £ 9,500

6 STATE OF CEMETERY AND HUCKERIDGE VIEW

Letter from relative

Councillor M J R Mallows explained that the Parish Council had received a letter from a relative which all the committee had a copy. It was explained that some of the relatives who had graves were not adhering to the rules regarding memorabilia, shrubs, size etc. All the Committee members agreed with all the comments. Letters will be sent to all relatives concerned.

Councillor M J R Mallows also explained that on inspection of the old part of the Cemetery there were many graves that had loose stones with no boarding which was a Health & Safety issue when the area was strimmed by the ground staff. Councillor M J R Mallows confirmed that the Parish Council would write to all relatives concerned asking them to remove the stones, shrubs etc within 28 days.

7 STATE OF THE CEMETERY CHAPEL

Nothing to report

8 CEMETERY HEDGE

Councillor M J R Mallows left the room

Councillor E C Murray took over the meeting and explained that the Parish Council had received quotes for removing the 70ft long plum hedge and replacing it with a fence.

Remove hedge:

- J J McManus £2,500.00 plus vat
- Acacia Tree Surgery £4,200.00 plus vat
- Town & Country Tree Surgery £3,250.00 plus vat

To erect a new fence:

- J J McManus £4,500.00 plus vat
- Town & Country Tree Surgery £4,634.00 plus vat

The Clerk was awaiting a third quote for the fencing.

It was **PROPOSED** to **RECOMMEND** to Full Parish by Councillor E C Murray and **SECONDED** by W A Fell that the hedge was removed and replaced with a fence but to make the contractor aware that if there was any movement with the graves when pulling out the hedge they must stop work immediately and contact the Parish Clerk.

VOTE: 3 FOR : (UNANIMOUS)

It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor W A Fell and **SECONDED** by Councillor E C Murray that J J McManus was used for both jobs.

VOTE: 3 FOR : (UNANIMOUS)

Councillor M J R Mallows came back into the room.

9 FUTURE DEVELOPMENT PLAN

It was **AGREED** that the Parish Council starts looking into ideas for the turning circle at the Cemetery. Clerk to contact Mr Matthew Sanderson from Sanderson Sculpture to ask if he could attend the next Cemetery meeting in March 2013 with some ideas to allow this project to move forward.

10 COUNCILLORS ISSUES CONCERNING CEMETERY

None

Meeting closed at 8.45pm