

SAWSTON PARISH COUNCIL

MINUTES

CEMETERY COMMITTEE

2 November 2010

PRESENT:

Chairman: M J R Mallows

Clerk: Mrs J F Keeler

Councillors

Miss S E Clarke

W A Fell

E C Murray

W N Reid

R M Richmond

Mrs J G A Smith

1 APOLOGIES FOR ABSENCE

None were received.

2 DECLARATION OF INTEREST FOR THIS MEETING

None declared

3 MINUTES

The minutes of the meeting held on 1 June 2010 were read, confirmed and signed.

It was **PROPOSED** by Councillor R M Richmond and **SECONDED** by Councillor Mrs J G A Smith to **ACCEPT** these minutes

VOTE: 7 FOR : (UNANIMOUS)

4 MATTERS ARISING – New information only

8 – Cremation Plots

After further discussion, it was **AGREED** to monitor the situation and defer to 2011 when a decision will be made.

At this point the Chairman requested that items 6 and 7 be discussed before item 5.

6&7 STATE OF CEMETERY AND HUCKERIDGE VIEW AND CHAPEL

Chapel Roof

Right hand side of Chapel roof as you enter the Cemetery is covered in moss. Clerk to ask Mr A R Poole (Groundsman) to clear.

Part of down pipe is rusty on left hand side and has a hole in it.

It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor E C Murray and **SECONDED** by Councillor R M Richmond that Mr A R Poole visits Solarpark at Pampisford to see if he can match the guttering as this will need to be replaced as soon as

possible due to potential damage caused by rain. This can be done under Chairman's Action if necessary.

VOTE: 7 FOR : (UNANIMOUS)

Bier in the Chapel

It had been reported by one of the Funeral Directors that the bier in the Chapel had woodworm. Councillor Miss S E Clarke will investigate from whom we can seek advice from.

Turning Circle

As the Parish Council had not received any more information regarding a sculpture for the turning circle Councillor Miss S E Clarke agreed to research the options, speak to local sculptures and ask for ideas and prices so this could be budgeted for.

It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor E C Murray and **SECONDED** by Councillor R M Richmond that Councillor Miss S E Clarke researches this to obtain information and prices for next Cemetery Meeting.

VOTE: 6 FOR : 1 no vote (SEC)

Yew Hedge

It was confirmed that the yew hedge will be planted shortly between the Cemetery and the New Pavilion.

Cemetery Gates

It was discussed that if you walk from New Road entrance to the Pavilion there should be a gate on the left hand side of the building and also a gate on the other end behind the Pavilion. These will be kept locked for safety reasons so people cannot get down the back of the Pavilion but our groundstaff can access the boiler room.

For people accessing the Cemetery from New Road, they would need to walk up to the Pavilion then round to the right and along the side of the Pavilion where there will be a low gate alongside the new yew hedge. This gate will not be locked and will give them access to the Cemetery. The new yew hedge will only be kept at 4ft high so it is easy to maintain and the back of the Pavilion can be easily viewed.

There is supposed to be a wooden fence behind the pavilion but the Committee felt a hedge would look better.

It was suggested we do the same as we have done along the Cemetery and have a hedge rather than a fence and have a 4ft gate so the hedge, once established, will be kept the same height as the gate.

Another gate on the school side of the Pavilion to prevent people going to the back of the pavilion but would allow access for the boiler room.

The store shed on the Pavilion to be used for the Pavilion users and not the Parish Council ground staff. Mr A R Poole would be able to move his machinery into the mortuary shed which does need some refurbishment. The exterior wood needs replacing and electricity would need to be installed. The building would need to be made secure and waterproof. It was suggested that a sensor light could be attached to the building as it would light up the back of the Pavilion as well.

It was ***PROPOSED*** to ***RECOMMEND*** to Full Council by Councillor R M Richmond and ***SECONDED*** by Councillor W N Reid that the Clerk obtains a quotation from the Builders to do the above works and put in the electricity for a light and a double socket.

VOTE: 7 FOR : (UNANIMOUS)

Trees

It was explained there were 5 chestnut trees on the main path of the Cemetery that needed attention as they all had bleeding canker. It was discussed that these trees are monitored and budget for them next year

5 BUDGET SETTING FOR THE YEAR 2011/2012

Budget for 2011/12	:	£10,275.00
Less Income		£ 2,000.00
	=	<u>£8,275.00</u>

It was ***PROPOSED*** to ***RECOMMEND*** to Full Council and ***SECONDED*** by Councillor R M Richmond to ***ACCEPT*** the above budget.

VOTE: 7 FOR : (UNANIMOUS)

8 COUNCILLORS ISSUES CONCERNING CEMETERY

Councillor W A Fell asked if items were still being moved/removed from the graves at the Cemetery. Councillor W N Reid suggested Councillor Ms B Laxton was asked if an article could be printed in the next edition of the Sawston Scene regarding this matter.

9 AGENDA ITEMS FOR NEXT MEETING

None

The meeting closed at 9.10pm