

SAWSTON PARISH COUNCIL

MINUTES PLANNING & ENVIRONMENT COMMITTEE

22 February 2011

PRESENT: Chairman: Mrs S A Hatton

Clerk: Mrs J F Keeler

Councillors

Mrs P J Awbery-Maskell

Dr D R Bard

Miss S E Clarke

W A Fell

Ms B Laxton

E C Murray

W N Reid

J W D Reynolds

D J Roberts

Mrs J G A Smith

1 **APOLOGIES FOR ABSENCE**

None were received.

2 **MR C SWAIN – PRINCIPAL PLANNING ENFORCEMENT OFFICER – SCDC**

Mr C Swain gave an overview of Planning and the Council's policy on Planning Enforcement i.e. when planning permission is needed, limitations etc. There were some outstanding issues that Mr C Swain agreed he would look into.

Councillor J W D Reynolds left the meeting at 8.20pm

Mr C Swain left the meeting at 8.30pm

3 **DECLARATION OF INTERESTS FOR THIS MEETING**

Cllr Ms B L Laxton : C/11/17/081/02 TPO 08/67/SC Tree work at Sawston Hall

Cllr Mrs S A Hatton : S/0211/11 – 8 Rowan Avenue

4 **MINUTES OF THE MEETING**

The minutes of the meeting held on 25 January 2011 were read, confirmed and signed.

It was **PROPOSED** by Councillor W N Reid and **SECONDED** by Councillor Mrs P J Awbery- Maskell to **ACCEPT** these minutes:

VOTE: **9 FOR** : **1 ABSTENTION**

5 **MATTERS ARISING – New Information Only.**

None

6 **PLANNING APPLICATIONS AND ASSOCIATED MATTERS**

S/1035/10/F	Erection of a canopy to Church Hall, replacement roof sheeting/tiles and Cladding to Church Hall and Hall, and retrospective application to retain the Replacement window and doors to Hall at 133 to 137 High Street for Mr R Esteban	For information only
S/0195/11	Alterations and extension to curtilage listed garage at 138 High Street for Mr & Mrs Devereux <i>Proposed to Support</i> by Cllr Dr D R Bard and <i>Seconded</i> by Cllr Miss S E Clarke	SPC Comment: Support Vote: 5 For 1 Against 2 Abstentions 2 no votes (DRB:SAH)
S/2240/10	Double Garage at Little America Farm for Mr & Mrs Allen <i>Proposed to Support</i> by Cllr W N Reid and <i>Seconded</i> by Cllr W A Fell	SPC Comment: Support Vote: 7 For 1 Abstention 2 no votes (DRB:SAH)
C/11/17/081/02 TPO 08/67/SC	Tree work at 106 High Street for Mr T Moore <i>Proposed to Support</i> by Cllr E C Murray and <i>Seconded</i> by Cllr Miss S E Clarke	SPC Comment: Support Vote: 8 For 1 Abstention 1 no vote (SAH)
C/11/17/081/02 TPO 08/67/SC	Tree work at Sawston Hall for Mr S Coates <i>Proposed to Support</i> by Cllr E C Murray and <i>Seconded</i> by Cllr Miss S E Clarke	SPC Comment: Support Vote: 7 For 1 Against 1 declared interest (BL) 1 no vote (SAH)
C/11/40/081	Tree work at 110 High Street for Mrs Hodgson <i>Proposed to Support</i> by Cllr E C Murray and <i>Seconded</i> by Cllr Miss S E Clarke as no reason has been given for felling	SPC Comment: Do Not Support Vote: 9 For 1 no vote (SAH)
S/1720/10	Two Air conditioning Units at Parish Council Offices, Link Road for Mrs J Keeler, Parish Clerk <i>Proposed to Support</i> by Cllr E C Murray and <i>Seconded</i> by Cllr Miss S E Clarke	SPC Comment: Support Vote: 8 For 2 no votes (DRB : SAH)
S/0290/11	Porch at 1 Windmill Close for Mr P Ellis	SPC Comment: Support Vote:

		8 For 2 no votes (DRB : SAH)
	<i>Proposed to Support</i> by Cllr W A Fell and <i>Seconded</i> by Cllr W N Reid	
S/0211/11	Single storey ground floor rear extension at 8 Rowan Avenue for Mr & Mrs A J Negus	SPC Comment: Support Vote: 8 For 2 no votes (DRB : SAH) (SAH declared an interest)
	<i>Proposed to Support</i> by Cllr W A Fell and <i>Seconded</i> by Cllr Miss S E Clarke	
S/0110/11	Removal of Condition 2 of Planning Consent SC/1288/73/F to allow conversion of garage to living accommodation at 11 Princess Drive for Miss K Scapens	SPC Comment: Do Not Support Vote: 8 For 2 no votes (DRB : SAH)
	<i>Proposed NOT to Support</i> by Cllr E C Murray and <i>Seconded</i> by Cllr Miss S E Clarke as more information is required on what the condition in 1973 was. Clerk to find out and take to next Full Parish	

7 PLANNING DECISIONS

These were accepted by the Committee

8 SAWSTON ROAD SIGN

Clerk to chase up graffiti on sign with the Enforcement Officer at SCDC.

9 GRASS CUTTING QUOTES

The Parish Council had received three quotes for the grass cutting in the village on a 3 year contract from:

Stewart Bullard & Son Ltd - £663.00 + vat per cut for 2011
£696.00 + vat per cut for 2012
£730.00 + vat per cut for 2013

Buchans Landscaping & ground maintenance - £625.00 + vat per cut each year

CGM Landscapes Cambridge - £386 + vat per cut each year

It was **PROPOSED** to **RECOMMEND** to Full Council by Councillor Mrs P J Awbery-Maskell that the Parish Council use CGM at £386 + vat per cut for the next 3 years, providing they would agree to the following:

- They would not cut on a Monday as this bin day and the streets are busy
- They would not cut on a Tuesday if it followed a Bank Holiday for the same reason
- They would clear up after each cut and would strim where necessary

- They would provide all the paperwork required, ie: Method statements and risk assessments

The clerk to obtain agreement of the above conditions before accepting quote.

10 CORRESPONDENCE

CCC – John Falkner School : Noted
 South Cambs Traffic Management – Speed Limits : Noted

11 COUNCILLORS ISSUES CONCERNING PLANNING & ENVIRONMENT ONLY

Bus Services

Councillor Dr D R Bard expressed concern over the bus services. The County Council is proposing to stop the Sunday Service to Saffron Walden. It was **PROPOSED** by Councillor Dr D R Bard and **SECONDED** by Councillor Ms B Laxton that the Clerk writes to County Council to advise that the Parish Council feels this service should not be cut as parishioners use this service for visiting, hospital, shops etc.

VOTE: 9 FOR : 1 ABSTENTION

The service may also be stopped to Whittlesford and Duxford. It was **PROPOSED** by Councillor Ms B Laxton and **SECONDED** by Councillor W N Reid not to respond as the Parish Council did not have enough information

VOTE: 6 FOR : 2 AGAINST : 2 ABSTENTIONS

Beech Tree – Paddock Way

A resident in Paddock Way would like to have the large beech tree on the grass verge trimmed. Clerk to check who owns the tree before any action is taken.

12 ITEMS FOR NEXT AGENDA

None

Meeting closed at 9.15pm