

SAWSTON PARISH COUNCIL

MINUTES FINANCE AND GENERAL PURPOSES COMMITTEE

29 November 2011

PRESENT: Chairman: Dr D R Bard

Clerk: Mrs J F Keeler

Councillors:

Miss S E Clarke

Mrs S A Hatton

E C Murray

D J Roberts

N Thomas (arrived 7.45pm)

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs P J Awbery-Maskell, K J L Cooper and Mrs J G A Smith.

2 DECLARATIONS OF INTERESTS FOR THIS MEETING

None were declared

3 MINUTES

The minutes of the meeting held on 4 October 2011 were read, confirmed and signed.

It was **PROPOSED** by Councillor Mrs S A Hatton and **SECONDED** by Councillor E C Murray to **ACCEPT**

VOTE: 5 FOR : (UNANIMOUS)

4 MATTERS ARISING – New information only

None

5 REVIEW FINANCIAL REGULATIONS

The current Financial Regulations were discussed and it was **PROPOSED** to **RECOMMEND** to Full Council by Councillor Mrs S A Hatton and **SECONDED** by Councillor D J Roberts that the only amendment needed was the date the Financial Regulations were adopted and the Meeting date they were agreed should be added to the top of the document.

VOTE: 5 FOR : (UNANIMOUS)

It was then **PROPOSED** to **RECOMMEND** to Full Council by Councillor E C Murray and **SECONDED** by Councillor Miss S E Clarke that the Parish Council reviews the Financial Regulations every three years.

VOTE: 5 FOR : (UNANIMOUS)

6 BUDGET SETTING FOR THE YEAR 2012/2013

Councillor N Thomas arrived at 7.45pm

It was ***PROPOSED*** by Councillor E C Murray and ***SECONDED*** by Councillor Mrs S A Hatton to ***RECOMMEND*** to Full Parish a budget of £61,617.00.

VOTE: 6 FOR : (UNANIMOUS)

7 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING – F & GP ONLY

Councillor Dr D R Bard was disappointed to see the article in the Sawston Scene that published the cost of the Parish Council's cleaning contract. This was discussed and decided that in future any quotations that are being discussed should be done in camera. This particular meeting was not.

Meeting closed at 8.50pm