

SAWSTON PARISH COUNCIL

MINUTES **PLANNING & ENVIRONMENT COMMITTEE**

22 March 2011

(Commenced at 8.20pm after Extra Full Parish Council Meeting)

PRESENT: Chairman: Mrs S A Hatton

Clerk: Mrs J F Keeler

Councillors

Mrs P J Awbery-Maskell

Dr D R Bard

Miss S E Clarke

Ms B Laxton

E C Murray

W N Reid

J W D Reynolds

Mrs J G A Smith

1 APOLOGIES FOR ABSENCE

Apologies were received from Councillor W A Fell.

2 MR L GREEN – SCDC COUNCIL SAFETY ADVISOR & EMERGENCY PLANNING OFFICER

Mr L Green explained that he was visiting local Parish Councils with the proposal to consider adopting an Emergency Plan. If there is potential for an incident to occur in the village whereby the village was cut off and emergency services could not get through, there would be a need for a local plan.

The plan is completed by the Parish Council and looks at contacts details, any facilities that could be used for emergency services etc. If there were to be an emergency i.e., flooding, snow etc that could isolate the village, SCDC would help by looking at the plan to see what is needed and who could be contacted. SCDC would be able to act on an emergency immediately.

SCDC would offer help to the Parish Council if needed to complete the plan and it is recommended to be updated yearly in case any contact details change.

In the case of an emergency, anything a member of public does to help would be covered by the Parish Council Public Liability insurance, anything a member of public acts on from instructions from SCDC would be covered by SCDC insurance.

The Chairman thanked Mr Green for attending the meeting and he left at 8.40pm.

3 DECLARATION OF INTERESTS FOR THIS MEETING

None were declared

4 MINUTES OF THE MEETING

The minutes of the meeting held on 22 February 2011 were read, confirmed and signed.

It was **PROPOSED** by Councillor E C Murray and **SECONDED** by Councillor Mrs P J Awbery-Maskell to **ACCEPT** these minutes with the following amendment:

‘It was discussed that the Sunday bus service to Saffron Walden was not actually running. The Clerk has written to Stagecoach to say that the Parish Council feels it is a valuable service and would like to see it reinstated.’

VOTE: 9 FOR : (UNANIMOUS)

5 MATTERS ARISING – New Information Only.

None

6 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

S/0147/11	Extension and alterations to existing garage, erection of garden store, Greenhouse, and pergolas, and provision of swimming pool and wildlife Pool at Brook House at 138 High Street for Mr & Mrs Devereux	SPC Comment: Support Vote: 5 For 1 Against 1 Abstention 2 no votes (DRB : SAH)
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Proposed to Support by Cllr Mrs P J Awbery-Maskell and **Seconded** by Cllr Miss S E Clarke

S/0272/11	Addition of a stove flue and sun pipes to the front elevation, use of copper cladding and roofing, rear-facing dormer windows and opening side oriels Window at 1 Shingay Lane for Mr J Ross and Ms L State	SPC Comment: Support Vote: 6 For 1 Abstention 2 no votes (DRB : SAH)
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Proposed to Support by Cllr Miss S E Clarke and **Seconded** by Cllr Mrs P J Awbery-Maskell

S/0254/11	Front Extension at 19 Woodland Road for Mr Napthen	SPC Comment: Support Vote: 7 For 2 no votes (DRB : SAH)
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Proposed to Support by Cllr Mrs P J Awbery-Maskell and **Seconded** by Cllr Miss S E Clarke

S/0169/11	Alterations to listed building for erection of sign (Regularisation of unauthorised works) at The Woolpack	SPC Comment: Support Vote: 8 For
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70 High Street for Mr R Russell

2 no votes (DRB : SAH)

Proposed to Support by Cllr W N Reid and ***Seconded*** by Cllr Miss S E Clarke

S/0497/11

Change of Use from Sandwich Bar/Coffee Shop (A1 Use Class) to Hot Food Take-away (A5 Use Class) and Roof Extension to House Flue at 56 High Street for Mrs K Ozkurtulus

SPC Comment: Support
Vote:
7 For
2 no votes (DRB : SAH)

Proposed to Support by Cllr E C Murray and ***Seconded*** by Cllr Ms B Laxton

S/0402/11

Change of use to car wash operating on Saturdays, Sundays and Bank Holidays (retrospective application) at land off Common Lane for Mr P Diss

SPC Comment: Do Not Support
In residential area would cause noise and disturbance
increase of traffic
Vote:
7 For
2 no votes (DRB : SAH)

7 PLANNING DECISIONS

These were accepted by the Committee

8 HANGING BASKETS

It was ***PROPOSED*** to ***RECOMMEND*** to Full Council by Councillor E C Murray and ***SECONDED*** by Councillor Miss S E Clarke to ***ACCEPT*** Mr M Turner's quotation to supply summer hanging baskets for the High Street at a total cost of £363.00

VOTE: 9 FOR : (UNANIMOUS)

9 CORRESPONDENCE

Letters from Dr D Lonsdale – Fly-tipping on Allotments and Parking

Dr D Lonsdale had complained about fly tipping at the allotments and believed the debris was from John Huntingdon Charity. Clerk to contact John Huntingdon Charity first to see if the information given is correct.

It was also discussed that the Parish Council could ask the unpaid work team to help clear this area and once Mr A R Poole, Head Groundsman, had rotavated it, it would create another allotment.

Dr D Lonsdale had also written regarding the parking at John's Acre as he was under the impression that there were plenty of parking spaces which allotment holders were using to go to the allotments. Clerk to write to thank him for his letter but explain that the Parish Council responded to a letter from John Huntingdon Charity to say that nearby residents were unhappy with allotment holders using this private car park which was for the residents

only. There are parking areas on allotments and if all the spaces are taken up there is also parking in Orchard Park.

10 COUNCILLORS ISSUES CONCERNING PLANNING & ENVIRONMENT ONLY

It was reported that the notices on the new Community Noticeboard did not seem to be going up straight away. Clerk to write to Gravelles asking if they could have a policy whereby notices are put up within 24 hours and removed once expired. It was also suggested that the posters should be no larger than A4 so they could fit more in. It has also been discussed and confirmed with the Enforcement Officers that it is unlawful to advertise commercial posters. Clerk to confirm with Gravelles to refrain from accepting commercial advertisements and that Sawston village events should take precedence.

11 ITEMS FOR NEXT AGENDA

None

Meeting closed at 9.25pm