

# SAWSTON PARISH COUNCIL

**MINUTES    FINANCE AND GENERAL PURPOSES COMMITTEE    29 March 2011**

**PRESENT:**    Chairman:    Dr D R Bard

Clerk: Mrs J F Keeler

Councillors:

Miss S E Clarke

K J L Cooper

Mrs S A Hatton

E C Murray

Mrs J G A Smith

## **1        APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs P J Awbery-Maskell and N Thomas.

## **2        DECLARATIONS OF INTERESTS FOR THIS MEETING**

None were declared

## **3        MINUTES**

The minutes of the meeting held on 30 November 2010 were read, confirmed and signed.

It was ***PROPOSED*** by Councillor Mrs S A Hatton and ***SECONDED*** by Councillor K J L Cooper to ***ACCEPT***

**VOTE:        6 FOR        :        (UNANIMOUS)**

The minutes of the meeting held on 4 January 2011 were read, confirmed and signed.

It was ***PROPOSED*** by Councillor E C Murray and ***SECONDED*** by Councillor Mrs S A Hatton to ***ACCEPT***

**VOTE:        6 FOR        :        (UNANIMOUS)**

## **4        MATTERS ARISING – New information only**

None

## **5        COMMITTEE EXPENDITURE SHEETS**

It was ***PROPOSED*** by Councillor K J L Cooper and ***SECONDED*** by Councillor Mrs S A Hatton to ***ACCEPT*** the expense sheets as shown (not the final figures for year-end). The Committee confirmed they were pleased that the Parish Council was on track with the budget.

**VOTE:        6 FOR        :        (UNANIMOUS)**

## **6 INSURANCE**

The Clerk had 3 quotes for insurance which were given to all Committee Members.

It was ***PROPOSED*** to ***RECOMMEND*** to Full Council by Councillor Miss S E Clarke and ***SECONDED*** by Councillor K J L Cooper that the Parish Council ***ACCEPTS*** the quotation from Came & Company at a cost of approximately £9,644.59 for a 1 year contract providing the Clerk can confirm that if a claim is made The Parish Council would expect someone from Came & Co to handle the whole claim and see it through. Clerk to also speak to one of their customers who had made a claim to see how it was handled.

All three quotes were discussed and considered from Aon (Allianz), Came & Co (Aviva) and Zurich and the Parish Council considered Came & Co to be the best option.

**VOTE: 7 FOR : (UNANIMOUS)**

## **7 COUNCILLORS ISSUES**

It was requested that the Parish Council has the complete accounts before the Annual Meeting. Clerk to circulate the accounts once they are complete. K J L Cooper offered to put them on the website.

## **8 AGENDA ITEMS FOR NEXT MEETING**

None

**Meeting closed at 8.35pm**