



# SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 9 FEBRUARY 2021  
VIRTUAL - Meeting commenced at 7.15 pm

**PRESENT:**

**Parish Clerk** Jo Keeler

**Councillors**

Kevin Cuffley

David Bard

Ian Reeves

Colin Groves

Neil Reid

Brian Milnes

Jayne Merrick

Kieran Cooper

Paul Smith

Sue Whitney

Anand Pillai

Michael Mallows

+ 3 members of the public

Councillor Kevin Cuffley asked the parish council for a minute's silence to remember Sir Captain Tom Moore.

**246 APOLOGIES FOR ABSENCE**

Beck Laxton (Personal)

Tony Orgee (Work Commitments)

Tony Fell (Personal)

Rajni Padia (Personal)

Claire Delderfield (Work Commitments)

**247 PUBLIC PARTICIPATION TIME (15 MINUTES ALLOWED)**

None

**248 DECLARATIONS OF INTEREST FOR THIS MEETING**

Councillor Kieran Cooper – 252 Planning item 21/00368/SCRE, non-pecuniary, as he is a Trustee of JHC

Councillor Jayne Merrick – 262, non-pecuniary, member of Scouts

Councillor Neil Reid – 262, non-pecuniary, member of Scouts

**249 CONFIRM THE MINUTES OF THE FULL PARISH MEETING HELD ON 19 JANUARY 2021**

Councillor Mallows confirmed there were 3 cars not 6 on item 239 and Councillor Brian Milnes asked for this sentence to be added to item 225 'principal benefit arises from administrative efficiency'.

The minutes of the Full Parish meeting held on 19 January 2021 were read confirmed and signed with the above amend.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Kieran Cooper to **accept** the minutes.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**250 REPORT OF THE RECREATION & OPEN SPACES COMMITTEE MEETING HELD ON 19 JANUARY 2021**

Agenda item 11

Fertiliser for all grounds - £1640.00

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

Cricket Square top soil - £743.95

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

20 ton of top soil (for use on all grounds) - £490.00

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

Spraying of grounds for weeds (Mill Lane, Spicers and Lynton Way) - £1140.00

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

Rostate TS (total weed killer for all areas x2) - £160.00

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

Prox (weed control for cricket square and cemetery x2) - £131.20

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

Fertiliser - £109.00

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

Worm control - £175.74

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

10 bags TT4 grass seed for all areas - £760.00

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

The minutes of the Recreation & Open Spaces meeting held on 19 January 2021 were read confirmed and signed.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor Colin Groves to **accept** the minutes.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**251 MATTERS ARISING**

None

**252 PLANNING APPLICATIONS AND ASSOCIATED MATTERS**

<p><a href="#">20/03522/FUL</a></p>	<p>Change of use of grain store into flexible D1(training centre), B1 (Light Industrial) and B8 (storage or distribution) use at Deal Farm Cambridge Road</p> <p><b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Jayne Merrick to <b>support</b> this application.</p>	<p><b>Support/ No Objection</b></p> <p><b>Vote: 12 For Unanimous</b></p> <p><b>PC Comment: Can we ask for a condition that the outside lights are not on all night. Could they be switched off between 10pm and 6am as they effect the neighbours and wildlife.</b></p>
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<a href="#">20/05345/FUL</a>	<p>Erection of 4no. semi-detached dwellings and an end of terrace two storey dwelling linked to no.64. along with associated works following the demolition of existing outbuildings and garages - Resubmission of 20/03265/FUL at Land At/to Rear Of 62-66 New Road</p> <p><b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Brian Milnes to <b>object</b> this application.</p>	<p><b>Objection/Do not Support</b></p> <p><b>Vote: 12 For Unanimous</b></p> <p><b>PC Comment:</b> The building on Plot 1 with a Juliet balcony on the third storey would be overbearing and result in an unacceptable degree of overlooking and loss of privacy of the gardens of neighbouring properties. It would therefore be contrary to Policy H/16 bii of the adopted Local Plan.</p>
<a href="#">20/05280/FUL</a>	<p>Extension to existing sports pavilion to create new grounds maintenance store and scorers box at Spicers Pavilion Cambridge Road</p> <p><b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Jayne Merrick to <b>support</b> this application.</p>	<p><b>Support/ No Objection</b></p> <p><b>Vote: 12 For Unanimous</b></p>
<a href="#">21/00018/HFUL</a>	<p>Demolition of existing rear conservatory and erection of new rear and front single storey extension 9 Martindale Way</p> <p><b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Jayne Merrick to <b>support</b> this application.</p>	<p><b>Support/ No Objection</b></p> <p><b>Vote: 11 For 1 Abs</b></p>
<a href="#">21/00368/SCRE</a>	<p>Screening Opinion for the construction of up to 280 residential dwellings at Land South Of Babraham Road</p> <p><b>Proposed</b> by Councillor Brian Milnes and <b>Seconded</b> by Councillor David Bard to <b>support</b> this application.</p>	<p><b>Support/ No Objection</b></p> <p><b>Vote: 10 For 2 Abs</b></p>
	<p>Proposed TTRO application at access roads to Spicers from A1301</p> <p><b>Proposed</b> by Councillor Brian Milnes and <b>Seconded</b> by Councillor David Bard to <b>support</b> this application.</p>	<p><b>Support/ No Objection</b></p> <p><b>Vote: 12 For Unanimous</b></p>
<u>Tree</u>		
<a href="#">21/0031/TTCA</a>	<p>Group of 4 sycamore trees - Fell Trees are growing very close to the corner of a commercial property and drainage system. They are over hanging two commercial properties car parks and the roots are lifting the car park surface at Trees In Car Park Behind 76 And 79 And Besides 80 High Street</p>	<p><b>Decision had already been made</b></p>
<a href="#">21/0127/TTCA</a>	<p>2 x Conifers - Remove tree to near ground level at 3 Burnands Place</p>	<p><b>Decision had already been made.</b></p>

For information only - noted  
Planning decision - noted

**253 ACCOUNTS FOR JANUARY 2021**

The accounts for the month of January 2021 were presented.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Ian Reeves to **accept** the accounts for January.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**254 TO AGREE SECTION S106 PARISH INDEMNITY AGREEMENT**

The parish council has been asked to sign the agreement to accept £198,402.17 under the terms of Section 106 Agreement for the provision of teenage recreation facilities and towards the cost of building a new multi-purpose pavilion on the gifted land on the site at Cambridge City Football Club, Sawston. This is S106 money for the land north of Babraham Road (S/3729/18/FL).

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Sue Whitney to **accept** the S106 money - £198,402.17.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**255 TO AGREE QUOTES FOR ARBORICULTURIST FOR TREES IN THE VILLAGE**

Councillor Kevin Cuffley explained that we recently agreed to use an arboriculturist to advise on trees in the village but they are no longer trading. The clerk had two previous quotes. This was discussed at length.

It was **PROPOSED** by Councillor Brian Milnes and **SECONDED** by Councillor Kevin Cuffley to obtain three quotes for an arboriculturist every three years and when residents ask for adhoc trees to be looked at, we collate the requests and ask the arboriculturist to come out and inspect the trees when there are a few to look at and advise. If there is a report of a dangerous tree from a resident, we will ask our head grounds keeper to inspect as he has some knowledge and we can take immediate action if need be.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**256 TO DISCUSS RESIDENT REQUEST TO DONATE AND PLANT TREES IN THE VILLAGE**

Councillor Jayne Merrick explained that a resident has requested two trees to be planted in memory of two of her friends. The resident is willing to pay for the trees and happy with any two trees and to be planted anywhere within the village. This was discussed and agreed that as we also have funding from the Innovate and Cultivate fund for planting trees and wild flowers, we should include these two trees that the resident wishes to donate.

Councillor Jayne Merrick explained she is looking into where the trees can be planted which is ongoing for next Autumn and will report back to full council once this has been agreed.

**257 TO DISCUSS SIGNAGE FOR SPICERS**

Councillor Kevin Cuffley and Councillor Jayne Merrick have looked into appropriate wording for a sign at Spicers Sports Ground as agreed at the previous Recreation & Open Spaces meeting on 9<sup>th</sup> January.

Bookable sports ground and access to cemetery  
info@sawston.org.uk  
Sawston Parish Council

Two signs will be needed for both entrances.

It was **PROPOSED** by Councillor Jayne Merrick and **SECONDED** by Councillor Kevin Cuffley to accept the above wording.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**258 TO DISCUSS RESIDENT'S REQUEST TO CUT BACK TREES BEHIND THEIR PROPERTY ON ORCHARD PARK**

The parish council received a letter from a resident asking for 2/3 trees to be cut back as they are blocking the sunlight into their garden.

The tree officer at SCDC has confirmed that there is no right to light in relation to trees.

The clerk explained that the trees nearby that recently had work on them was from the tree report.

The clerk was asked to respond to the resident explaining what we discussed on item 255, and that we will have the trees inspected.

**259 TO DISCUSS CONSULTATION ON OUR LOCAL VALIDATION LIST REQUIREMENTS**

The parish council has been asked by Cambridgeshire County Council for comments on their draft local validation check list. This can be found on the parish council website

[www.sawston.org.uk](http://www.sawston.org.uk)

This was noted with no comments.

**260 TO DISCUSS THE CONDITION OF LYNTON WAY PAVILION**

The clerk and Councillor Kevin Cuffley explained that when we recently had the emergency lights tested at Lynton Way pavilion, there had be a substantial leak from the ceiling in the main room and there was water in some sockets. This was reported to the clerk who has arranged for an electrician to investigate and make safe.

This room is not suitable for use. This was discussed and agreed for the clerk to arrange a Task & Finish meeting so it can be discussed in greater detail.

**261 TO DISCUSS THE RESPONSE FROM SCDC REGARDING THE ASSET OF COMMUNITY VALUE FOR THE KINGS HEAD**

SCDC made the decision not to include the Kings Head public house as an ACV, on the grounds that the officers are not satisfied that the principle use of the asset currently furthers the social well-being, cultural, recreation or sporting interests of the local community. It was agreed that this is very disappointing and that as the pub is closed because of the pandemic we should discuss it again in a year and maybe appeal against the decision. This will be made an agenda item for January 2022 full parish meeting.

**262 TO DISCUSS GRANT APPLICATION REQUEST FROM SAWSTON SCOUT GROUP**

Sawston Scout Group has requested a donation of £2,500 to fund the membership fees charged to them by the Scout organisation of 60 members. Councillor Kevin Cuffley suggested we give the £1,250.00 from reserves as we do want to support them.

It was **PROPOSED** by Councillor Kieran Cooper and **SECONDED** by Councillor David Bard that we offer them £1,250.00 from reserves and to ask them to reapply for this amount.

**VOTE: 8 FOR : 0 AGAINST ABS: 4**

**263 TO DISCUSS EAST WEST RAIL (EWR)**

Councillor Kevin Cuffley explained that Great Shelford parish council has contacted him asking if we can make a comment regarding the proposal. Councillor Kevin Cuffley supports Great Shelford parish council but Councillor Brian Milnes felt that we should not comment as it doesn't greatly affect Sawston.

Councillor David Bard said the southern route would make more sense and would support this. This was discussed further.

Councillor Kieran Cooper explained there is a community event on 25<sup>th</sup> February at Shelford Rugby Club regarding this if parish councillors wanted to attend.

It was agreed that we would make no comment, not supporting any route.

**264 TO DISCUSS CAMBRIDGE SOUTH EAST TRANSPORT (CSET)**

Councillor Kevin Cuffley explained there are still issues regarding this route and is awaiting further information.

**265 TO AGREE DELIVERY QUOTE FOR CHAIR'S REPORT**

The assistant clerk contacted three companies for quotes and only one has responded. The quote for delivering the Chair's report is £199.99 + vat.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Kieran Cooper to accept this quote from CB Leaflets.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**266 TO AGREE TO WRITE TO THE CHIEF CONSTABLE AND THE PCC REGARDING THE LOCAL PCSO'S**

Councillor Kevin Cuffley explained that with the recent changes in the police force and a reduction in PCSO's means that we are losing PCSO Wiseman from Sawston as he has been posted elsewhere. This is very disappointing as he has so much knowledge of the village, residents and the issues within the village. We will now have PCSO's without this valuable knowledge.

It was **PROPOSED** by Councillor Kevin Cuffley and **SECONDED** by Councillor Paul Smith to write a letter to the Chief Constable expressing our disappointment in this decision. Councillor David Bard agreed to write this letter.

**VOTE: 12 FOR : 0 AGAINST UNANIMOUS**

**267 UPDATE FROM COUNTY COUNCILLORS**

No update

**268 UPDATE FROM DISTRICT COUNCILLORS**

Councillor Brian Milnes gave a verbal update, report to be added to website.

**269 CORRESPONDANCE**

None

**270 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING**

Councillor Kieran Cooper informed us that the grant application we put into JHC for the Timebank Co Ordinator was accepted. Clerk to wait for the official confirmation and then write a thank you letter.

Councillor Brian Milnes explained the Warden Scheme will be promoting the scheme now that Age UK are running the service.

Councillor Paul Smith asked if it was possible for us to be twinned with other countries as well as Selsingen. No one was sure and Councillor Kevin Cuffley asked Councillor Paul Smith to look into this.

Councillor Kevin Cuffley explained that as we have lost the Londis shop in the Green Road should the parish council consider taking it on as a community project. He asked everyone to have a think about it and it will be discussed at another meeting.

Councillor Kevin Cuffley asked for an agenda item for March full parish – To discuss summer fete/summer event.

**Meeting closed 9.23pm**

Sawston Parish Council			
Jan-21			
	Description	TO PAY	S137
Cambridge Water	Rec - Allotment water (June 2020 - Dec 2020)	£ 103.52	
BT	F&GP - office phone/broadband	£ 109.92	
Honest Employment Practice Ltd	Staff Management - Compliance Advice	£ 114.00	
Timebanking UK	Timebank - Annual bronze membership 2021	£ 120.00	
Cambridge Water	Rec - Mill Lane water (June 2020 - Dec 2020)	£ 122.27	
Murketts Of Cambridge	Rec- Fuel for month	£ 124.33	
Chubb Fire	F&GP - Fire alarm service at office (contract)	£ 132.22	
Agrovista	Rec - Rostate weed killer (20 Litre)	£ 172.80	
C B S	Rec - CanTrack Annual Subscription for 2021 (Tracker on tractor)	£ 178.00	
Bibby's Turf	Cemetery - rolls of turf for graves	£ 240.00	
ADT	Rec - Groundstore alarm	£ 261.17	
Chubb Fire	F&GP - Emergency light check at office and all pavilions (contract)	£ 349.36	
Cambridge Water	Rec - Spicers water (June 2020 - Dec 2020)	£ 406.10	
Alan Lamb Associates	Lynton Way Pavilion - Stages 0-2 (10%)	£ 600.00	
Initial	Rec - Sanitary bins (year contract)	£ 637.57	
Reach Publishing	F&GP - Advert for Timebank Co Ordinator	£ 660.00	
Lanham & Co	F&GP - book keeping	£ 682.80	
S & P Services	F&GP - Cleaning Contract	£ 700.00	
Reesink Turfcare	Rec - Full service on Allen Mower (agreed FP Dec 2020)	£ 1,398.54	
Romsey Mill	Rec - Youth provisions for Romsey Mill Jan-Dec 2020	£ 3,000.00	

## County Council Report

February 2021

Cllr Kevin Cuffley

Cllr Roger Hickford

Firstly, apologies if you have already had your Parish meetings, but I thought it would be better to send the report of the February County Council full meeting as this is the Budget setting meeting.

At the meeting it was voted through to accept a 2.99% increase in council tax. This consists of 1.99% normal tax and 1% for Adult Social Care. The council is planning to spend £660.3 million in 2021/22. The amount is an increase of around £47.3 million or 7.7% compared to last year's budget. In reality the council ended up spending £70million more than budgeted over past year because of the pandemic most of financed by central Government.

When the budget was set last year it was estimated it needed to address a budget gap of £4.2 million when setting the budget for 2021/22. Despite planning to make around £4 million savings, the budget gap this for this year due to be closed before the ahead of the meeting was around £9.6 million. The Conservatives introduced a council tax increase of 2.99% as a 'last resort'. The change is a 1.99% is 1% higher than the 1.99% increase previously expected, which is estimated to raise an additional £3 million this year. In addition the Conservatives would not put in an extra £4.1 million into the council's transformation fund, and will withdraw £3.8 million.

The county councils share of the council tax is just over 70% of residents total bill, with district councils and the police and fire services also levying a charge. Tuesday's change will increase the county council's share of the council tax to an average property – Band D – from about £1359.18 a year to £1399.77 a year, an increase of around £40.59 a year on Band D properties.

Government rules allowed the council to raise the council tax by up to 4.99% this year. The Conservative group it would be 'unthinkable' to implement the maximum increase. With the ongoing and likely lasting damage done by the pandemic the Conservatives wanted to protect our residents from the burden of extra taxation.

The county council estimates it will receive £320 million from council tax, £64 million business rates, £122 million for fees and charges and around £136 million from Government grants. Impact on Households. Percentage Increase.

- . 2% £27.18 Band D
- . 3% £40.77 Band D
- . 4% £54.36 Band D
- . 4.99% £67.77 Band D

County council share of tax bill for 2021/22

- . Band A £933.18
- . Band B £1088.71
- . Band C £1,244.24
- . Band D £1,399.77
- . Band E £1,710.83
- . Band F £2,021.89
- . Band G £2,332.95
- . Band H £2,799.74

Having listened to the concerns of residents the council will invest a further £29.7 million in Cambridgeshire over the Medium Term Financial Strategy (MTFS) 2021 – 2026.

The council recognises that we are still in the grips of the Pandemic and that there is a lot of uncertainty in what post pandemic will look like.

It is also pleasing to report that Cambridgeshire has the highest proportion of over 70's vaccinated in the country. With all care homes having received their 1<sup>st</sup> vaccinations.

It is only right to recognise the giant achievements of the NHS under the stresses they are working, and the remarkable roll out of the vaccinations within Cambridgeshire. With the fantastic support from the volunteers who have played a major role within all our communities. To all a Huge thank you.